

THE  
INDIAN INSTITUTE OF PUBLIC  
ADMINISTRATION

SIXTH ANNUAL REPORT

PRESENTED TO THE ANNUAL GENERAL  
MEETING ON THE 27TH AUGUST, 1960



INDRAPRASTHA ESTATE, RING ROAD  
NEW DELHI-1

# INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

## SIXTH ANNUAL REPORT

This report covers the activities of the Institute for the period April 1959 to March 1960. It includes also the audited statement of accounts and the Balance Sheet for the period 1st January, 1959 to 31st March, 1960 consequent on the change-over of the accounting year from the calendar year to the financial year, which is referred to in detail further below.

### ORGANISATIONAL MATTERS

#### *The Executive Council*

The Fifth Annual Meeting of the General Body was held on April 25, 1959, at Vigyan Bhavan; *Shri Jawaharlal Nehru* was unanimously re-elected president of the Institute for the year 1959-60.

The Executive Council, at its thirty-first meeting held on April 26, re-elected *Shri G.B. Pant*, *Dr. G.S. Mahajani*, *Shri Shri Ram* and *Dr. H.N. Kunzru*, as Vice-Presidents of the Institute for a period of two years. It also elected *Shri K. Kamaraj*, Chief Minister of Madras, as Vice-President for a period of two years. *Shri Gurmukh Nihal Singh* continued as a Vice-President.

*Shri M.V. Rangachari*, I.A. & A.S., Special Secretary, Department of Economic Affairs, was co-opted as a member; and *Shri Vishnu Sahay*, I.C.S., Cabinet Secretary, and *Gen. K.S. Thimayya*, Chief of the Army Staff, whose terms expired in August 1959 were re-coopted as members of the Executive Council for a further period of one year.

The Executive Council held five meetings during the year.

The Executive Council re-appointed the following members to the Standing Committee of the Executive Council :

1. *Shri V.T. Krishnamachari* (Chairman),
2. *Dr. G.S. Mahajani*,
3. *Shri S. Ranganathan*,
4. *Shri H.C. Mathur*,
5. *Shri H.M. Patel*, and
6. *Shri L.P. Singh*.

The Executive Council also appointed *Shri M.V. Rangachari* to the Standing Committee.



The Standing Committee held nine meetings during the period of the report.

The detailed membership of the Executive Council, and of the Standing Committee as also of the Committee of Direction and the Building Advisory Committee is given in Appendix I.

#### *Amendment of the Rules of the Institute*

A special meeting of the General Body of the Institute was held on January 17 to consider certain amendments to the Rules of the Institute, as recommended by the Executive Council. As adopted by the General Body, these amendments

- (1) change the accounting year from the calendar to the financial year as adopted for the Budget;
- (2) amplify the Rules to provide that the Chairman and the members of the Standing Committee should be elected/appointed every year by the Executive Council;
- (3) lay down that the date of termination of membership of the Executive Council in a year should be the date of the annual meeting of the General Body; and
- (4) enable persons other than *bona fide* post-graduate students, who, but for their being below 25 years of age, would be suitable for membership, to be admitted to the associate membership of the Institute.

#### *Membership*

The membership of the Institute has been showing a significant rise, as is evident from the figures given below :

	March 31, 1959	March 31, 1960
Ordinary	1,084	1,361
Corporate	83	89
Life	26	30
Associate	27	74
<b>TOTAL</b>	<b>1,220</b>	<b>1,554</b>

The break-down of the 89 corporate members, as on 31st March, 1960, was as under :

State Governments	13
Government Bodies	15
Universities	30
Colleges & Institutes	14
Corporations & Private Bodies	17
<b>TOTAL</b>	<b>89</b>

Though the number of ordinary members as on March 31, 1960 was 1361, 959 were in arrears in regard to their subscription for 1960. The amount of subscriptions receivable from ordinary members as on March 31, 1960 was Rs. 35,107.25, comprising arrears for 1958 and 1959 Rs. 2,982.25 and Rs. 9,175 respectively, and subscriptions for 1960 unpaid by March 31, 1960, Rs. 22,950. The electoral roll which includes only those ordinary members who had paid their subscription for the year by February 15, 1960 comprises 402 members only. It would have been more heartening if this number had been considerably higher and it is earnestly hoped that in future years members will try to pay up their subscriptions in the first week of January itself.

#### *Regional and Local Branches*

A Regional Branch of the Institute was set up in Andhra Pradesh on September 25; it was inaugurated by Shri Bhimsen Sachar, the State Governor. The Local Branch at Madras was converted into a Regional Branch on October 5. Another Regional Branch at Chandigarh was inaugurated by Shri N.V. Gadgil, Governor of Punjab, on October 21. The number of Regional Branches has thus increased from 4 to 7 during the period of the report.

A Local Branch was formed at Vallabh Vidyanagar on the 25th July, 1959. The total number of Local Branches thus rose from four to five. The other four Local Branches are at Lucknow, Patna, Poona and Trivandrum.

At its 35th meeting held on April 23, 1960, the Executive Council considered the replies that had been received from the Regional Branches which had been invited to offer their comments on the Bye-laws relating to the Regional Branches and the Rules of Business of the Local Branches already laid down by the Executive Council under Rule 18, (clause viii) of the Rules of the Institute, with particular reference as to what the relationship between the Regional Branch and Local Branches in the region should be. The Bombay Regional Branch had suggested that "the Local Branches might have direct relations with the Institute and that the Regional Branches should not, therefore, have anything to do with the assets and liabilities of these Branches". The Council decided that the Local Branches should have direct relations with the headquarters organisation and that the Bye-laws relating to the Regional Branches and the Rules of Business of the Local Branches at present in force should be re-drafted accordingly.

The financial assistance given to the Regional and Local Branches, apart from the one-fourth share of the membership fees, during the year was as follows :



<i>Regional Branches</i>		<i>Local Branches</i>	
Andhra Pradesh	Rs. 500	Trivandrum	Rs. 350
Bombay	„ 2,500	Vallabh	
Madras	„ 300	Vidyanagar	„ 3,000
Orissa	„ 2,000		
Punjab	„ 500		
Rajasthan	„ 500		

The Regional and Local Branches have their own programmes of lectures, seminars, conferences, studies and research projects. The progress made by the Branches in respect of each of these matters is indicated at appropriate places.

The membership of each Branch and details of its office-bearers will be found in Appendix II.

#### *Institute's Correspondents in States*

The Institute has its Correspondents in all States except Jammu & Kashmir which does not have one as yet.

#### *Report of the Economy Committee*

The Standing Committee at its meeting held on the 25th August, 1959, appointed a Sub-committee, consisting of Shri H.M. Patel and Shri M.S. Ramayyar, to examine the expenditure of the Institute, including the School, and suggest what economies could be effected. The Economy Committee's report and the Standing Committee's recommendations thereon were considered by the Executive Council of the Institute at its meeting held on the 23rd April, 1960. The Council accepted the recommendation that the reports of the seminars, conferences, etc. which have hitherto been made available free of cost to members might be charged for in future (allowing a discount of 25% but postage should be charged in all cases), except papers supplied for discussion at conferences and individual lectures. The Economy Committee had, with a view to reducing variations in the number of printed pages in the Indian Journal of Public Administration, also suggested that the total number of pages for the four issues in a year might be fixed at 500. This would facilitate the budget provision being made more accurately while keeping some elasticity as to the number of pages in the individual issues in each quarter. This recommendation has also been accepted. Other recommendations of the Committee related to the stoppage of all free issues of the Journal except to members or on a reciprocal basis; the utilisation of well-known sales agencies to push up its sales and the acceptance of advertisements of certain categories *i.e.*, relating to sister journals, publications

of administrative interest and office equipment and machinery designed to facilitate the more efficient and economic running of offices. These recommendations too have been accepted. It has been decided that free issues of the Journal, otherwise than to members or on a reciprocal basis, shall be reduced to a maximum of 50 and the list of free issues so authorised may be reviewed once a year.

