



एक कदम स्वच्छता की ओर



63rd

ANNUAL REPORT

2016-17



INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD,
NEW DELHI-110002**



**THE 63rd
ANNUAL REPORT
2016-2017**

**PRESENTED AT THE ANNUAL MEETING OF
THE GENERAL BODY ON OCTOBER 11, 2017**

Indian Institute of Public Administration (IIPA) was setup to build capacity among public servants through training and research with knowledge, skills and behaviour required for managing the tasks of governance at the Centre and state level. In its efforts to enhance the leadership, management and administrative capability of the executives in government and public sector enterprises, the Institute works in close collaboration with national and international organisations. The Institute's training and research programmes link with its vast information management and experience-sharing activities.

Building upon the vision of its founding fathers, the IIPA aims to be one of the world's leading academic centres of thought and influence on public governance, policy making and implementation to enable governance systems to become more responsive to the needs and aspirations of citizens and be aligned to human values in a democratic society

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(As on 31.3.2017)

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Vice-Chancellor
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Chandigarh-160014

Chairman
IIPA Kerala Regional Branch
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Chairman
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Canchipur, Imphal-795003

Chairman,
IIPA Maharashtra Regional Branch
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Chairman
IIPA Odisha Regional Branch
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Ministry of Personnel, Public Grievances & Pensions,
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Room No.112, North Block
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Dr. T. Chatterjee
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FROM THE DIRECTOR

Last year the casual visitor to IIPA may have been surprised at the level of activity and energy generated on the academic front. Everyone was so busy. While capacity building and study visit programmes became more diverse and wide ranging in coverage, applied research work in especially problematic areas of Governance engaged faculty and staff alike at a reasonably pressured pace. Resources mobilization was a proportionate success helping the Institute to further improve its Annual Accounts. We were able to wipe out an additional Rs.4.71 lakh of deficit from the annual accounts. IIPA started the financial year with a deficit of Rs.69.94 lakh and ended the year with a deficit of Rs. 65.23 lakh.

In capacity building, the Institute got into the Government's flagship schemes in a big way. Case-study based exposure for District Collectors, Zilla Adhyakshaks and 'Zilla fellows' (trained motivators) in Swacch Bharat (Grameen); special expert panels on the amended Land Acquisition Act 2013; Indian Constitutional Governance for top executives of Maruti-Suzuki, forest officers and civil engineers; Leadership and team-building soft skills for public sector executives and Afghan finance officers; GIS applications in urban management; implementation of AMRUT related schemes; administrative law for senior engineers; e-governance training of trainers, customized modules on Change Management and Government Process Re-engineering within the digital India frame; Gender sensitivity; Smart-Cities; Cleaning the ganga awareness for public; Consumer protection and New Public Management specially for scientists provided the faculty with new learning and teaching opportunities. In the Digital India space, IIPA spearheaded an education-industry interface with an evaluation of the prestigious MyGov portal of the Government of India. The Institute also designed and rolled out several training handbooks and manuals on aspects of e-governance for Government officers at various levels. In all, IIPA conducted 95 Skill development programmes in the last financial year. About four thousand six hundred participants including foreign trainees attended and from training alone, the Institute earned about Rs.8.57crores.

IIPA's Applied Research wing gained a qualitative upswing with specific governance areas of concern. Projects to evaluate and recommend improvements of Minority welfare schemes that threw up inter-Ministerial coordination problems; evaluation of corporate Rubber Development schemes that go to enhance Tribal household income in Tripura; assessing ground-level realities in facing the challenges of LW extremism in Jharkhand and the Eastern sector and recommending empowerment of the Gram Sabhas in the process; studying and recommending systemic improvements to centralized public grievances redress programmes especially in the Human Resources and Consumer Welfare sectors; researching into regional imbalance in the recruitment process of posts in the Government of India, demystifying representation, capturing social, spatial, linguistic and educational dynamics and suggesting long term and immediate measures to ensure fair recruitment and reviewing domestic funding of foreign training. On the Urban front, IIPA carried out city-level studies to assess urban governance issues, processes, innovation and potential in Bengaluru, Gurugram and Ahmedabad through the respective Municipal Authorities. The benefits of decentralized-participative operations were proved in these studies leading to improved efficiency, outreach and higher revenue accretion. The National Consumer Helpline at IIPA expanded its consumer grievance monitoring services by integrating with the Digital India initiative. Our faculty continued with 22 research projects and completed 17 for various Central Ministries and State Governments which earned Rs.1.81crores. The Institute also received about Rs.4 crores to run the specialized Centres for Urban Studies and Consumer Affairs.

Faculty and trainee delegation exposure visits were organized in the Netherlands, France, Germany and Japan. Our faculty in addition to conducting training and research have authored publications and seminar papers and continued to advise various ministries through lectures, presentations and membership in policy and advisory forums of the government. The 42nd Advanced Professional Programme in Public Administration commenced on 1st July, 2016. The Convocation at the closure of the 41st APPPA was graced by our Minister for DoPT, PMO and Atomic Energy and Space, Hon'ble Dr. Jitendra Singh.

Institutional prestige and development got a boost in that IIPA's popular Journal, Indian Journal of Public Administration (IIPA) went digital and international through our arrangements with SAGE International

publishers from January 2017. It also opened a new window of income from royalties for IIPA on sales of the journal and ended incurring costs of publishing hard copies. This was a breakthrough after months of negotiations and a result of the dedicated efforts of our library team, the international editorial board and the Registrar's office in Administration. Another first-time achievement was the computerization of the library's Public document collection and the introduction of smart-cards for library users. It was quite a pleasant surprise for all at the Institute when IIPA got included among the top DoPT organisations like the LBSNAA, Mussoorie, the UPSC, CBI, ISTM, PESB, CIC and the CVC to depose before the Parliamentary Standing Committee to justify the demand for grants. And this recognition for our services came though Government grants cover only about one-third of IIPA's annual budget unlike the other organisations which are fully funded. The IIPA Ambedkar Chair organized a first-time dialogue of Ambedkar Chairs from all over India highlighting innovative ways to sensitise on important social issues, as a positive input for the Foundation to adopt.

This last year the Institute's main support and client base for academic activities included the Department of Personnel and Training, Ministry of Urban Development, Ministry of Consumer Affairs, Department of Science and Technology, Ministry of Environment and Forests, Ministry of Electronics and Information Technology, the Ministry of Social Justice and Empowerment, the Dr. Ambedkar Foundation and the Ministry of Drinking Water and Sanitation.

The Annual Accounts and balance sheet for the year 2016-17 is presented for the approval of the General Body in the AGM in October 2017.

The Institute conveys its gratitude to the DoPT and other Ministries at the Centre and States and to all other agencies for their support for the training, research, workshops and seminars and other activities at IIPA which assist the Government's efforts to continuously upgrade knowledge base and improve quality of public service. We place on record our gratitude and appreciation for the constant support provided by the Hon'ble Vice President of India and President IIPA, the Chairman IIPA and the members of the Executive Council.

The Institute also thanks all the office-bearers of Regional and Local branches, faculty members, Officers and staff of the Institute for their sincere efforts in the overall development of the Institute. We are grateful to all those within and outside IIPA who have assisted us and contributed to the success of our activities and efforts during 2016-17 and look forward to more of the same.



(Tishyarakshit Chatterjee)

Director

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REPORT ON THE ACTIVITIES OF THE INSTITUTE

2016-2017

AN OVERVIEW

This Report of the Indian Institute of Public Administration pertains to the year 2016-2017. The Institute undertakes research studies on substantive and contemporary issues as well as in specific areas as sponsored by the governments, national organisations and international agencies. It also offers advisory services in operational areas to government and public sector enterprises. It conducts a large number of training programmes on various aspects and facets of the study and practice of public administration and management and trains about 5000 officers and civil society members every year from India and abroad. It also publishes and disseminates literature on public administration through special publications and journals.

The Report presents the activities of the Institute under the following four major heads:

- Training
- Research Activities
- Information Management
- Associational and Outreach Activities.

The Report includes information about the:

- Institute's Finances
- Academic Events like Seminars, Conferences, Lectures, Visits, Book Releases, etc.
- Activity Reports of various Committees and Centres of IIPA
- Academic Activities of Faculty

TRAINING/EDUCATIONAL PROGRAMMES

The Institute organised a large number of training programmes which broadly fall into the following categories:

1. **Long-term Programmes:** Includes Advanced Professional Programme in Public Administration (APPPA) for senior officers

of Central/State Govts and Defence Forces officers, under the aegis of Ministry of Personnel and Training (DoPT), Government of India.

1. **Sponsored Programmes:** Mainly those sponsored by (a) Department of Personnel and Training, (b) Ministry of Urban Development, (c) Department of Science and Technology, (d) Department of Consumer Affairs, and (e) other Ministries/Departments, Public Sector Undertakings etc. and;
2. **Fee-based Programmes:** Need-based customized programmes offered by the Institute at the behest of user organisation as well as on its own initiative.

42nd Advanced Professional Programme in Public Administration

The Forty Second Advanced Professional Programme in Public Administration (APPPA) a-high-end, customized 10-month programme for senior officers of the All India and Central Services including the Armed Forces and state governments was conducted by the Indian Institute of Public Administration (IIPA) from July 1, 2016 to April 29, 2017. Forty eight officers from All India, Central and Defence Services participated in the programme. The programme was sponsored by the Ministry of Personnel, Public Grievances and Pensions. It seeks to renew the participants' domain knowledge and sharpen their skill sets.