Reviewing the past practice of sending 2 or 3 representatives from India—an administrator, a non-official and the Director of the Institute—to international conferences, the Economy Committee suggested that it would suffice to send the Director as the sole delegate from India to conferences which were an annual feature, like the Round Tables between Congresses of the International Institute of Administrative Sciences. Participation by the Director would be desirable from the point of view of continuity and contacts, but the same considerations would not perhaps apply with equal force to administrators and non-officials. The Committee, therefore, thought that if suitable officials and administrators were already in the country in which the conference was being held, they might, if necessary, be nominated as delegates in addition to the Director. The matter was considered by the Executive Council at its meeting held on the 23rd April, 1960. The Council decided that the Institute's delegation to the annual Round Tables should as a general rule consist of only one person at the Institute's cost who might be the Director or any other representative specially qualified in the subjects coming up for discussion at the conference. In special cases, however, two delegates might be sent from India at the Institute's cost; this would be the case in respect of the triennial Congresses of the International Institute. If a Government representative is necessary for attending the IAS Committee on Administrative Practices, the question of Government paying the cost of travel connected with his visit (Government already bear the pay for the period) might be raised with Government. The Council agreed with the Economy Committee's view that, where suitable persons are already in the country in which the meeting is being held, they might, where necessary, be nominated as delegates in addition to the Director or Institute's other representative.

The Economy Committee also pointed out that the present staff of the Institute was only adequate for its present work and that in the formative stage when expansion of its activities is likely, it will be necessary to make reviews of the expenditure, from time to time, more frequently till its activities stabilise, and at less frequent intervals thereafter. The Council agreed with this view and also decided to have internal O & M arrangements for the Institute.



*Service Conditions of the Institute's Staff*

Under Bye-law No. 28 of the Services Bye-laws of the Institute, as finally adopted on August 9, 1958, the dearness allowance had to be automatically raised if there was a rise in the All-India Cost of Living Index by 10 or more points for a continuous period of 6 months preceding the 1st day of April in any year. As the All-India Cost of Living Index rose by 10 points during the period October 1958 to March 1959, an increase in dearness allowance was allowed from 1st April, 1959, as per the Institute's Salary Plan. The Executive Council of the Institute has since taken the view that the automatic adjustment of the dearness allowance is not a desirable arrangement and that the operation of the provision for automatic adjustment of dearness allowance in the Services Bye-laws should be held in abeyance. A final decision in the matter of pay and allowances of staff will be taken as soon as the Government of India's decision on the second Pay Commission's recommendations in this respect is known.

Following the lead given by the Central Government, casual leave has been reduced from 15 to 12 days, holidays have been reduced from 23 to 16 and all Saturdays except the second Saturday of the month are now full working days.

As it has not been possible to have the Institute's personnel included in the Contributory Health Service Scheme of the Government of India, the Institute has adopted a scheme similar to the one in force in the Institute of Chartered Accountants. Under it the employees are entitled to reimbursement of medical expenses to the extent of one month's basic salary, subject to a maximum of Rs. 100 per year, payment being made on production of a certificate and receipt from a registered medical practitioner of any system of medicine or physician or surgeon of a Government hospital, as the case may be, duly supported by cash memos for the purchase of medicine individually certified by the doctors.

Employees of the Institute, in receipt of basic pay not exceeding Rs. 300 p.m., have been allowed, once in a year, the facility of an advance of pay of Rs. 75 or one month's basic pay whichever is less, on the eve of an important festival, on terms and conditions as applicable to Central Government employees.

The recurring monthly grant to the Recreation Club was increased from Rs. 20 to Rs. 40 with effect from April 1, 1959, in view of the increase in its membership and the expansion of its activities.

ACTIVITIES OF THE INSTITUTE

(1) PERIODICALS

*The Indian Journal of Public Administration*

The Director acted as the Editor of the Journal from September 1959 to July 1960 *vice* Shri L.P. Singh, I.C.S., who was abroad as a Fellow of the Harvard University Center for International Affairs. On the recommendations of the Economy Committee, it has been decided to publish in the Journal selected advertisements of sister periodicals and of office machinery and equipment. The foreign Journals which have agreed to exchange advertisements on a reciprocal basis include: Public Administration Review (U.S.A.), the American Political Science Review, Public Administration (London), and the International Review of Administrative Sciences, Brussels. The feature on "Selected Government Publications" of the Central and State Governments in India is proposed to be revived. The publications of the Institute are also shown at the end of the Journal. The Journal has completed 5 years and entered its sixth year. Efforts are now being concentrated on further improvement of the quality and richness of contents.

*Public Administration Abstracts and IIPA Newsletter*

Both the Abstracts (compiled in the Library) and the Newsletter continued to serve the readers usefully. Both of them now contain a larger number of items, the effort being to cover as wide a ground as possible.

(2) THE RESEARCH PROGRAMME

*Research Monographs*

A monograph on "The System of Grants-in-Aid in India" by Shri P.P. Agarwal, I.C.S., was published during the year, as also two series of lectures on "Aspects of Audit Control" by Shri Asok Chanda, and "District Administration in India" by Shri S.S. Khera, I.C.S. "Union-State Relations in India" by Shri K. Santhanam and a monograph on "The Central Social Welfare Board" are under print; those on "The Indian Audit and Accounts Department", "The Union Ministry of Finance", and "The All India Radio" are nearing completion. Shri S.S. Khera, I.C.S., Secretary to the Government of India, Department of Mines and Fuel, is preparing a volume on Public Enterprises in India. Brief studies of subjects like the Audit of Public Enterprises, the Election Commission, Public Service Commissions, the Damodar Valley Corporation, Indian Public Finance,



Public Services in India, are under preparation. A volume of documents on the public services, and another of Acts, Rules and Regulations concerning the private sector are expected to be ready in the course of the year, as well as a handbook of Indian administration.

The Committee of Direction has had recently under consideration a long-term programme of research and studies. The Committee feels that emphasis should now be shifted from descriptive and analytical studies to those of a critical and constructive character.

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The Lucknow and Trivandrum Local Branches and Mysore Regional Branch have undertaken the preparation of monographs on the organisation of the administrative structure of their State Governments. The Government of Mysore has given a grant of Rs. 3,000 for the project. The Poona Local Branch has undertaken two research projects—on complaints and representations made by citizens regarding the grant of building permissions to the Poona Municipal Corporation and the study of the working of the Poona Municipal Transport with special reference to the reactions of the public to the nature and extent of the transport service in operation.

The Bombay Regional Branch has published a monograph on "Training Facilities for Government Servants in Bombay State". Work is in hand on monographs on "The Preparation of the State Budget", "The Organisation of Elections to Union and State Legislatures", and "Government and Co-operative Sugar Factories".

#### *Study Groups*

The report of the Study Group on "The Public Transport System in New Delhi" was released in April 1959.

The services of a senior retired I. C. S. Officer, Shri P. C. Chaudhuri, have been obtained for the preparation of the report of the Study Group on "The Organisation of the Indian Central Government, 1947-57"—a historical and analytical survey—set up under the Chairmanship of Shri C.D. Deshmukh. The report of this Study Group is expected to be ready by the end of the calendar year.

The Study Group on "Measures to Eradicate Corruption in Public Services" set up by the Bombay Regional Branch continued its work. In Orissa a Study Group has been organised, under Shri V. Ramanathan, I.C.S., Chief Secretary, on "Local

Governments—Various Systems Prevailing in the State—Co-ordination and Integration—The Future".

#### *Research Staff*

The Institute's research staff has been suitably augmented to cope with the increased work-load and the new projects taken up. One Senior Research Officer has also been added. The junior research staff has been attached to the Professors of the School in charge of different specialisations for purposes of general direction and supervision.

#### *Essay Competition, 1958*

Fifteen entries were received by the Institute for the Public Administration Essay Competition, 1958; the essays were scrutinised by a Committee of three judges, consisting of Dr. Mohan Sinha Mehta, formerly Indian Ambassador to Switzerland, Shri S.S. Khera, I.C.S., Secretary to the Government of India, Department of Mines and Fuel, and Prof. Phillips Bradley, the then Head of the Department of American History and Institutions, Indian School of International Studies. The judges considered that none of the essays merited the first prize (Rs. 1000); and that the second prize of Rs. 500 may be jointly awarded (each Rs. 250) to: (1) Dr. Amba Prasad, Reader in History, Department of African Studies, University of Delhi; and (2) Dr. Iqbal Narain, Lecturer in Political Science, Rajasthan College, Jaipur.

The prizes were accordingly awarded at the time of the Fifth Annual Meeting of the General Body on April 25 by *Shri Jawaharlal Nehru*, President of the Institute.

#### (3) CONFERENCES, SEMINARS AND TRAINING COURSES

Six Seminars and Conferences were organised by the Institute during the period of the report.

The Third Annual Conference of the Members of the Institute met at New Delhi on April 25, 1959, in two sessions. The first session (forenoon) on "Morale in the Public Services" was inaugurated by Shri V.T. Krishnamachari, Deputy Chairman, Planning Commission; the second session (afternoon) on "Improving City Government" was inaugurated by Shri P.R. Nayak, Commissioner, Delhi Municipal Corporation, and presided over by Smt. Aruna Asaf Ali, the then Mayor, Delhi Municipal Corporation.

A Seminar on "Planning", which was primarily in the nature of a short-term course, met from August 5 to August 29, 1959. The course was organised with assistance from the



Planning Commission. 18 officers from the States of Andhra Pradesh, Bihar, Bombay, Delhi, Jammu and Kashmir, Kerala, Mysore, Punjab, Rajasthan, U.P., as also the Ministry of Defence, attended the course. The main features of the course were : lectures on the theoretical and practical problems relating to economic development and planning, visits to different units of the Central Government and the Planning Commission and syndicate meetings. Thirty-four experts and academics gave lectures and talks both on theoretical and practical aspects of planning. Dr. H.K. Paranjape, Assistant Professor of Economic Administration in the School, was in charge of the course.

Another seminar on "Budgeting", which was also in the nature of a short-term course, was held from September 14 to 25, 1959. Shri B. Gopala Reddi, Union Minister for Revenue and Civil Expenditure, inaugurated the course. Besides different speakers drawn from Government and the academic field, Dr. Robert S. Herman, Director of Research, New York State Bureau of the Budget, also participated in the programme of lectures. The course included not merely lectures but also discussions and visits to Government Departments in Delhi. Nineteen experts gave lectures both on theoretical and practical aspects of budgeting. Eleven officers from the States of Andhra Pradesh, Bihar, Kerala, Madhya Pradesh, Madras, Mysore, Punjab, Rajasthan, West Bengal, Orissa and Delhi Administration attended the course. Dr. R.N. Bhargava, Assistant Professor of Economic Administration in the School, was in charge of the course.

The Institute made organisational arrangements on behalf of the Government of India for the Seminar on Management of Public Industrial Enterprises in the ECAFE Region, organised jointly by the Economic Commission for Asia and the Far East, the Office of Public Administration, and the Bureau of Technical Operations, United Nations, in New Delhi from December 1 to 11.

The Institute convened a Conference on State Undertakings on December 19-20 to discuss the following problems in the light of the recommendations made by the Krishna Menon Subcommittee of the Congress Parliamentary Party on Parliamentary Supervision of State Undertakings : (1) Boards of Management : constitution, membership, functions and relationships, and (2) accountability to Parliament including the desirability of establishing a Standing Select Committee on Public Enterprises. The Conference which was presided over by Shri Vishnu Sahay, I.C.S., Cabinet Secretary, and directed by Shri S.S. Khera, I.C.S., Secretary to the Government of India, Department of Mines and Fuel, was attended by twenty-five delegates which

included senior civil servants, economists and Members of Parliament.

A Seminar for university teachers on "Public Administration—Study, Teaching and Research", was organised from March 7 to 11, 1960. Inaugurated by Shri V.T. Krishnamachari, Deputy Chairman, Planning Commission, it was attended by about 30 participants including representatives from 21 universities and the two Visiting Professors at the Indian School of Public Administration—Prof. W.A. Robson and Prof. Arthur W. Macmahon. The subjects of discussion included : The place of Public Administration in the curriculum; Syllabus and teaching methods; Methods of research ; Comparative and International Administration as field for attention in teaching and research; and India's distinctive needs in the teaching of Public Administration and Research.

A Conference on "Co-ordination—Its Role in Social Welfare Administration" met on March 26-27 under the chairmanship of Shrimati Durgabai Deshmukh, Chairman, Central Social Welfare Board. It was attended by about 25 participants drawn, among others, from the Government of India, Planning Commission, National Academy of Administration, Delhi School of Social Work, Bharat Sevak Samaj and other social welfare institutions. The agenda included general discussion on co-ordination; co-ordination in and among Governmental organisations (Centre, States and others); co-ordination among voluntary organisations.

Three round-table discussions were organised during the period of the report. The first round-table discussion was held on February 23, 1960, on "Methods of Election at the Panchayat and Higher Levels". The second round-table was organised on March 3, under the joint auspices of the Institute and the Delhi Management Association, on "The Development of Sound Management Practices". Prof. Herbert A. Simon, Professor of Administration and Head of the Department of Industrial Management, Graduate School of Industrial Administration, Carnegie Institute of Technology, U.S.A., opened the discussion. The third round-table was held on "Education and Training for a Developing Economy" on April 8, 1960, under the chairmanship of Shri Shriman Narayan, Member, Planning Commission. About 20 persons, including senior civil servants, academics and economists as well as Prof. Merle Fainsod of Harvard University, U.S.A., participated.

Three short-term courses were organised by the Institute, through its School of Public Administration, during the period under review. Two of them, which were in the nature of seminars and which have already been mentioned above, were on



“Planning” and “Budgeting”. The third one was on “Local and Municipal Government with Special Reference to Cantonments”, for Military Lands and Cantonments Executive Officers, arranged on behalf of the Ministry of Defence, Government of India, from April 6 to May 2, 1959. It was inaugurated by Shri V.K. Krishna Menon, Union Minister of Defence. Twelve Cantonment Officers participated in the course. Prof. N. Srinivasan, Vice-Principal of the School, was in charge of the course.