Inaugural Session

On July 1, 2016, Shri T.N. Chaturvedi, Chairman of IIPA, delivered the inaugural address. In his insightful address he stressed on the need for collective thinking, holistic approach and mental resilience to tackle the emerging challenges in administration and governance. He observed that public administration being a complex human task needs a qualitative environment and empathy for better citizen government interface, the pre-requisite for efficient and effective service delivery. In

his presidential address, Shri U.C. Agarwal, former Central Vigilance Commissioner, highlighted the importance and role of bureaucracy in administration and the way a responsible bureaucracy can be a change agent. Earlier, in his welcome address, Dr. Tishyarakshit Chatterjee, Director IIPA, pointed out the uniqueness of the APPPA programme as it offers an opportunity to innovate in policy areas as also a break into academic life. Participants were invited to pursue even Ph. D. as a sequel to APPPA. Prof. Sushma Yadav, Programme Director, presented a broad outline and details of the course. Dr. C. Sheela Reddy, Programme Co-Director, proposed vote of thanks. The programme seeks to prepare the participants to make greater contribution for better governance, develop attitudes that focus on citizen-centric delivery of services and also to strengthen leadership qualities in the civil service. Apart from learning recent developments in the social sciences and their application in administration, the programme has been designed to provide opportunities to the participants to: (i) analyse major contemporary issues in governance; (ii) study the factors that impact the formulation and application of policies and improve implementation of governmental programmes; (iii) apply relevant concepts, skills and techniques relating to policy, behavioural and administrative sciences; (iv) review their experiences by making a critical analysis of environmental and other factors; and (v) demonstrate creative and analytical abilities individually and in groups and function as proficient, ethical, responsive and result oriented administrators/managers.

The Programme

The Programme offered a unique integration of management concepts, tools and techniques with the requirements of public policy formulation, analysis and implementation, including the design and execution of delivery systems. The purpose was to enhance the sensibilities, sensitivities and capabilities of the participants to better make and implement public policy systems. APPPA exposed participants to global trends and practices. It encouraged exploration of innovative options and choices. Participants may work in policy and service delivery at intergovernmental, national, regional or local government levels. It aims at developing their practical knowledge and skills to deal with management and policy analysis issues across the spectrum of public sector activities.

Aim

The overall aim of the programme was to provide an opportunity to the participants to develop a broad perspective and contribute towards better governance. It seeks to develop attitudes that enhance efficiency, service orientation towards citizens and strengthen leadership qualities.

Objectives

The objectives of the programme were to enable the participants to:

- Understand basic concepts of the social sciences and important issues of Public Administration and Governance in India;
- Analyse the factors that impact the formulation and application of policies;
- Apply relevant techniques from the social sciences and policy and project analysis in their professional tasks;
- Adopt a framework for administrative reforms and efficiency;
- Apply analytical skills in decision-making;
- Improve implementation of government programmes; and
- Function as proficient, ethical and citizen oriented administrator- managers.

A. Academic Modules

The first half of the APPPA programme, spanning over the initial five months, was devoted to the study of fundamentals and contemporary developments in the fields of social, administrative, developmental and management sciences. This was further divided into three sets of streams. The first sub-module (A.I) covered basic concepts, theories, techniques and skills in the areas of Public Administration, Political Questions, Economics for Public Policy, Economic Development: Concepts and Theories, Research Methods for Social Sciences, Administrative Law and Research Proposal and Dissertation Writing methods.

The second set of streams (A.II) addressed the core issues in administration and included Indian Economic Development, Public Finance: Policy and Management Issues, e-Governance, Managing Human Resources in Organizations. The participants were offered a choice of one elective from a group of four (E.I), which offer specialization in any one area of administration. The four elective

streams included -- Poverty: Concepts, Issues and Strategies, Disaster Risk Reduction, Development and Management of Infrastructure Projects, International Relations and Organizations.

The third set of academic streams (A.III) was concerned with the Administrative Environment and included Indian Social System, Social Inclusion: Equity and Growth, Operations Management, Ethics in Administration and Governance and Green Federalism, Environment and Sustainable Development. The participants were required to opt for one elective, out of four offered (E.II) which allowed specialization in areas of Consumer Protection and Welfare: Law, Policies and Implementation, Financial Management, Public Health Administration and Tribal development Administration in India: Approaches, Policies and programmes.

The streams, with one credit, had about sixteen lecture sessions and half credit streams were covered in eight lectures and additional three to five practical/discussion/non-lecture sessions.

B. Experiential Learning

B.1 Experiential Presentations: Popular among the participants of previous batches, promotes mutual sharing of experience and expertise. The focus was on specific situations an officer had faced at some point in his/her career. These presentations highlighted innovations in the internal administration or in the field; best practices in organizational leadership, and project planning and implementation.

B.2 Rural Field Study: This component was included to sensitize the participants with the socio-economic realities of rural areas. The participants were assigned a theme-based study focusing on various aspects of rural development. They examined the effectiveness of the delivery mechanism and assessed the impact of rural development programmes. Small groups of participants visited identified rural areas in different parts of the country and interacted with village level functionaries and panchayat members under the overall guidance of a faculty member. The rural field study reports of these were presented at a seminar and were expected to be used for future reference. The villages were selected from the following states/

districts.

1. Jhajjar and Palwal (Haryana)
2. Ernakulam and Idukki (Kerala)
3. Anand, Ahmedabad, Bhuj (Gujarat)
4. Sunderban-South 24 Parganas (West Bengal)

B.3 Urban Field Study: It provided an opportunity to the participants to understand problems in urban administration and management and the challenges in addressing them. The participants studied various urban developmental schemes and their impact on the socio-economic conditions of the people, including those below the poverty line. The study also included interaction with the functionaries of the Municipalities and other development agencies. The urban study reports were also presented at a seminar for further use and reference. The following four cities were studied by the trainee officers.

1. Vishakhapatnam (Andhra Pradesh)
2. Pune (Maharashtra)
3. Shillong (Meghalaya)
4. Delhi

B.4 Foreign Study Tour: This component was organized with a view to expose the participants to the administrative practices in countries representing developing and developed economies and drawing lessons from firsthand experience and interactions. The participants visited two countries (one developed and one developing) where they were taken to leading institutions/organizations to interact with policy makers and other government functionaries. On their return, participants prepared reports on various facets covered during the visit, followed by presentations. As in the past this year also the participants were divided into two groups of equal size and visited the following countries for study purposes.

Group 1: South Africa and Italy

Group 2: Peru and Spain

C.1 Dissertation Writing

This is the major and important component of APPPA programme. The participants make an in-depth analysis of a specific problem and examine its ramifications. The participants' through their dissertation make a substantial contribution to the theory and practice of Public administration and

demonstrate their analytical skills in the process. Subsequently after the submission of the dissertation the participants defend their work in a viva voce.

Other Visits

Visit to forward and border areas of Jammu (Jammu & Kashmir), Gangtok, Sukhna (Sikkim).

Convocation Function

The convocation of the forty-second Advanced Professional Programme in Public Administration (APPPA), the flagship training programme of IIPA, was held on April 29. The programme which commenced on July 1, 2016, was sponsored by the Department of Personnel, Public Grievances and Pensions. Shri N.N. Vohra, Governor of Jammu and Kashmir, delivered the convocation address. Shri T.N. Chaturvedi, Chairman of IIPA, presided over the programme. Shri Vohra in his address entitled “Challenges of Nation Building: Crucial Role of Public Services” observed that as the world’s largest democracy, India has enjoyed seven decades of national governance and it is necessary to review the capacities developed over the years for building the nation. He reminded the participants of their responsibilities and emphasised the need to gear up to the challenges of the administration and contribute in their own way to the governance of India. He covered a broad spectrum of governance issues and comprehensively addressed the challenges, issues and concerns of nation building, highlighting the crucial role of public service. Shri T.N. Chaturvedi expressed his gratitude for the gracious presence of Shri N.N. Vohra to deliver the convocation address. He congratulated the participants of the forty-first APPPA on receiving their M.Phil.degrees; and the participants of forty-second APPPA on the award of Masters Diploma in Public Administration. The Chairman also stressed the need to introduce required innovations in all subject areas of the APPPA and other short-term training programmes of IIPA. Dr. Tishyarakshit Chatterjee, Director of IIPA, in his welcome address, observed that the participants have shown exemplary officer-like qualities, high standard of participation and eagerness to learn which came as a welcome support for the faculty. He stated that APPPA consistently strives to achieve an improvement in the participants’ capabilities, knowledge, enthusiasm and thereby aims at positive attitudinal shift towards work and service of

the citizen. He listed the progressive policy reforms that have emanated from forty second APPPA dissertations. During the programme, Shri Vohra released the following publications: (i) Consumers in Digital Era: Issues and Concerns by M. Sumathy, Suresh Misra and Padmasani; (ii) Panchayati Raj and Women’s Empowerment—Dependency versus Autonomy by Nupur Tiwari; (iii) A Training Handbook on Digital India Framework by Charru Malhotra; (iv) Training Government Officials on Digital India and e-Kranti by Charru Malhotra; (v) City Management in Pune by Sachin Chowdhry; and (vi) Implications of the Trans-Pacific Partnership: An Indian Perspective by Geetanjali Nataraj. Prof. Sushma Yadav, Programme Director, presented a resume of the programme detailing its contents; and Prof. C. Sheela Reddy, Co-Programme Director, proposed the vote of thanks.