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The Bombay Regional Branch organised a Seminar on “The Problems of Urban Housing” on the 6th and 7th September, 1959. The Seminar was inaugurated by Shri Sri Prakasa, Governor of Bombay, and directed by Shri K.L. Panjabi, I.C.S. (Retd.). Twelve papers were read at the Seminar. The problems were grouped into the following three categories: (1) Financial Aspects including Resources, Taxation Policies, Incentives and Disincentives; (2) Planning and Administrative Co-ordination, Siting, Materials and Designs; and (3) Construction Agencies. About sixty invitees and representatives of official and non-official organisations participated in the discussion. The report of the Seminar will be published shortly.

The Orissa Regional Branch has been given a grant of Rs. 2,000/- by the Institute for the preparation of papers for, and the convening of, an all-India Seminar on “Revenue Boards and Divisional Commissioners” during the winter of 1960.

The Lucknow Local Branch convened a Seminar on “Delegation of Authority” on December 28, 1959.

#### (4) THE FELLOWSHIPS PROGRAMME

##### *The Foreign Fellowships Programme*

The Foreign Fellowships Programme has two aspects: (1) for Government servants, and (2) for teachers of Public Administration in Universities.

Under the Foreign Fellowships Programme of the Institute for the year 1959-60, the Government officers sent to U.K., U.S.A., and selected European countries for advanced study and their subjects were as follows: (a) Personnel Administration: Shri B.N. Tandon, I.A.S., Deputy Secretary, Ministry of Home Affairs, and Shri J.A. Dave, I.A.S., Deputy Secretary, Ministry of Defence, Government of India; (b) O & M: Shri B.P. Mital, Assistant to the Director, O & M Division, Cabinet Secretariat,

and Shri R. Ranbir Singh, Assistant Secretary, O & M, Manipur Administration; (c) Economic Administration: Shri T. Shamma, I.A.S., Director of Industries and Commerce, Government of Mysore, and Shri K.L. Pasricha, I.A.S., Deputy Secretary to the Government of Madhya Pradesh, General Administration Department.

Shri M.A. Mutalib, Lecturer in Political Science, College of Arts and Commerce, Osmania University, was selected from the Universities for the study of “Whitley Councils” in the U.K.

##### *The Short-term Fellowships Programme (within India)*

The short-term fellowships scheme (within India) for Government officers and university teachers is under re-consideration in order that maximum advantage may be derived from it.

The Indian School of Public Administration operates its own programme of research scholarships, stipends and free-ships; details of it are given in the section of the report on the School.

#### (5) LIBRARY

The Institute's Information, Library and Reference Services continued to expand during the period of the report. The number of books increased from 20,505 at the end of March 1959 to 28,759 on April 1, 1960. During the same period the number of periodicals rose from 284 to 328. The number of enquiries attended was 72, as against 55 last year; and the number of bibliographies prepared 9 as against 7 in 1958-59. 383 members utilised the library facilities during the year as against 315 in the previous year. Books were issued to 32 Government and non-Government bodies as inter-library loan.

A valuable collection of books and reports has been donated by Shri V.T. Krishnamachari, the Chairman of the Executive Council. Some notable acquisitions among these are Debates of Constituent Assembly of India—Official Reports (Constitutional Part) and back sets of: Documents on International Affairs (UK), Survey of International Affairs (UK), Foreign Affairs (USA), International Affairs (UK), Journal of Royal Central Asian Society (UK), Political Quarterly (UK), Report of Foreign Affairs (UK), and Round Table (UK).

Back sets of the following periodicals have been acquired: American Political Science Review, 1906 to 1956; Universities Review (UK), 1946 to 1959; Annals of Collective Economy (Geneva), 1925 to 1958; Sociometry (USA), 1956 to 1958; American Sociological Review, 1951 to 1956; Kyklos (Switzerland),



1947 to 1958; International Labour Review (Geneva), 1950 to 1958; and U.N. Documents Index 1952 to 1958.

A special section on Government documents and publications has been organised on the 1st floor of the Library. Public Administration news from 16 newspapers received in the Library is being indexed and a card-file maintained. The Index of Articles is maintained on card-file. The Subject Catalogues for 1955 and 1956 were supplied to members in October 1959.

#### (6) RECENT PUBLICATIONS

The recent publications brought out by the Institute are :

- (1) "Improving City Government—Proceedings of a Seminar" (September 13-14, 1958).
- (2) "Morale in the Public Services—Report of a Conference" (January 3-4, 1959).
- (3) "Delhi Municipal Bus Transport (A Study of Some Aspects)".
- (4) "Aspects of Audit Control" by Shri Asok Chanda.
- (5) "District Administration in India" by Shri S.S. Khera, I.C.S.

The following publications are under print : "Union-State Relations in India" by Shri K. Santhanam; "Administration of River Valley Development" by Prof. Henry C. Hart; "Natural Resources Administration" by Prof. Norman Wengert; "The Central Social Welfare Board"; the reports of the Seminars (short-term courses) on "Planning", "Budgeting" and "Public Administration—Study, Teaching and Research"; and the report of the Third Annual Conference of the Members of the Institute.

#### (7) LECTURES

Lectures and talks held under the auspices of the central Institute at New Delhi during the period April 1959 to July 1960 are given below; the more important of them have either been printed in the Indian Journal of Public Administration or are being printed separately.

Date	Lecturer	Subject
Apr. 8	Mr. F.J. Tickner, C.B.E., Deputy Director, Office of Training for Public Administration, U.N.	"The United Nations and Public Administration" [Chairman: Shri S. Lall, I.C.S. (Retd.)]

Apr. 9	Dr. John Mathai	"Administration—Then and Now" (Chairman : Shri V.T. Krishnamachari)
Apr. 29	Dr. Norman Wengert, Professor of Government, University of Maryland, U.S.A.	"The Administration of Natural Resources : Natural Resources in a Nation's Economy" (Chairman : Shri K.R. Damle, I.C.S.)
Apr. 30	"	"The Administration of Natural Resources : The American Experience" (Chairman : Prof. Phillips Bradley)
May 1	"	"The Administration of Natural Resources : The Politics of Natural Resources Administration" (Chairman : Shri Shri-man Narayan)
May 4	Prof. Phillips Bradley, Head, Department of American History and Institutions, Indian School of International Studies, New Delhi.	"The American Public Service : The Departmental System" (Chairman : Mr. W.G. Brown)
May 5	"	"The American Public Service : The Career Ladder" (Chairman : Mr. B.N. Jha, I.C.S.)
May 6	"	"The American Public Service : Morale and Motivation" [Chairman : Shri S. Lall, I.C.S. (Retd.)]
July 15, 16 & 20	Prof. Fred W. Riggs, Professor of Government and Public Administration, Indiana University, U.S.A.	"The Ecology of Public Administration—A Comparative Approach"



- Aug. 10 Prof. D.R. Gadgil, Director, Gokhale Institute of Politics and Economics, Poona. "Planning and Public Administration"
- Aug. 17 Dr. V.K.R.V. Rao, Vice-Chancellor, University of Delhi. "Institutional Factors & Development Planning"
- Aug. 20 Dr. P.S. Lokanathan, Director-General, National Council of Applied Economic Research. "The Poverty of Nations"
- Sept. 14-15 Dr. Robert S. Herman, Director of Research, New York State Bureau of the Budget, U.S.A. "The Public Administration and Public Budgeting" (Chairman : September 14, Dr. P.S. Lokanathan; and September 15, Shri N.N. Wanchoo, I.C.S.)
- Nov. 19 Mr. John Marsh, Director, Industrial Welfare Society, U.K. "Recent Trends in Industrial Welfare Administration in the United Kingdom."
- Dec. 10 Mrs. Mary Cushing Niles, Management Writer and Consultant from U.S.A. "Management, Public and Private—What Each Can Learn from the Other"
- Dec. 16 Prof. A.H. Hanson, University of Leeds, U.K. "Policy Making in Public Enterprises : Boards, Ministers and Legislatures" (Chairman : Shri V.K. Krishna Menon)
- Dec. 17 " " "Policy Making in Public Enterprises : The Enterprise as a Commercial Concern" (Chairman : Shri E.P.W. da Costa)