Other Training Programmes

Apart from the long-term APPPA programme, the Institute organised 94 other training programmes and training workshops during 2016-17. The break-up is as follows:

The details of the training programmes are given at Annex-F.2.

INFORMATION MANAGEMENT

The Institute disseminates information, analyses, viewpoints and knowledge related to public administration, governance, policy and development through its regular publications, IIPANewsletter, Indian Journal of Public Administration (IJPA), Nagarlok, Documentation in Public Administration, and a Hindi Journal Lok Prashasan, and also through the publication of books and booklets and through seminars, workshops, conferences, panel discussions as well as lecture, on current themes.

CONTRIBUTION OF PUBLICATION SECTION

- 1 Twelve issues of IIPA Newsletters
- 2 Four issues of IJPA 2016
- 3 Annual Report (English+Hindi)
- 4 Lok Prashasan 2016
- 5 Dr. Rakesh Hooja Memorial Lecture
- 6 AGM Proceedings

| Courses | No. of Programmes | No. of Participants |
|--|--------------------------|----------------------------|
| Sponsored by Ministries/Deptts. | 37 | 900 |
| (a) Department of Personnel & Training (excluding APPPA) | 1 | 46 |
| (b) Department of Science & Technology | 7 | 143 |
| (c) Ministry of Consumer Affairs | 13 | 1401 |
| (d) MOIA(KIP) | 4 | 156 |
| (e) Ministry of Urban Development | 14 | 372 |
| (f) PSU | 2 | 49 |
| (g) Ambedkar Chair | 2 | 700 |
| (h) DoP&T | 1 | 25 |
| (i) Open Management Development | 1 | 10 |
| (j) Workshop | 10 | 719 |
| International Programmes | | |
| a) Afghanistan | 2 | 38 |
| Total | 94 | 4559 |

- 7 Annual Conference Proceedings
- 8 Documentation in Public Administration: four issues 2016
- 9 Three issues of Nagarlok 2015

Following are 4 publications from the Consumer Centre

- 1 Electricity and Consumers
- 2 Non Banking Financial Companies
- 3 Sustainable Consumption & Lifestyles- Role of Consumers
- 4 Legal Metrology and Consumers

LIBRARY

The following activities were carried out during the period under review.

Collection Development: During the year 2016-17, 873 books and 630 bound volumes of periodicals were added to the library. Out of these, 432 books were purchased, 168 were received gratis and 273 were added to the Public Document section. Out of these 273 documents, 265 were received as gratis and 8 government documents were purchased. As on March 31, 2017 the library has 2, 18,685 volumes of books and bound journals. The Library subscribed 116 current periodicals, 21 newspapers and received 125 periodicals on 'gratis

and exchange basis' during the year. The On-line access to over 36 journals is being facilitated that can be reached through IIPA Library website. Besides this, the library continued subscribing to ABI/Inform, facilitating access to around 4000 titles, out of which 3000 titles are in full text and 25,000 dissertations. The Library also subscribed to the 'JSTOR' which is a not-for-profit organization dedicated to helping the scholarly community to discover, use and build upon a range of intellectual content in a trusted digital archive. It provides full-text searches of almost 2,400 journals.

Binding: Around 630 periodicals were bound, and 1295 books were rebound.

Library Services: As on March 31st, 2017, 2142 documents were loaned out and 2012 volume of documents were received back by the library. The computerized library database has 1, 22, 978 records relating to books and reports and 1, 14, 259 records relating to periodical articles. In addition to 7729 users comprising the Institute's Faculty, IIPA members, participants to various training programmes including the Advanced Professional Programme in Public Administration (APPPA), around 1429 bonafide researchers made use of the library resources under fee based consultation programme. The Library continued

to provide photocopying and internet facility to the members. During the year it made available over 58174 pages of photocopies, and provided bibliographical services to the users.

Value added services: The Library facilitates Current Awareness, Indexing and Abstracting services. The Library regularly brings out Book Alert: a monthly list of additions, Article Alert: a list of significant articles, Weekly News Alert, and Current Contents, to keep its readers informed of the incoming documents and latest information. A quarterly Indexing and Abstracting Journal titled "Documentation in Public Administration, (DIPA)" is being brought out by the Library. It contains indexing of periodical articles, abstracts, book reviews and book notes. During the year 3154 Periodical Articles, 277 Abstracts, 186 Book Reviews and 52 Books Notes were added to DIPA. All the four issues of DIPA for the year 2016 were brought out on time. Further the library provides bibliographical services to its members and participants of various courses on demand.

Participation in National Library Networks: The Library is an active member of the (Developing Library Network) DELNET and has been making considerable use of the network's facilities for inter-library lending, compilation of bibliographies and literature search. As part of this networking endeavour, IIPA Library is also reciprocating in use of its rich resources to other participating network members. During the year, 40 documents were borrowed on inter library loan for the IIPA Library users and 75 documents were borrowed by other libraries through DELNET facility. As part of our reciprocal efficient services, IIPA Library has been adjudged as the best library and awarded Certificate of Appreciation by the DELNET out of 6000 libraries.

Modernization and Up gradation of IIPA Library Infrastructure:

- (i) The work regarding the renovation and modernization of the Library for the second phase has been completed and the documents have been restored.
- (ii) Wi-Fi facilities have been provided in the library premises for the use of members of the library.
- (iii) Five new computers have been provided for the users near Library's Reference & Circulation counter on the ground floor for resource discovery.

SOCIETY ACTIVITIES

SIXTY-SECOND ANNUAL MEETING OF THE GENERAL BODY

The 62nd Annual Meeting of the General Body of the Institute was held on Friday the 21st October, 2016 at 4.00 p.m. in the Auditorium of the Institute. Shri T.N. Chaturvedi, Chairman IIPA presided over the first part and Shri Shekhar Dutt, Vice-President IIPA presided over the second part of the General Body Meeting.

Shri T.N. Chaturvedi, Chairman, IIPA dwelt upon a number of issues in his address including the Campus Redevelopment Programme and highlighted how it was important for IIPA in future as it would provide a lot of facilities to our members as also to the Institute. Further he added that the government should be persuaded to give us our rightful place as an Institute of national importance. Earlier, in his opening remarks, Dr. Tishyarakshit Chatterjee, Director IIPA, shared in brief, the achievements and the strengths of the Institute for which the faculty and the staff of IIPA have worked hard.

The Meeting was attended by 232 members of the Institute against the minimum quorum of 50 members. The House approved the Proceedings of Sixty-first Annual Meeting of the General Body held on 16th October 2015, the Annual Report and the Annual Statement of Accounts for the year 2015-2016.

The AGM also approved the Campus Redevelopment Programme of IIPA in collaboration with the NBCC as also approved deletion of the word "The" from the name of IIPA making it "Indian Institute of Public Administration" now.

SIXTIETH MEMBERS' ANNUAL CONFERENCE

Sixtieth Members' Annual Conference of the Institute was held on Saturday the 22nd October 2016 at 10.00 a.m. in the Auditorium of the Institute. The theme of the Conference was "Strengthening of Ethical and Moral Values in Governance". In his welcome address, Dr. Tishyarakshit Chatterjee, Director of IIPA, highlighted the significance of the theme. Prof. Suresh Misra, Professor of Public Administration, presented the theme paper in which he elaborated the concept and contents of ethical and moral values; their need, importance and

applicability in public service; and highlighted some of the issues which are hindrances in achieving the objectives of good and ethical governance. He also put forth some suggestions for strengthening ethical and good governance.

The Conference was attended by 208 members. Prior to holding of the Annual Conference 21 prelude Conferences/Seminars on the Conference Theme were organized by IIPA Regional/Local Branches at their respective headquarters. The recommendations and observations of the Conferences/Seminars held at Regional/Local Branches were presented in the Conference.

EXECUTIVE COUNCIL MEETINGS

During the year, four meetings of the Executive Council were held on 11th April, 2016, 5th August, 2016, 20th October, 2016 and 27th March, 2017.

MEMBERSHIP

During the year, 02 life members and 01 corporate member were admitted. Eighty three Life Members have expired during the year.

The names of 18 Annual Members whose subscription falls in arrears for more than two years, i.e. since 2014, were removed from the Membership Rolls of the Institute under Rule 35(1) of the Institute.

The category-wise details of membership in tabular form are given below:

DISTINGUISHED MEMBERS OF IIPA HONoured WITH PAUL H. APPLEBY AWARD

Shri T.N. Chaturvedi, Chairman IIPA honoured the following members with the Paul H. Appleby Award for their distinguished services to the Institute and to field of Public Administration at the Annual General Body Meeting held on 21st October, 2016:

1. Shri R.D. Pradhan
2. Shri Shekhar Dutt
3. Dr. Kiran Bedi
4. Shri M. Gopalakrishna
5. Prof. C. Lalkima
6. Dr. Ashok Bhan

Dr. Kiran Bedi could not attend the meeting due to some last minute urgent engagement.

SHRI T.N. CHATURVEDI AWARD FOR THE BEST ARTICLE IN THE INDIAN JOURNAL OF PUBLIC ADMINISTRATION (IIPA) FOR THE YEAR 2015

| | Annual Members | Life Members | Associate Members | Student Members | Corporate Members (Annual) | Corporate Members (20 years) | Total |
|--|----------------|--------------|-------------------|-----------------|----------------------------|------------------------------|--------|
| 1. Membership as on 31.3.2016 | 280 | 11,069 | 212 | 35 | 39 | 163 | 11,798 |
| 2. New Members admitted during 2016-2017 | -- | 2 | -- | -- | 1 | -- | 3 |
| | 280 | 11,071 | 212 | 35 | 40 | 163 | 11,801 |
| 3. Members removed during 2016-2017 | (-)18 | -- | (-)52 | (-)10 | -- | -- | (-)80 |
| | 262 | 11,071 | 160 | 25 | 40 | 163 | 11,721 |
| 5. Members expired during 2016-2017 | -- | (-)83 | -- | -- | -- | -- | (-)83 |
| Total membership as on 31.3.2017 | 262 | 10,988 | 160 | 25 | 40 | 163 | 11,638 |

Shri T.N. Chaturvedi Award for the best article published in the Indian Journal of Public Administration for the year 2015 was awarded to Dr. Jayaprakash Narayan for his article on "Pressure Groups and Democratic Governance - An Indian Perspective" published in July-September 2015 issue in the Annual Meeting of the General Body held on October 21, 2016.

REGIONAL AND LOCAL BRANCHES AND MEMBERS ACTIVITIES

As on 31st March 2017, the total number of Regional and Local Branches of the Institute stands at 24 and 43 respectively. Name of the Regional and Local Branches and their Office Bearers, activities conducted by them and number of members attached with them during the year under review are shown at Annexure F.3.

Many activities of the Branches have also been reported in the monthly IIPA Newsletters.

A Meeting of the Office Bearers of Regional and Local Branches held on October 21, 2016 at the IIPA was presided over by Dr. T. Chatterjee, Director of the Institute. A large number of issues pertaining to strengthening of the IIPA activities and development of Branches were discussed. The Regional and Local Branches represented at the meeting were: Bihar, Delhi, Haryana, Jammu & Kashmir, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Manipur, Odisha, Punjab & Chandigarh, Rajasthan, Tamil Nadu, Telangana, Uttar Pradesh and West Bengal (Regional Branches) and Aurangabad, Bareilly, Budaun, Burdwan, Cuddalore, Gulbarga, Howrah, Indore, Jabalpur, Kanpur, Madurai, Magadh, Meerut, Muzaffarpur, Patiala, Puducherry, Sangli, Thanjavur, Tirupati, Tirupattur, Vadodara, Vallabh Vidyanagar, Villupuram and Warangal (Local Branches).

The Meeting was also attended by the Faculty members of the Institute associating with the Regional Branches. A list of faculty members attached to the Regional Branches is given in Annexure F.7

A sum of Rs.872303/- was paid to the Branches during the year as financial assistance including the fifty percent of share of Interest earned on Life Membership Capital Fund for carrying out their programmes and activities. As per rules, the Institute provides maximum financial assistance up to

Rs.20,000/- to a Regional Branch and Rs.10,000/- to a Local Branch during a financial year for organizing seminar/conference, Prelude seminar etc. subject to the Branch (a) conducting regular elections, (b) submitting its audited statement of accounts regularly, and (c) submitting a report on its activities. Besides this, fifty percent share of interest and fifty percent share of annual membership subscription is also paid to the branches. A statement showing details of financial assistance given to Branches during the year 2016-2017 is given in Annexure F.6

The Annual General Body meeting and Members' Annual Conference for which Theme paper is sent to all branches, as well as publication of the IIPA Newsletter, are also member-oriented activities.

OUTREACH ACTIVITIES

Essay Competition

The following subjects were identified for the Annual Essay Prize Competition, 2016:

- a. Decentralization and Public Service Delivery
- b. The Sustainable Development Goals (SDGs) adopted by UN General Assembly in September 2015
- c. The Agrarian Crises

Out of 121 Essays received, 65 did not comply with the rules laid down for the competition. Only 56 essays (41 in English and 15 in Hindi) were evaluated by a Committee of Judges comprising Prof. (Mrs.) Noor Jahan Bava, Prof. Vinod K. Sharma, Prof. M.P. Singh and Director, IIPA.

Shri T.N. Chaturvedi handed out the prizes to the five winners of IIPA's Annual Essay Prize Competition 2016: one first prize of Rs. 5000 to Dr. Divya Singhal, Goa for her entry on "The Sustainable Development Goals (SDGs) Adopted by UN General Assembly in September 2015". One second prize of Rs. 3000 and one third prize of Rs. 2000 to Shri Kaustuv Bose, Kolkata for his entry on "The Agrarian Crises" and to Ms. Alokya Kanungo, Bhubaneswar for her entry on "The Agrarian Crises" respectively. For Hindi essays, as none of the entries merited the first prize, one second prize of Rs. 3000 to Shri Avdesh Kumar Mishra, New Delhi; and one third prize of Rs. 2000 were awarded to Shri Vibhor Agarwal, Bijnaur for their entries on "Krishi

Sankat". Two prizes were awarded to the winners of Hindi Essay Competition 2016 under Raj Bhasha Committee on the topic "GST aur Bharat ka Sajha Bazar" to Shri Pawan Kumar Sharma, Chandigarh 9first prize of Rs. 5000; and to Shri Ritesh Bhardwaj, Delhi (third prize of Rs. 2000).

INFRASTRUCTURAL IMPROVEMENT

The Institute has its own hostel complex located in the campus which provides boarding and lodging facilities to participants of the training programmes including APPPA, its outstation members, guests, research scholars, officers of Educational Institutions and Government Departments.

The Hostel has in all 83 servicable rooms including two deluxe suites and 10 deluxe rooms. All the hostel rooms have attached bath and toilets and cable TVs. The A.C. rooms have facility of local telephone calling. The deluxe rooms also have mini refrigerator in the room. During winter season heaters are provided in the A.C. and deluxe rooms.

THE INSTITUTE'S FINANCES

As shown in the Receipt & Payment Accounts (Schedule A), during the year 2016-17, the Institute's income was Rs.19.56 crore, as against the expenditure of Rs.19.51 crore leaving a surplus of Rs. 4.71 lakh. Out of the total income of Rs.19.56 crore, the Institute had received Maintenance Grant of Rs.6.00 crore from the Government.

Thus, after adjusting the cumulative deficit of Rs. 69.94 lakh brought forward from the previous year, the deficit as per Schedule A at the end of the year is Rs.65.23 lakh.

The total income from internal resources during the year was Rs.13.56 crore as against Rs.11.70 crore in the previous year. The receipts of Rs.13.56 crore mainly comprised Training Fee (Rs.8.57 crore), net income from Research assignments (Rs.1.35 crore), User Charges (Rs.2.38 crore), Sale of Publications (Rs.4.09 lakh) etc. Out of the total payments of Rs.19.51 crores, the Institute's pay and allowance was Rs.8.52 crore. The other major items of expenditure were Campus Maintenance (Rs.3.08 crore), Administrative and others (Rs.82.55 lakh) and Training Programmes (Rs.6.18 crore).

The Institute also received a Plan Grant of Rs.2.15 crore from the Government for implementation of various activities as incorporated

in the Strategic Plan, approved DoPT, Government of India, against which total expenditure of Rs.2.15 crore was incurred. The main items of expenditure were infrastructure development works (Rs.22.5 lakh), Faculty Recruitment/Development (Rs.126.32 lakh), and Programme Development/Teaching Aid/IT (Rs.39.87 lakh), Library and Publication (Rs.20.51 lakh), Strengthening of Regional/Local Branches (Rs. 5.30 lakh). The Institute's detailed financial position is given in the Balance Sheet and Income and Expenditure Account.

IMPORTANT EVENTS

Seminar/Workshop/Conference/Lectures

The Institute organised the following seminars/conferences/lectures during the year:

Seminar cum Discussion on Dr. B.R. Ambedkar's Timeless Legacy

Dr. B.R. Ambedkar Chair in Social Justice of IIPA teamed up with Shaheed Bhagat Singh College (Eve.), University of Delhi in organising the captioned programme on April 18. The Centre for Reforms, Development and Justice, New Delhi was the Knowledge Partner and the Millennium Post, the media partner. Shri Chaudhary Birender Singh, Union Minister of Rural Development, Panchayati Raj, Sanitation and Drinking Water, was the Chief Guest in the inaugural session. In his inaugural address, he highlighted the need to revisit Ambedkar's philosophy and thought to find solutions to the contemporary problems. Delivering the key-note address, Shri K.G. Suresh, Director General of Indian Institute of Mass Communication, New Delhi, emphasised that unless there is a change in the mindset of the people in tackling the issues of exclusion of the marginalised sections of the society, nothing much could be achieved. Shri Sidharth Mishra, President, Centre for Reforms, Development and Justice, gave the opening remarks. Dr. P.K. Khurana, Principal of Shaheed Bhagat Singh (Eve.) College welcomed the delegates and participants to the event. The inaugural session was followed by two technical sessions on the topics: (i) Re-visiting Ambedkar's Philosophy in Contemporary Scenario; and (ii) B.R. Ambedkar's Vision of the Nation in terms of Equality and Social Justice. Prof. Narendra Jadhav, Durgabai Deshmukh Chair in Social Development, Equity and Human Security at the Council for Social Development,

New Delhi, delivered the valedictory address. He comprehensively touched upon the different facets of thought and philosophy of Dr. B.R. Ambedkar and paid a tribute to his timeless legacy. Dr. C. Sheela Reddy coordinated the programme along with Shri Saurabh Dubey, Shri Sarad Kumar Yadav, faculty, Department of Political Science Shaheed Bhagat Singh (Eve.) College.