1960

- Jan. 18 Prof. W.A. Robson, Professor of Public Administration, London School of Economics and Political Science. "Public Enquiries as an Instrument of Government" (Chairman : The Hon'ble Shri B.P. Sinha)
- Jan. 19 Lord Chandos (formerly Sir Oliver Lyttleton), Chairman, Associated Electrical Industries Ltd., and formerly President of the Board of Trade and Secretary of State for the Colonies, United Kingdom. "The Role of Chairman and Directors of Large Industrial Corporations" (Chairman : Shri V.T. Krishnamachari)
- Jan. 21 Prof. W.A. Robson, Professor of Public Administration, London School of Economics and Political Science. "The Current Debate on Public Ownership of Industry in England" (Chairman : Dr. V.K. R.V. Rao)
- Mar. 1 Prof. Arthur W. Macmahon, Eaton Professor Emeritus of Public Administration, Columbia University, U.S.A. "The Function of Parties in a Democracy—The American Experience"
- Mar. 8 The Hon'ble Mr. Edwin Samuel, C.M.G., M.A., Principal, Institute of Public Administration in Israel. "Democracy at Grass Roots in Israel" (Chairman : Shri B. Mukerji, I.C.S.)
- Mar. 19 Dr. C.P. Ramaswami Aiyar "Administration : Then and Now" (Chairman : Shri V.T. Krishnamachari)
- Mar. 24 Prof. Arthur W. Macmahon, Eaton Professor Emeritus of Public Administration, Columbia University, U.S.A. "Problems in the Administration of Foreign Affairs" (Chairman : Shri S. Dutt, I.C.S.)

The following lectures were delivered under the auspices of the Regional and Local Branches during the period of the report :



*Andhra Pradesh*

- 1959  
Sept. 4 Mr. J.W.L. Adams, Member, "Training of Senior  
Directing Staff of the  
Administrative Staff College,  
Henley-on-Thames. Executive Staff"

*Bombay*

- 1959  
June 1 Shri G.S. Rau, "The Function of Audit  
Accountant General, in Democracy"  
Bombay.
- June 19 Shri S.G. Barve, I.C.S., "Foreign Aid and Eco-  
Secretary, P.W.D., nomic Development in  
Government of Bombay. India"
- Oct. 29 Shri A.D. Gorwala "The Public Looks at the  
Public Servant"

1960

- Feb. 26 Prof. W.A. Robson, "Tribunals of Enquiry as  
Professor of Public Admi- an Instrument of Go-  
nistration, London School vernment"  
of Economics and Political  
Science.
- Mar. 24 Shri N.D. Mehrotra "Tax Administration in  
India"

*Mysore*

- 1959  
Apr. 20 Dr. M.C. Munshi "Location of Industries  
in Mysore"
- May 11 Shri C.S. Seshadri, I.A.S. "Primitive Methods of  
Administration in  
Mysore : the points miss-  
ed by Shri A.D.  
Gorwala"
- Sept. 25 Shri B. Vasudeva Murthy "Recent Trends in Land  
Reforms"
- Oct. 26 Shri C. Narasimha Murthy, "The Next Count"  
I.A.S.

- Dec. 30 Dr. G. Ramakrishna Reddy "Taxation Policy of the  
Government of India"
- 1960  
Feb. 4 Dr. M.V. Krishna Rao "Public Administration"
- Mar. 14 Shri P. Kodanda Rao "Some Aspects of Indian  
Administration"

*Orissa*

- 1959  
Nov. 15 Shri R.N. Singh Deo, "Some Aspects of Good  
Minister for Finance, Administration in a Wel-  
Industries, Mining and Geo- fare State"  
logy and Law, Orissa.
- Dec. 29 Swami Ranganathanandaji, "The Administrator in a  
Head of the Ramakrishna Welfare State"  
Mission, New Delhi.
- 1960  
Jan. 9 Shri V.V. Giri, "Random Reflections on  
Governor of Uttar Pradesh. Public Administration"

*Poona*

- 1959  
Nov. 17 Shri S.V. Bhawe, I.C.S., "Numerical Indices to  
Commissioner, Express the Performance  
Poona Municipal Corpora- of Administrative Units"  
tion, Poona.
- 1959  
Dec. 7 Shri Ashwani Kumar, I.P., "Police in History"  
Dy. Inspector-General of  
Police, Patiala Range.

*Punjab*

- 1959  
Dec. 7 Shri Ashwani Kumar, I.P., "Police in History"  
Dy. Inspector-General of  
Police, Patiala Range.
- 1959  
July 23 Prof. Fred W. Riggs, "Experiment of Demo-  
Professor of Government cratic Decentralisation"  
and Public Administration,  
Indiana University, U.S.A.

*Trivandrum*

- 1959  
Aug. 28 General K.M. Cariappa, "Public Administration"  
Retired C-in-C, & former- (Chairman : Shri V.S.  
ly Indian High Commis- Hejmadi, I.C.S.)  
sioner to Australia.



## (8) FOREIGN CONTACTS

A two-member delegation from the Institute participated in the XIth International Congress of Administrative Sciences held in the Kurhaus, at Wiesbaden, Federal Republic of Germany, from August 30 to September 3, 1959. The delegation consisted of the Director of the Institute, and Shri K.P. Mathrani, I.C.S., Director, O & M Division, and Joint Secretary, Cabinet Secretariat, Government of India.

A meeting of the Provisional Executive Council of the Eastern Regional Organisation for Public Administration (EROPA) was held at the University of Hong Kong, from the 15th to the 19th December, 1959. Nine out of the 11 countries present at the First Regional Conference held in June 1958 in Manila (Philippines) were present. The Institute could not be represented at the meeting owing to the shortness of the notice. The Council decided that the annual subscription of EROPA should be : (1) State members : US \$1,125.00, (2) Group members : US \$25.00, and (3) Individual members : US \$2.50. The Council further decided that the first General Assembly of the EROPA should meet in August or December 1960 to consider, apart from organisational business, the problem of "Strengthening Local Administration for Economic and Social Development", in particular with reference to "Central Services to Local Government", "The Problem of Local Autonomy" and "Government Administration of Rural Development".

The Institute has become a Group Member of the EROPA. It may be recalled that one of the decisions taken at the Manila Regional Conference last year was that the Indian Institute of Public Administration would become the Training Centre for EROPA, if the required funds could be raised as in the case of the Research and Documentation Centre at Saigon.

## THE INDIAN SCHOOL OF PUBLIC ADMINISTRATION

A more detailed account of the activities of the School for 1959-60 will be found in its Annual Report for 1959-60; but the more important of them are briefly mentioned below.

During the period of the report, the Indian School of Public Administration which started functioning in November 1958 and was inaugurated by the President of India on January 31, 1959, expanded and stabilised its activities.

The First Annual Day of the School was celebrated on November 20, 1959. Dr. S. Radhakrishnan, Vice-President of India, presided on the occasion and presented the Diplomas to

the 12 candidates who had qualified for the Master's Diploma in Public Administration.