Seminar on Consumer Protection and Welfare

The Centre for Consumer Studies organised a two-day seminar on “Consumer Protection and Empowerment” on June 23-24 at Puducherry. As part of the programme, a delegation comprising Prof. Suresh Misra, Shri G.N. Sreekumaran, Dr. R.R. Dhanapall and Dr. Mamta Pathania met Dr. Kiran Bedi, Lieutenant Governor of Puducherry on June 23. During the meeting, she was briefed about the activities of IIPA, IIPA Puducherry Branch and functioning of the State Consumer Helpline, Puducherry which is also managed by the Puducherry Branch. As both national and state helplines are managed by the IIPA, New Delhi, Dr. Bedi appreciated the work of IIPA in redressal of consumer grievances and evinced keen interest in working in close collaboration with the IIPA especially the Puducherry Branch to work out a strategy to solve consumer grievances at local level more efficiently.

Dr. Rakesh Hooja Memorial Lecture

The Institute organised the second Dr. Rakesh Hooja Memorial Lecture on “Bridging the Gap between Academia and Administration” on December 7. Shri N. C. Saxena, former Secretary of Planning Commission, delivered the lecture. In his exposition on the theme, Shri Saxena highlighted the imperative need for effective link between academia and administration for better design of policies. He emphasised the need for policy-oriented inputs from academia to facilitate the administrators in effective policy making. Dr. Tishyarakshit Chatterjee, Director of IIPA, in his opening remarks recalled the contribution of Dr. Rakesh Hooja, a rare administrator who epitomised the synthesis of academia and administration. Smt. Meenakshi Hooja shared her thoughts and memories of Dr. Rakesh Hooja. Prof. Arvind K. Sharma, former Vice-Chancellor of Mizoram Central University, presided over the programme. Prof. C. Sheela Reddy, Chair

Professor, Dr. Ambedkar Chair in Social Justice, coordinated it.

National Seminar on Swachh Bharat Mission (SBM):

Implications for Public Health and Sanitation Swachh Bharat Mission (SBM) is being implemented by the Ministry of Urban Development (MoUD) and the Ministry of Drinking Water and Sanitation (MoDWS) for urban and rural areas respectively. In order to accelerate the process of sanitation promotion, MoDWS along with UNICEF and other partners have developed the National Sanitation and Hygiene Advocacy and Communication Strategy Framework for 2012-17. It focuses on four critical sanitation and hygiene behaviours such as: building and use of toilets; safe disposal of child faeces; hand washing with soap after defecation; safe storage and handling of drinking water. Swachh Vidyalaya is the national campaign driving ‘Clean India: Clean Schools’. A key feature of the campaign is to ensure that every school in India has a set of functioning and well maintained water, sanitation and hygiene facilities. Injecting a major booster to the SBM, the World Bank has recently cleared a \$1.5-billion loan to assist the government’s efforts to end the practice of open defecation by 2019. In view of the above, Indian Institute of Public Administration organised a national seminar, sponsored by the Indian Council for Social Science Research (ICSSR), New Delhi. The two-day national seminar, held on March 16-17, brought together leading social scientists, policy-makers, senior experts and professionals, research scholars and civil society practitioners to deliberate on the concepts and approaches to public health and sanitation; sanitation and behavioural change; critical review of the policies and programmes of Government of India towards achieving Swachh Bharat (Clean India); assessing the role of the stakeholders in the sanitation sector. The seminar also focused on the sustainability, replicability and convergence aspects of the programme and elicited innovations (involvement of PRIs, NGOs, women self-help groups) in the areas of rural sanitation and solid and liquid waste management in urban India. The programme focused mainly on the following themes: (i) Concepts and Approaches to Public Health and Sanitation; (ii) Sanitation and Social Change in India; and (iii) Best Practices in Sanitation.

Dr. B.R. Ambedkar Memorial Lecture

Dr. B. R. Ambedkar Chair in Social Justice, Indian Institute of Public Administration, New Delhi organised a memorial lecture on “Dr. Babasaheb Ambedkar: Intellectual Colossus and Great National Leader” on January 30. Prof. Narendra Jadhav, Member of Parliament, Rajya Sabha and former Vice-Chancellor of Pune University, delivered the lecture. In his lecture, Dr. Jadhav highlighted Ambedkar’s multi-faceted personality as an economist, prolific writer, national leader, architect of the Indian Constitution, and champion of human rights. He comprehensively touched upon the different facets of thought and philosophy of Dr. B.R. Ambedkar and paid a tribute to his timeless legacy. Shri T.N. Chaturvedi, Chairman of IIPA, in his presidential remarks referring to Dr. B.R. Ambedkar as a towering personality and a great national leader appreciated the highly educative, informative and analytical lecture of Dr. Jadhav. Dr. Tishyarakshit Chatterjee, Director of IIPA, gave the opening remarks and reinforced the view of Dr. Ambedkar in ensuring social democracy which alone can guarantee one-man-one-value. Prof. C. Sheela Reddy, welcomed the guests, briefed about the Chair and its activities and finally proposed vote of thanks at the end of the event.

Workshop on Social Conflicts Analysis and Resolution Approaches

Sponsored by the Ministry of Personnel, Public Grievances and Pensions, the programme was conducted at IIPA during February 6-8. Besides enabling the participants to evolve a comprehensive understanding of social conflicts and approaches to conflict resolution with social justice, the programme provided an opportunity for them to share experience and analyse actual conflict situations and resolution strategies by the participants while insights from scholarly work in the area were shared to facilitate discussion on the possible approaches which they may consider meaningful in their own specific context. Programme faculty comprised guest speakers and the programme coordinator, Prof. Dolly Arora.

Seminar on Swachh Bharat Mission (SBM):

Implications for Public Health and Sanitation

Sponsored by the Indian Council of Social Science Research, the captioned programme was organised at IIPA on March 16-17. Dr. Mahi Pal, Visiting Faculty of School of Planning and Architecture, gave the key-note address and presented his views on role of spiritual capital in effective implication of Swachh Bharat Mission and its sustainability. Dr. Mahi Pal revealed that many children and adult in India lost their life due to insanitation or poor sanitation. He viewed that the solution to the problem lies in the internalisation of sanitation and creation of spiritual capital. Prof. V.K. Malhotra, Member Secretary of ICSSR, spoke about success of the dream of Mahatma Gandhi, i.e. Swachh Bharat Mission at local level as well as national level and increasing sanitation or latrine facilities on village and also urban areas. There were five plenary sessions: (i) “Concept and Approaches to Public Health and Sanitation” chaired by Prof. Girish Kumar; (ii) “Sanitation and Social Change in India: Emerging Issues and Concerns” chaired by Prof. C. Sheela Reddy; (iii) “Public Policies on Sanitation: Swachh Bharat Mission (SBM) - Rural and Urban Component” chaired by Prof. K.K. Pandey; (iv) “Best Practices in Sanitation” chaired by Dr. Gadadhara Mohapatra; and (v) “Role and Responsibilities of Stakeholders” chaired by Tarun Kumar. Dr. Gadadhara Mohapatra and Prof. Sushma Yadav convened the programme.

Workshop on ‘Change Management and Capacity Building: A Disciplined Approach Especially Customized for Railways’

Sponsored by the Ministry of Railways, the captioned programme was conducted at IIPA on March 24. The programme was attended by 24 Group A and B level officers of Northern Railways. The training was inaugurated by Shri Shankar Aggarwal, former Secretary of Ministry of Labour and Employment; Shri Ved Pal, AGM of Northern Railways; Ms. Praveen Singh, CPO (A), Northern Railways; and Shri Amitabh Ranjan, Registrar of IIPA. The programme concluded with its valedictory session chaired by eminent guests Dr. Ashwini Kumar Sharma (Director General, NIELIT), Mr. Angaraj Mohan (Chief Personnel Officer, Northern Railways), S.S. Sandhwalia, Chief Personnel Officer (IR), Northern Railways; and Ms. Praveen Singh, Chief Personnel Officer, Northern Railways.

Distinguished Visitor to the Institute

1. Mr Sonny Leong CBE, Chief Executive, Civil Service College, London visited on 29th June 2016 to IIPA, New Delhi for collaboration between two institutions.
2. Shri Ram Vilas Paswan, Hon'ble Minister of Consumer Affairs, Food and Public Distribution visited on 12th July 2016 to IIPA and reviewed the operation of National Consumer Helpline
3. Dr Timothy Lynch, Director, Graduate School of Humanities and Social Sciences, Associate Dean for Graduate Studies and Research, Associate Professor in American Politics at the University Of Melbourne and Fiona Abud, Manager, External Relations visited on 30th August 2016 to IIPA, New Delhi and discussed about collaboration between IIPA and University of Melbourne, Australia
4. Dr Ashok Kumar, Director, e-Government Leadership Centre, National University of Singapore, Singapore visited on 8th March 2017 to IIPA, New Delhi for collaboration between two institutions

ACADEMIC CENTRES/CHAIRS

The Academic Centres, each comprising a group of faculty members with interest, experience and expertise in the concerned area of study, meet from time-to-time to (a) prepare an annual plan of work in their respective areas of research and training, and periodical review thereon; (b) discuss, coordinate and review individual plans of action; (c) act as a forum for academic interaction and professional development of members; and (d) coordinate with other academic groups in promoting inter-disciplinary activities. Each Centre elects its Coordinator for a period of two years (except for Centre for Consumer Studies, Centre for Urban Studies and Centre for Learning in ICT and e-Governance where the Director nominates Coordinators). Normally a faculty member is expected to become a member of any three out of all Centres at IIPA. Each Academic Centre has to procure projects for its funding. The membership composition of the Academic Centres as on March 31, 2017 is shown at Annexure F.4.

An account of the academic contribution of various IIPA Faculty (other than routine training and

research conducted within IIPA) is given at Annexure F.5.

CENTRE FOR URBAN STUDIES (CUS)

As per Annexure F 10.

CENTRE FOR CONSUMER STUDIES

As per Annexure F 11.

CENTRE FOR CLIMATE CHANGE, ENVIRONMENT AND DROUGHT ADMINISTRATION

The activities organised by the members of the Centre have been reported individually in their contribution.

CENTRE FOR ETHICAL GOVERNANCE AND SOCIAL JUSTICE

The activities organised by the members of the Centre have been reported individually in their contribution.

CENTRE FOR PUBLIC POLICY, PLANNING AND DEVELOPMENT STUDIES

The activities organised by the members of the Centre have been reported individually in their contribution.

CENTRE FOR LEARNING IN ICT & E-GOVERNANCE

The Centre for Learning in ICT and e-Governance has been set up at the Indian Institute of Public Administration with the support of the Department of Electronics and Information Technology (DeitY), Ministry of Communications & Information Technology. The DeitY Project has significantly strengthened IIPA's computer related infrastructure and has enabled the setting up of two well-equipped Computer Laboratories with modern IT facilities as well as other infrastructure. The Centre provides technical and academic support to a large number of training programmes, workshops and

seminars conducted at IIPA. It supports the delivery of various training programmes including APPPA, DST, GIS, DJB, etc. and meets their computer related and capacity building needs in the field of IT. In addition, the Centre maintains hardware, software and networking for the whole IIPA office like faculty, administration and library as well as Hostel. Further, it provides support for preparation of payroll and access to high speed broadband connectivity, etc. as well as maintains and updates content on the IIPA website. Presently, the Centre is carrying out the prestigious project titled “NeGP Awareness and Skill Development Programme for District Level SC/ST officials through respective State ATIs” sponsored by DietY (Digital India). The project is being coordinated by Dr. Charru Malhotra, Associate Professor (e-Governance & ICT).

The Centre is also carrying out the e-Office/ Paperless Office project of IIPA with the help of NIC which envisages making the functioning of IIPA completely paperless in the times to come. The office-automation Project is being coordinated by Shri Amitabh Ranjan, Registrar and Coordinator of the Centre. The Centre has been instrumental in conducting a no. of ICT related programmes for Central/State Govt. officials as well as other agencies.

CENTRE FOR ECONOMIC ANALYSIS AND FINANCIAL MANAGEMENT

The activities organised by the members of the Centre have been reported individually in their contribution.

CENTRE FOR RURAL DEVELOPMENT ADMINISTRATION AND PANCHAYATI RAJ

The activities organised by the members of the Centre have been reported individually in their contribution.

CENTRE FOR MANAGEMENT STUDIES, PUBLIC ENTERPRISES AND BEHAVIOURAL STUDIES

The activities organised by the members of the Centre have been reported individually in their contribution.

DR. B. R. AMBEDKAR CHAIR IN SOCIAL JUSTICE

Dr. B. R. Ambedkar Chair in Social Justice has conducted the following programmes in the year 2016-17:

1. 3. April 18, 2016 One Day Programme on “Dr. B. R. Ambedkar’s Timeless Legacy: A Discussion” in collaboration with Department of Political Science Shaheed Bhagat Singh (Eve.) College, University of Delhi
2. 2. July 27, 2016 One Day Workshop on “Innovative Practices under Swachh Bharat Mission across the Country” sponsored by Dr. Ambedkar Foundation, Ministry of Social Justice & Empowerment.
3. February 28, 2017 One Day Inter-Chair Dialogue on “The Mandate of Dr. B. R. Ambedkar Chairs”, sponsored by Dr. B. R. Ambedkar Foundation, Ministry of Social Justice & Empowerment,

ADMINISTRATIVE & PERSONNEL MATTERS

A. Appointments/joining

Prof. Sheela Reddy was appointed as Chair Professor (Dr. B R Ambedkar Chair) on deemed deputation basis wef 12.08.2016.

Sh. Amitabh Ranjan was appointed as Registrar, IIPA on regular basis wef 19.05.2016.

Sh. Om Prakash Chawla was appointed as Finance Officer wef 01.02.2017.

Dr. U C Agarwal, Former CVC of India was appointed as Director in an honorary capacity during leave period of Dr.T.Chatterjee, Director, IIPA from 23rd May 2016 to 10th June 2016.

B. Appointment on re-employment basis

Prof. Aasha Kapur Mehta was appointed on re-employment basis as Professor of Economics (Economic Policy) for a period of two years wef 03.05.2016

Sh. Dipankar Guha was appointed on reemployment basis as Assistant Publication Officer for a period of six months wef 05.12.2016

Prof. K K Pandey was appointed on reemployment basis as Professor of Urban Management for a period of two years on regular reemployment basis wef 01.02.2017

C. Extension of Service

The term of Prof. V K Sharma was extended till 30.01.2019 as Professor of Disaster Management.

D. Promotions

Dr. Saket Bihari was promoted as Associate Professor in the AGP of Rs.9000/- wef 3.8.2016

Dr. Nupur Tiwari was promoted as Associate Professor in the AGP of Rs.9000/- wef 3.8.2016

Dr. Roma Debnath was promoted as Associate Professor in the AGP of Rs.9000/- wef 3.8.2016

RETIREMENT

F. The following Faculty and Staff Members

Retired on Superannuation from the services of the Institute

1. Prof. Aasha Kapur Mehta, Professor of Economics (Economic Policy) retired on 30.04.2016
2. Sh. Dinesh Kumar, Assistant (Sr. Scale) retired on 30.04.2016
3. Prof P K Chaubey, Professor of Economics (Economic Administration) retired on 30.06.2016
4. Sh. B Haridasan, PS retired on 30.06.2016
5. Sh Dharam Raj, Assistant (Sr. Scale) retired on 30.06.2016
6. Sh. MadanLal, Machine Operator, retired on 30.06.2016
7. Sh. Dipankar Guha, Assistant Publication Officer retired 30.11.2016
8. Prof. K K Pandey, Professor of Urban Management retired on 31.01.2017
9. Mrs. Sunita Gulati, Dy. Librarian retired on 28.02.2017

G. Faculty/Staff relieved from the services of the Institute

Prof. Nand Lal Dhamija, consultant in Financial Management was relieved wef 31.01.2017 on his own request after completion of his tenure

H. Approval of the probationary period of faculty and staff

The probation period of the following have been declared successfully completed:

1. Dr. Mamta Pathania, Assistant Professor in Public Administration w.e.f. 31.12.2015
2. Dr.Gadadhara Mohapatra, Assistant Professor in Sociology w.e.f. 31.12.2015
3. Dr. Neetu Jain, Associate Professor in Behavioural Science w.e.f. 31.01.2016
4. Dr. Pawan Taneja, Assistant Professor in Operation Research w.e.f. 05.02.2016
5. Sh. Mithun Barua, Dy. Registrar (AS) w.e.f. 01.09.2016

PROGRESSIVE USE OF HINDI

The Rajbhasha Implementation Committee of the Institute under the Chairmanship of the Director with Professor K.K. Pandey as Coordinator continued to promote the use of Hindi in the working of the Institute. Some of the measures taken in this direction were:

The Institute organized a public lecture in Hindi on September 14, 2016. Hon'ble Prof. K.L. Sharma, Former Vice-Chancellor, Rajasthan University delivered the lecture in Hindi on the subject "भारतीय सामाजिक परिवेश का बदलता स्वरूप". Prof. M.P.Singh, Editor, IJPA presided over the function. Prof. K.K. Pandey co-ordinated the programme .Sh.Amitabh Ranjan, Registrar gave the welcome address and Dr. Nupur Tiwari gave vote of thanks.Proceedings of this lecture were conducted in Hindi. The Institute also published the lecture in booklet form.

The Institute conducts Annual Essay Prize Competition every year. For this competition the Institute invited entries in Hindi also. There were separate prizes for Hindi Essays.

The Institute organized Hindi Essay Prize Competition- 2016 to encourage original writing in Hindi. The Institute invited entries on the subject "जी.एस.टी. और भारत का साझा बाजार". Sh.Pawan Kumar Sharma of Chandigarh got the first prize of Rs 5000/- and Shri Ritesh Bharadwaj of Delhi got the second prize of Rs 3000/- .

The Institute brought out two issues of the biannual Hindi Journal "लोक प्रशासन" during the year.

The Annual Report of the Institute is being brought out both in Hindi as well as in English.

ACKNOWLEDGEMENTS

We express our deepest gratitude to the Hon'ble Vice-President India, Shri Mohammad Hamid Ansari, the President of the Institute, for his sustained support and guidance.

We are ever grateful to Shri T.N. Chaturvedi, Chairman of the Institute, for his steadfast support in conducting the activities of the Institute. Our deepest gratitude are reserved for Dr. Jitendra Singh, Union Minister of State for Personnel, Public Grievances and Pensions, as well as for all officers of the DoPT and especially the Secretary (P), AS and FA (Home), the Joint Secretary (Training) and the Director (Training) for their sustained support for the Institute besides Ministry of Urban Development, Consumer Affairs, Science & Technology, External Affairs, Social Justice & Empowerment, Information Technology, Housing & Urban Poverty Alleviation for their sustained interest in IIPA's activities. Our

gratitude is also due to Faculty members, Senior Administrative Officers and Support Staff of the Institute.