The Master's Diploma in Public Administration of the School has been recognised by the Government of India for purposes of appointment to services and posts under it. The Diploma will be treated as equivalent to a Master's Degree in Public Administration of a recognised University.

The second (1959-60) session of the Diploma Course commenced on July 13, 1959. 10 students were admitted to the First Year Course and 22 to the Second Year Course. The latter included 3 officers from the States of Kerala, Madhya Pradesh and Mysore as well as 3 teachers from the Universities of Agra, Baroda and Bihar.

The School Advisory Board has recently been expanded to make it more representative and an Academic Committee has also been constituted.

During the 1959-60 session of the Diploma Course, the following Visiting Professors were invited to the School :

- (1) Dr. Robert S. Herman, Director of Research, Bureau of the Budget, New York State (from September 14 to 25, 1959);
- (2) Prof. A.H. Hanson, Reader in Public Administration, University of Leeds (from November 20 to December 21, 1959);
- (3) Prof. W.A. Robson, Professor of Public Administration, London School of Economics & Political Science (from January 9 to March 12, 1960);
- (4) Prof. Arthur W. Macmahon, Eaton Professor Emeritus of Public Administration, Columbia University, New York (From February 8 to June 8, 1960); and
- (5) Dr. M. Budin, T.C.M. Expert, (part-time) (February-March, 1960).

Dr. Robert S. Herman participated in the short-term course on Budgeting (September 14-25, 1959) and delivered six lectures (four lectures in the School on "Theory and Practice of Programme and Performance Budgeting" and two public lectures); Prof. A.H. Hanson took part in the U.N. Seminar on "Management of Public Industrial Enterprises in the ECAFE Region" (December 1-11, 1959) and delivered seven lectures in the School on "The Management of Public Enterprises".

Prof. W.A. Robson and Prof. Arthur W. Macmahon participated in the Seminar on "Public Administration—Study, Teaching and Research" (March 7-12, 1960). Both Prof. Robson and Prof. Macmahon gave two public lectures and a series of lectures in the School respectively on "Recent Developments in



British Government" and "Patterns of Delegation and of Autonomy : A Critique". It is proposed to publish shortly the lectures of all the four Visiting Professors—Dr. Herman, Prof. Hanson, Prof. Robson and Prof. Macmahon. Dr. M. Budin gave a course of lectures on "Research Methods and Statistics".

The School arranged during the period of the report three short-term courses—on Planning (August 3-29, 1959), Budgeting (September 14-25, 1959) and for Military Lands and Cantonments Executive Officers (April 6 to May 2, 1959).

The School also organised, on behalf of the Institute, a Conference on State Undertakings on December 19-20, 1960, a round-table discussion on "Methods of Election at the Panchayat and Higher Levels" (February 23, 1960); another round-table on "Development of Sound Management Practices" (March 3, 1960); a Seminar for university teachers on "Public Administration : Study, Teaching and Research" (March 7-12, 1960); and a Conference on "Co-ordination—Its Role in Social Welfare Administration" (March 26-27, 1960). Each of these has been referred to earlier in detail.

The School operates a programme of Freeships, Scholarships and Fellowships. Four Freeships (including free hostel accommodation for out-station students), 5 Scholarships of the value of Rs. 100/- each and 3 Teachers' Scholarships (of a maximum value of Rs. 350) were awarded during the 1959-60 session of the Master's Diploma Course in Public Administration.

The short-term research scholarships scheme for persons passing out of Universities was implemented for the first time in 1959. Six scholarships of a consolidated value of Rs. 250 each were awarded. The scholars are attached to the members of the teaching faculty. Recently, a new scheme has been sanctioned for senior university teachers; it provides for four research fellowships of Rs. 400-500 per month for a period up to one year.

The School maintains a hostel with accommodation for 120 students and officers both for the diploma course and short-term courses and members of the Institute on Institute's business. The Institute and School staff (without family) can also avail of the hostel facilities. The rental charges vary from Rs. 1.50 per day or Rs. 25 per month to Rs. 5 per day or Rs. 75 per month, depending upon the nature and scale of accommodation. Members of the Institute coming to Delhi on other than Institute's business, Government Probationers in inservice training schools, officers on tour to Delhi (at the request of the Government departments) and scholars of allied institutions may be permitted

to stay at the hostel, if accommodation is available, on the payment of 50 per cent higher charges than the normal.

## FINANCE & ACCOUNTS

### *Ford Foundation Grant*

Out of the total grant of \$3,50,000 made by the Ford Foundation, two instalments of \$1,16,666 each, and also a sum of \$1,000, had been received by 1st April, 1959. The third instalment in payment of the balance of the total grant was received during the year. The Budget Estimates for 1960-61 provide for expenditure to the tune of Rs. 5,51,000 from the Ford Foundation grant; the entire grant is expected to be spent by the end of the financial year 1960-61. It will be noticed that the Budget for 1960-61 contemplates the utilisation of the grant for scholarships for foreign students, for scholarships for university teachers, and for research projects and seminars, in addition to the purposes already accepted, viz., to defray, in part, the cost of the building project, for fellowships and training abroad, visiting professors and library books and equipment.

### *Accounts for 1959*

The audited accounts for the period January 1, 1959, to March 31, 1960, are given in Appendix IV. The total expenditure during this period was Rs. 13,11,339; the major items of expenditure were as follows : Establishment, Rs. 4,74,688; Fellowships Rs. 2,77,000; Visiting Professors Rs. 84,956; Seminars, Rs. 67,814; Newspapers and Periodicals, Rs. 23,425; Publications, Rs. 60,852; and Research and Study Groups Rs. 23,782.

Messrs. S. Vaidyanath Aiyar & Co. worked as Honorary Auditors for the Institute for the period of the report. Shri S. Vaidyanath Aiyar passed away on February 5, 1959. The Institute is indebted to him for the honorary services rendered since its inception and mourns his loss.

The grant received from the Government of India for the financial year 1959-60 was Rs. 12.92 lakhs. A grant of Rs. 10.86 lakhs is expected for the year 1960-61.

### *Budget for 1960-61*

The Budget Estimates of the expenditure are :

#### *Recurring :*

	<i>Part 'A'</i>	
Institute		Rs. 7,85,000
School		Rs. 1,94,000



*Part 'B'*

To be met from the Ford Foundation Grant : Rs. 3,93,000

*Non-recurring :**Part 'A'*

Government Grant : Rs. 1,92,000

*Part 'B'*

To be met from the Ford Foundation Grant : Rs. 79,000

The above Recurring Estimates have been prepared in two Parts : Part A contains expenditure to be met out of the income and the grants-in-aid from the Government of India, and Part B deals with expenditure to be met out of the Ford Foundation grant. Details are given in Appendix III.

The Budget for 1960-61 contemplates increased activity in respect of 'Research' and 'Publications', and provides for the first time for the maintenance of the Institute's (new) buildings. The increase in the aggregate estimated expenditure for the new year over the current is Rs. 1.18 lakhs.

There are slight increases under 'Publications', 'Fellowships in India', and 'Office Expenses'. The provision made for 'Publications' in the current year's Budget is Rs. 65,000; but in the new year's Budget, Rs. 30,000 for periodicals and Rs. 50,000 for other publications have been provided in view of increasing activities in regard to research projects and seminars and conferences organised by the Institute. For 'Fellowships in India' Rs. 10,000 has been provided in the new year's Budget as against Rs. 5,000 in the current year's in view of the expansion of the fellowships programme for university teachers and government officials for short periods of 3-6 months. 'Office Expenses' are expected to go up by Rs. 31,000 because of the higher cost of stationery, increased charges of water and electricity for the new premises, increase in telephone connections, etc.