DETAILS OF TA/DA AND HONORARIUM PAID DURING 2016-17

(A) Details of TA/DA in r/o EC and Other Committee Meetings/Office bearers of Branches from 1-4-2015 to 31-3-2016.

See Annexure F.12.1

(B) Details of Honorarium and Salary paid to Faculty Members during 2015-2016.

See Annexure F.12.2

FINANCE AND ACCOUNTS

REVENUE ACCOUNT (ON CASH BASIS)

Receipts

Apart from generating its own resources, the Institute received grants from the Ministry of Personnel, Public Grievances and Pensions, Government of India and others. The details of such receipts during the year under report are:

| | | Amount (Rs. in Lakh) | Remarks |
|----|-------------------------------------|-------------------------|---|
| 1. | Maintenance Grant from Government | Rs. 600.00 lakh | |
| 2. | Internal Receipts Generated by IIPA | Rs.1355.59 lakh | <i>Break-up as under (Rs. in Lakh)</i> |
| | | | (i) Fee from various fee-based and sponsored training programmes |
| | | 856.96 | |
| | | | (ii) User Charges from Hostel etc. |
| | | 238.40 | |
| | | | (iii) Net Income from Research Assignments |
| | | 134.96 | |
| | | | (iv) Membership subscription (including interest on Membership Fund) |
| | | 17.61 | |
| | | | (v) Sale of publications |
| | | 4.09 | |
| | | | (vi) Service Charges |
| | | 27.70 | |
| | | | (vii) Receipts from Office Equipments towards Photocopy/ Risograph/ Computer Time, etc. |
| | | 4.52 | |
| | | | (viii) Misc. Receipts etc |
| | | 65.50 | |
| | | | (ix) Recovery of Advances etc. |
| | | 3.15 | |
| | | | (x) Transfer from Research Endowment Fund |
| | | 2.69 | |

Thus the total receipts to the Institute during 2016-17 were Rs. 1955.59 lakh.

Expenditure

As against the revenue receipts of Rs. 1955.59 lakh, the payment during the year under report was 1950.87 lakh with the following breakdown:

| | | (Rs. in lakh) |
|----|--|---------------|
| 1. | Establishment (salaries and allowances) | 852.14 |
| 2. | Conduct of fee-based and sponsored training Programmes | 618.16 |
| 3. | Library Books and Periodicals etc. | 16.11 |
| 4. | Publications | 6.44 |
| 5. | Promotion of Branch activities | 3.42 |

| | |
|---|--------|
| 6. Campus maintenance including Hostel general charges, water and electricity charges, rent, rates and taxes etc. | 308.08 |
| 7. Administrative and miscellaneous charges | 82.55 |
| 8. Advances to employees | 3.38 |
| 9. Purchase of Assets | 10.27 |
| 10. Amt paid to CGHS | 19.06 |
| 11. Service Tax Expenses | 31.26 |

The cumulative shortfall at the end of the year i.e. 2015-16 was Rs.69.94 lakh. After adjustment of Rs. 4.71 lakh surplus of 2016-2017, a deficit of Rs.65.23 lakh carried forward for adjustment in next Financial Year 2017-2018 as per Receipt and Payment Account.

Plan Grant

Plan Grant of Rs. 215.00 lakh was received during the year 2016-17, against which expenditure of Rs. 215.00 lakh was incurred during this year.

Centre for Urban Studies (CUS)

A grant of Rs. 252.14 lakh was received from the Ministry of Urban Affairs, Government of India during the year under report. In addition a sum of Rs. 0.14 lakh accrued from sale of CUS publications. A shortfall of Rs. 249.97 lakh from previous year was carried over during the year under report.

Against the total funds of Rs. 2.17 lakh (after adjustment of previous shortfall of Rs. 249.97 lakh), an expenditure of Rs. 186.82 lakh was incurred on:

| | (Rs. in lakh) |
|---|---------------|
| 1. Pay & Allowances | 151.89 |
| 2. Training Programmes/Seminars, etc. | 2.00 |
| 3. Books & Periodicals | 3.61 |
| 4. Travel Expenses | 0.03 |
| 5. Infrastructure | 0.08 |
| 6. Printing of Publication | 0.40 |
| 7. Other contingencies & miscellaneous expenses | 1.48 |
| 8. Campus Maint. including Computer Facility, Security, Tel. etc. | 1.84 |
| 9. Water & electricity | 9.51 |
| 10. Overhead charges | 15.68 |
| 11. Printing & stationery | 0.30 |
| Total | 186.82 |

The shortfall of Rs.184.66 lakh has been carried over for adjustment to the next year (2017-18).

Specific Grants and Expenditure on Sponsored Training Programmes and Research Studies

Grants/Fee amounting to Rs.1164.93 lakh were received from sponsoring Ministries/Departments for conduct of sponsored Training Programmes, Research Studies and Seminars etc. as under:

(Rs.in lakh)

| | | |
|--------------|---|----------------|
| 1. | 42 nd APPPA (from various sponsoring Ministries/Departments) | 272.60 |
| 2. | From various Ministries/Departments for Field Visits/Dissertation, etc. by APPPA Participants | 182.50 |
| 3. | From Ministries/Departments (Other than DOPT) and other organizations for special Programmes, Research Studies, Research/Assignments, Seminars, etc | 550.55 |
| 4. | Ministry of Consumer Affairs for Centre for Consumer Studies | 159.30 |
| Total | | 1164.95 |

An unspent balance of Rs. 336.94 lakh was also brought forward from previous year. Thus total funds available were Rs. 1501.89 lakh.

As against the above, the expenditure on various programmes, research studies, etc. amounted to Rs. 1258.02 lakh as detailed below:

(Rs. in Lakh)

| | | |
|--------------|---|----------------|
| 1. | 42 nd APPPA | 280.09 |
| 2. | Field Visits/Dissertation etc. by APPPA Participants | 166.65 |
| 3. | Special Programmes, Research Studies/ Research Assignments and Seminars, etc. sponsored by various Ministries/Departments of Government of India and other organizations. | 573.54 |
| 4. | Ministry of Consumer Affairs for Centre for Consumer Studies | 237.74 |
| Total | | 1258.02 |

The Balance amount of Rs.243.87 lakh has been carried over to next year for utilization.

Foreign Contributions (FCRA)

Foreign contributions worth Rs.26.00 lakh (inclusive of interest of Rs.8.21 lakh earned and credited to this account) were received for conducting some foreign training programmes and research studies.

An unspent balance of Rs. 28.84 lakh was brought forward from the previous year. Thus, total funds available were Rs.54.84 lakh. Against which an amount of Rs. 41.39 lakh was utilised during the year. Unspent balance of Rs.13.45 lakh has been carried forward to next year.

The balance expenditure from these grants has been carried over for utilisation/ adjustment during 2017-18

M/s GSA & Associates audited the accounts of the Institute for the year under report, and the Audited statement of Accounts in detail is appended to this report **at the end**.

The Institute continued its endeavour to mobilize resources for strengthening its financial position.

RESEARCH STUDIES/PROJECTS

During the year, the Institute completed the following 17 research studies details of which are given at **Annexure F. 1(A)**

Research Studies Completed

Besides these, there were 22 on-going research projects which are listed at **Annexure F.1(B)**.

Annexure F.1 (A)

COMPLETED RESEARCH PROJECTS FROM APRIL 2016 - MARCH 2017

| S. No. | Project | Project Coordinator(s) | Agency | Status |
|--------|--|---|--|-----------|
| 1. | Evaluation of Write-ups under “Anubhav” scheme by Lipa | Dr.C.Sheela Reddy Dr.Gadadhara Mohapatra | Department of Pension & Pensioners’ Welfare, Gol | Completed |
| 2. | Project on Problem of Adulteration and Contamination of Food | Dr.Mamta Pathania | Department of Consumer Affairs, GOI | Completed |
| 3. | Report on Awareness of Fake Products ub Rural Markets: A framework for Consumer Protection | Dr.Mamta Pathania | Department of Consumer Affairs, GOI | Completed |
| 4. | Study on ‘Roll-in/roll-off (RO-RO) services in India’ for the Ministry of Shipping, Government of India | Dr. Roma Mitra | Ministry of Shipping, Govt. of India | Completed |
| 6. | Research Project under the schemes for promotion involvement of research institutions/Universities/ Colleges etc. in Consumer Protection & Consumer Welfare (4th Year) | Prof.Suresh Misra, Dr. Sapna Chadah | Department of Consumer Affairs, Ministry of Consumer Affairs, Food & Public Distribution | Completed |
| 7. | Report Submitted on Collection and Computerization of legacy data at Ganga Knowledge Centre | Dr. T. Chatterjee, Director,IIPA, Prof.V.K. Sharma, Dr.Shyamli Singh, Dr.Usha Mujoo Munshi | National Mission for Clean Ganga Under Ministry of Environment and Forests | Completed |
| 8. | A Study of Consumer Satisfaction and Effectiveness of Redressal mechanism in Telecom Service | Prof.Suresh Misra, Dr. Sapna Chadah | Department of Consumer Affairs, Gol | Completed |
| 9. | Involvement of Research Institutes/ Universities and Colleges in Consumer Protection and Welfare | Prof. Suresh Misra Dr. Sapna Chadah | Department of Consumer Affairs, Gol | Completed |
| 11. | Study on Redrafting & Fine Tuning of the First Draft of Public Contracts (Resolution of Disputes) Bill, 2015 | Prof. K.K.Pandey Dr. Sapna Chadah | Ministry of Finance | Completed |
| 13. | “RTI Implementation in Andhra Pradesh : Improving Access” | Dr.C.Sheela Reddy | Indian Council for Social Science Research (ICSSR) | Completed |
| 14. | Study on Issue of Imbalance In Representation of Different States in Recruitments made by Staff Selection Committee | Prof. Dolly Arora | Staff Selection Committee | Completed |
| 15. | Project on Audit of Suo Moto Disclosure | Dr. Sapna Chadah | Vice President Office | Completed |
| 16. | Audit of Suo Moto disclosure of information by Department of Biotechnology | Dr. Sapna Chadah | Department of Bio Technology, Ministry of Science & Technology | Completed |
| 17. | A Study of Consumer Satisfaction and Effectiveness of Redressal mechanism in Telecom Service | Prof. Suresh Misra Dr. Sapna Chadah | Part of CCS Activities | Completed |