The School estimates for 1960-61 are more or less the same as for 1959-60. There is a slight increase in regard to the office staff and the hostel which is due to increased clerical, typing and stenographic assistance. Items of expenditure like 'Scholarships for Foreign Students', as well as 'Scholarships for University Teachers' have been now shown in Part 'B' Budget—relating to the Ford Foundation Grant.

As compared to last year's income of Rs. 52,000, the estimates for the year 1960-61 are for Rs. 61,700. This higher figure is based on expectation of increased income from : (1) subscriptions from larger membership, (2) sale of Journal and other publications, and (3) rental charges from the residential quarters in occupation of the Institute and School staff.

## CONCLUSION

The activities of the Institute in different directions during the year have been mentioned above—the Journal, the Newsletter, the services provided by the Library, the progress with research and publications, the lectures delivered under its auspices, the Fellowships awarded, the Seminars and Conferences, the work of the Branches, and finally the training courses and the School. Of the above mentioned activities, most of those not coming within the scope of the School may be said to have passed their formative stage. But the School was only in its second year during the year under report, and the expansion of its strength and work may reasonably be expected, especially in view of the recent recognition by Government of its Diploma as equivalent to a Master's Degree in Public Administration. The number of students in the School is now bound to increase; and other training courses like those being conducted for the Ministry of Defence, a Certificate course in the evening, and the organisation of a Training Centre under the auspices of the Eastern Regional Organisation for Public Administration are likely developments in the future. The Institute and its School are grateful to the Government for the recognition of their work; and as has been said above, international recognition has also come in the course of the year through the entrusting, to the Institute, by ECAFE and the U.N. as well as by the Government of India, of the regional Seminar, held in December 1959, on the Management of Public Industrial Enterprises. Acknowledgement is also made gratefully to the Government of India for its continued financial support and to the Ford Foundation for the payment during the year of the third instalment of its grant.



APPENDIX I

THE INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

PATRON

DR. RAJENDRA PRASAD  
*President of India*

EXECUTIVE COUNCIL

*President*

Shri Jawaharlal Nehru Prime Minister of India.

*Chairman : Executive Council*

Shri V.T. Krishnamachari Deputy Chairman, Planning Commission.

*Vice-Presidents*

Pandit Govind Ballabh Pant Minister for Home Affairs, Government of India.  
Shri Gurmukh Nihal Singh Governor of Rajasthan.  
Shri K. Kamaraj Chief Minister of Madras.  
Pandit H.N. Kunzru Member of Rajya Sabha.  
Dr. G.S. Mahajani Member, Union Public Service Commission.  
Shri Shri Ram Industrialist.

*Honorary Treasurer*

Shri S. Ranganathan, I.C.S. Secretary, Ministry of Commerce and Industry.

*Elected Members*

Shri N.H. Athreya Director, Modern Management Council, Bombay.  
Shri C.D. Deshmukh Chairman, University Grants Commission.  
Shri Din Diyal Chief Education Officer, Delhi Municipal Corporation.  
Shri Jai Prakash Jain Instructor, Secretariat Training School.  
Prof. Humayun Kabir Minister for Cultural Affairs and Scientific Research, Government of India.

Prof. D.G. Karve Vice-Chancellor, University of Poona.  
Shri H.C. Mathur Member of Lok Sabha.  
Prof. M.V. Mathur Head of the Dept. of Economics, University of Rajasthan.  
Shri P.R. Nayak, I.C.S. Commissioner, Delhi Municipal Corporation.  
Shri A.D. Pandit, I.C.S. Joint Secretary, Ministry of Works, Housing and Supply.  
Shri H.M. Patel, I.C.S. (Retd.) Chairman, Charutar Vidyamandal, Vallabh Vidyanagar.  
Dr. K.N.V. Sastri Retired Professor of History.  
Prof. N.K. Sidhanta Vice-Chancellor, University of Calcutta.  
Prof. S.V. Kogekar Principal, Fergusson College, Poona.  
Shri N.N. Wanchoo, I.C.S. Secretary, Ministry of Finance, Dept. of Expenditure.

*Co-opted Members*

Shri N.V. Gadgil Governor of Punjab.  
Shri M.V. Rangachari Deputy Governor, Reserve Bank of India.  
Shri Vishnu Sahay, I.C.S. Cabinet Secretary, Government of India.  
Shri L.P. Singh, I.C.S. Additional Secretary, Ministry of Home Affairs.  
Gen. K.S. Thimayya Chief of the Army Staff.

*Ex-officio Member and Secretary*

Prof. V.K.N. Menon Director.

STANDING COMMITTEE

Shri V.T. Krishnamachari Deputy Chairman, Planning Commission.  
Dr. G.S. Mahajani Member, Union Public Service Commission.  
Shri S. Ranganathan, I.C.S. Secretary, Ministry of Commerce and Industry.  
Shri H.M. Patel, I.C.S. (Retd.) Chairman, Charutar Vidyamandal, Vallabh Vidyanagar.  
Shri M.V. Rangachari Deputy Governor, Reserve Bank of India.  
Shri H.C. Mathur Member of Lok Sabha.  
Shri L.P. Singh, I.C.S. Additional Secretary, Ministry of Home Affairs.  
Prof. V.K.N. Menon Director.



*COMMITTEE OF DIRECTION*

Prof. D.G. Karve	Vice-Chancellor, University of Poona.
Shri L.P. Singh, I.C.S.	Additional Secretary, Ministry of Home Affairs.
Shri A.D. Pandit, I.C.S.	Joint Secretary, Ministry of Works, Housing and Supply.
Dr. G.S. Mahajani	Member, Union Public Service Commission.
Prof. M.V. Mathur	Head of the Dept. of Economics, University of Rajasthan.
Prof. S.V. Kogekar	Principal, Fergusson College, Poona.
Prof. V.K.N. Menon	Director.

*BUILDING ADVISORY COMMITTEE*

*Chairman*

Shri S. Ranganathan, I.C.S. Secretary, Ministry of Commerce and Industry.

*Members*

Shri N.N. Dewan	Chief Engineer, C.P.W.D.
Shri S.K. Joglekar	Chief Architect and Town Planner, C.P.W.D.
Shri Gurdev Saran	Under Secretary, Ministry of Finance.
Prof. V.K.N. Menon	Director.

APPENDIX II

*REGIONAL AND LOCAL BRANCHES*

*Regional Branches*

(1) *Andhra Pradesh*

*Office-bearers :*

President : Shri Bhim Sen Sachar, Governor of Andhra Pradesh.

Chairman : Shri M. Purushotham Pai, I.C.S.,  
(Ex. Committee) Chief Secretary, Government of Andhra Pradesh.

Hony. Secretary : Shri M.P. Cariappa, I.A.S.,  
Deputy Secretary, Government of Andhra Pradesh.

*Membership :*

Ordinary : 70

Corporate : 7

(2) *Bombay*

*Office-bearers :*

President : Shri Sri Prakasa, Governor of Maharashtra.

Chairman : Shri N.T. Mone, I.C.S., Chief  
(Ex. Committee) Secretary, Government of Maharashtra.

Hony. Secretary : Shri N.S. Pardasani, I.A.S., Deputy  
Secretary, Govt. of Maharashtra.

*Membership :*

Ordinary : 168

Life : 10

Corporate : 12

Associate : 10



## (3) Madras

*Office-bearers :*

President : Shri Bishnuram Medhi, Governor of Madras.

Chairman : Shri T.N.S. Raghavan, I.C.S.,  
(Ex. Committee) Chief Secretary, Govt. of Madras.

Hony. Secretaries : Shri S. Venkitaramanan, I.A.S.,  
Deputy Secretary, Govt. of Madras.

&amp;

Prof. R. Bhaskaran,  
Head of the Dept. of Politics and  
Public Administration, University  
of Madras.

*Membership :*

Ordinary : 96

Life : 1

Corporate : 6

Associate 14

## (4) Mysore

*Office-bearers :*

President : Shri B.D. Jatti,  
Chief Minister of Mysore.

Chairman : Shri N.S. Hirannayya, I.A.S.,  
(Mg. Committee) Chief Secretary, Govt. of Mysore.

Hony. Secretary Shri T.R. Satish Chandran, I.A.S.,  
Deputy Secretary, Govt. of Mysore.

*Membership :*

Ordinary : 85

Life : 1

Corporate : 3

## (5) Orissa

*Office-bearers :*

President : Shri Y.N. Sukthankar,  
Governor of Orissa.

Chairman : Shri Harekrushna Mahatab,  
(Ex. Committee) Chief Minister of Orissa.

Hony. Secretary : Shri Hit Prakash,  
Secretary to the Governor of Orissa.

*Membership :*

Ordinary : 65

Life : 1

Corporate : 4

## (6) Punjab

*Office-bearers :*

Patrons : Shri N.V. Gadgil, Governor of  
Punjab, and Shri Pratap Singh  
Kairon, Chief Minister.

Chairman : Shri E.N. Mangat Rai, I.C.S.,  
Chief Secretary, Govt. of Punjab.

Hony. Secretary : Dr. J.N. Thadani, I.A.S.,  
Director of Industries.

*Membership :*

Ordinary : 90

Life : 2

Corporate : 5

Associate : 1

## (7) Rajasthan

*Office-bearers :*

President : Shri Gurmukh Nihal Singh,  
Governor of Rajasthan.

Chairman : Shri B. Mehta, I.A.S.,  
(Ex. Committee) Chief Secretary, Government of  
Rajasthan.

Hony. Secretary Prof. M.V. Mathur, Head of the  
Dept. of Economics, University of  
Rajasthan.

*Membership :*

Ordinary : 98

Corporate : 4

Associate : 3



## LOCAL BRANCHES

## (1) Lucknow

*Office-bearers :*

Chairman : Shri Govind Narain, I.C.S.,  
Chief Secretary, Govt. of Uttar  
Pradesh.

Hony. Secretary : Shri M. Zaheer, I.A.S., Joint Secre-  
tary, Govt. of Uttar Pradesh.

*Membership :*

Ordinary : 27

Corporate : 2

## (2) Patna

*Office-bearers :*

President : Dr. S.K. Sinha, Chief Minister of  
Bihar.

Chairman : Shri M.S. Rao, I.C.S.,  
Chief Secretary, Govt. of Bihar.

Hony. Secretary : Shri S.A.F. Abbas, I.A.S., Secretary,  
Department of Industries and Co-  
operation, Govt. of Bihar.

*Membership :*

Ordinary : 19

Corporate : 4

Associate : 1

## (3) Poona

*Office-bearers :*

Hony. Secretary : Prof. S.V. Kogekar, Principal,  
Fergusson College, Poona.

*Membership :*

Ordinary : 18

Life : 3

Corporate : 1

## (4) Trivandrum

*Office-bearers :*

Chairman : Shri A.G. Menon, I.A.S.,  
Chief Secretary to the Govt. of  
Kerala.

Hony. Secretary : Shri S. Y. Muthuswamy I. A. S.,  
Deputy Secretary,  
Government of Kerala.

*Membership :*

Ordinary : 35

Corporate : 1

## (5) Vallabh Vidyanagar

*Office-bearers :*

Chairman : Shri H.M. Patel, I.C.S. (Retd.),  
Chairman, Charutar Vidyamandal,  
Vallabh Vidyanagar.

Hony. Secretary : Shri A.R.G. Tiwari, Reader and  
Head of the Dept. of History, Sardar  
Vallabh Vidyapeeth.

*Membership :*

Ordinary : 11

Corporate : 1



APPENDIX III-A

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

Budget Estimates for 1960-61

Part 'A'

INCOME		EXPENDITURE	
		RECURRING	
	Rs.		Rs.
<b>Subscriptions :</b>		1. <i>Publications</i>	
Ordinary Members	25,000	(a) Periodicals	30,000
Associate Members	200	(b) Others	50,000
<b>Corporate Members :</b>		2. Research & Study Groups	30,000
State Governments	6,500	3. Contributions to Regional Branches	10,000
Universities	2,000	4. Honorarium to Lecturers	10,000
Other Organizations	3,000	5. Training & Refresher Courses	10,000
Sale of Journals & Other Publications	10,000	6. Seminars	10,000
Interest	2,000	7. Fellowships in India	10,000
Rent from Residential Quarters (including School Staff)	13,000	8. Meetings	12,000
		9. <i>Pay and Allowances</i>	
		(a) General Administration	1,67,000
		(b) Journal and Publications	31,120
		(c) Research	65,800
		(d) Library	50,580
		(e) T.A., Medical Expenses, Leave Salary, & Pension Contribution	42,500
Grant required from Govt.	7,23,300	10. <i>Office Expenses</i>	
		(a) Printing and Stationery	35,000
		(b) Services & Supplies	55,000
		(c) Contingencies and Miscellaneous	21,000
		(d) Amenities (including recoverable advances)	11,000
		11. <i>Library</i>	
		(a) Books	50,000
		(b) Periodicals etc.	18,000
		12. Honorarium to Correspondents	10,000
		13. Conferences Abroad	10,000
		14. Foreign Affiliation	1,000
		15. Maintenance of Buildings	45,000
	<u>7,85,000</u>		<u>7,85,000</u>
		NON-RECURRING	
Amount to be met out of Ford Foundation Grant	79,000	Buildings	1,63,000
Grant required from Government	1,92,000	Furniture and Fixtures	1,08,000
	<u>2,71,000</u>		<u>2,71,000</u>



APPENDIX III-B

INDIAN SCHOOL OF PUBLIC ADMINISTRATION

Budget Estimates for 1960-61

Part 'A'

INCOME		EXPENDITURE	
	Rs.		Rs.
School Fees	11,300	Teaching Staff	84,000
		Visiting Professors	10,000
Hostel Rent	12,300	Office and Hostel Staff	51,000
		For C.P.F. etc.	20,000
Grant required from Government	1,71,000	Scholarships at Rs. 100/- p.m. for 8 students for one year	9,600
		Office Expenses	20,000
	<u>1,94,600</u>		<u>1,94,600</u>

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APPENDIX III-C

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

Budget Estimates for the Ford Foundation Grant for 1960-61

Part 'B'

INCOME		EXPENDITURE	
	Rs.		Rs.
To be appropriated out of the previous balance of the Grant	27,000	NON-RECURRING	
		Buildings	79,000
		RECURRING	
Balance of the Third Instalment receivable for expenditure	4,45,000	Fellowships and Training Abroad	1,50,000
		Scholarships for Foreign Students	15,000
		Scholarships for Indian 'Varsity Teachers	13,000
		Visiting Professors	85,000
		Library Books	50,000
		Library Equipment	50,000
		Research Projects and Seminars	30,000
	<u>4,72,000</u>		<u>4,72,000</u>

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