Annexure F.1. (B)

ON-GOING RESEARCH PROJECTS FROM APRIL 2016 - MARCH 2017

| S. No. | Project | Project Coordinator(s) | Agency | Status of grant received |
|--------|--|--|--|--------------------------|
| 1. | Chronic Poverty Research Centre, India. Phase III, Final Segment | Prof.Aasha Kapur Mehta (Team Leader for CPRC India) | Univ.of Manchester & DFID | Partial |
| 2. | Exploring the possibility of estimating the Monetary Value of Women's contribution to GDP | Prof. Aasha Kapur Mehta | National Commission for Women | Partial |
| 3. | Impact of Integrated Rubber Development Projects on Tribal Livelihoods in Tripura: A Sociological Study | Dr. Gadadhara Mohapatra Dr.Girish Kumar | Indian Council for Social Science Research (ICSSR) | Partial |
| 4. | State Consumer Helpline Knowledge Resource Management Portal (SCHKRMP) | Prof Suresh Misra Dr.Mamta Pathania | Department of Consumer Affairs, GOI | Partial |
| 5. | National Consumer Helpline (NCH) | Prof Suresh Misra Dr.Mamta Pathania | Department of Consumer Affairs, GOI | Partial |
| 6. | Impact of MGNREGA in narrowing gender gap in the Informal Workforce, A comparative Study of women participation in Uttar Pradesh (Shahjhanpur and Bareilly) | Dr. Nupur Tiwari | Department of Rural Development and Panchayati Raj, Govt of UP | Full |
| 7. | Women facing constraints at workplaces: an analysis of the service sector in Delhi | Dr.Saket Bihari | National Commission of Women | Full |
| 8. | Report Submitted to PESA and Left Wing Extremism (LWE): A Study of Extremist Affected Areas of Jharkhand, Chhatisgarh and Orissa | Dr. Nupur Tiwari | Indian Council of Social Science Research | Partial |
| 9. | Report Submitted to Independent Evaluation of SHGs formed by Non Profit Organizations for Supply of Hot Cooked Supplementary Nutritious Food under ICDS Project of Delhi Govt. | Dr. Nupur Tiwari | Ministry of Women and Child Development | Full |
| 10. | Policy Paper and Book on "Assuring SOEs Joint Ventures Success: Select Case Studies from India" | Dr. Roma Debnath | Department of Public Enterprises, Government of India | Partial |
| 11. | Evaluation of Quality Council of India (QCI) with respect to the accreditation of Government and Private ITIs | Dr. Roma Debnath | Ministry of skill Development and Entrepreneurship | Partial |
| 12. | Impact assessment of My Gov. | Dr. Charru Malhotra | Ministry of Communication and Information Technology | Partial |

| | | | | |
|-----|---|---|--|---------|
| 13. | Consultancy for reviewing Management and Structure of National Scheduled Castes Finance (Development Corporation (NSFDC) | Dr.Mamta Pathania | National Scheduled Castes Finance Development Corporation (NSFDC) | Partial |
| 14. | Evaluation of M.8.7 Shillong 1897 Earthquake | Prof V.K Sharma Dr. Shyamli Singh | NDMA, Ministry of Home Affairs | Full |
| 15. | Climate Smart Governance | Prof. Vinod Sharma Dr. Shyamli Singh | DST (Gol) | Partial |
| 16. | Capacity Building Strategies for Managing Complex Disasters in the face of Climate Change | Prof. Vinod Sharma Dr. Shyamli Singh | MoEF (Gol) | Partial |
| 17. | Strengthening and Restructuring of Centre Pollution Control Board | Prof. Vinod Sharma Dr. Shyamli Singh | CPCB | Partial |
| 18. | Assessment of the Current Status of Research and Development and Benchmarking the Higher Education Institutes in North India | Dr.Roma Debnath, Dr. Shyamli Singh | NSTMIS, DST | Partial |
| 19. | Report Submitted on Impact Assessment of Multi Sectoral Development Programme | Dr. Girish Kumar Dr. Pradip Kumar Parida | Ministry of Minority Affairs, Gol | Partial |
| 20. | Independent Evaluation of “The extent of customers satisfaction with the quality of the Kendriya Bhandar | Dr. Nupur Tiwari | DOPT | Partial |
| 21. | Report Submitted on Study of Recommendations of various State Finance Commissions and their Implementation Status across the Country | Dr. V.N. Alok | Ministry of Panchayati Raj, Gol | Partial |
| 22. | Compilation and Publication of the Important Articles, Speeches and Writings on Dr. Ambedkar’s Interventions in the constituent Assembly in framing of the Constitution; Pandit Jawaharlal Nehru’s Interventions in the Constituent Assembly on framing of the Indian Constitution and Smt. Indira Gandhi’s speeches, initiatives on empowerment of the Scheduled Castes and Scheduled Tribes | Prof.Sushma Yadav | Ministry of Social Justice and Empowerment & Dr. Ambedkar Foundation | Partial |

Annexure F.2

TRAINING PROGRAMME/WORKSHOPS CONDUCTED DURING THE PERIOD FROM APRIL 2016 TO MARCH 2017

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|---|--------------------------------|--|---------------------|
| 1. | Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (KRC) (Sponsored by Ministry of Drinking Water and Sanitation (MDWS)) | April 4-5, 2016 | Prof. K.K. Pandey Dr. Nupur Tiwari Dr. G. Mohapatra | 24 |
| 2. | Indian Constitution and Governance for Top Executives of Maruti Suzuki Limited (Sponsored by Maruti Suzuki Limited) | April 4-7, 2016 | Prof. Vinod K. Sharma Dr. Usha Mujoo Munshi Dr. Neetu Jain | 8 |
| 3. | Seminar cum Discussion on "Dr. B.R. Ambedkar's Timeless Legacy" in collaboration with Shaheed Bhagat Singh College (evening), University of Delhi | April 18, 2016 | Dr. C. Sheela Reddy | 89 |
| 4. | Training Programme on 'Good Governance' for the Indian Forest Service Officers (Sponsored by MoEF & CC) | April 25-29, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 16 |
| 5. | 92 nd OTP for the Presidents and Members of the Districts Consumer Forums | April 25-29, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 24 |
| 6. | Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (KRC) (Sponsored by Ministry of Drinking Water and Sanitation (MDWS)) | May 12-13, 2016 | Prof. K.K. Pandey Dr. Nupur Tiwari Dr. G. Mohapatra | 25 |
| 7. | Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (KRC) (Sponsored by Ministry of Drinking Water and Sanitation (MDWS)) | May 16-17, 2016 | Prof. K.K. Pandey Dr. Nupur Tiwari Dr. G. Mohapatra | 15 |
| 8. | 19 th Training of Trainers Programme for the Faculty Members of Training Institutions on Consumer Protection and Consumer Welfare | May 16-20, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 23 |
| 9. | A Three-week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB (Sponsored by Delhi Jal Board) | May 17-June 4, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 20 |
| 10. | Workshop on Consumer Protection and Empowerment of Panchayati Raj Institutions in Collaboration Regional Training Centre Ghaziabad of SIRD Lucknow | May 23-24, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 81 |
| 11. | 34 th Know India Programme (KIP) (Sponsored by Ministry of Overseas Indian Affairs, GoI) | May 27, 2016 | Dr. Charru Malhotra Prof. Vinod K. Sharma | 32 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|---|--------------------------------|--|---------------------|
| 12. | 4 th Advanced Leadership Programme for Public Sector Executives “Public Sector Leadership in the Emerging Global Environment” (Fee Based) | May 30 – June 28, 2016 | Prof. Nand Dhameja Dr. Roma Mitra Debnath Dr. Pawan Kumar Taneja | 13 |
| 13. | Training Course on “Strengthening Institutional Mechanisms for Poverty Reduction & Inclusive Development in Nigeria” (Sponsored by Ministry of External Affairs) | June 1-2, 2016 | Dr. Usha Mujoo Munshi Prof. Vinod K. Sharma Dr. Mamta Pathnia | 15 |
| 14. | Training of I.P. & TAFS Probationers 2014 Batch (Sponsored by Ministry of Communications & IT Department of Telecommunications) | June 6-10, 2016 | Dr. C. Sheela Reddy Dr. Mamta Pathania | 11 |
| 15. | 10 th Training Programme for Coordinators and Advisors of State Consumer Helplines and Grahak Suvidha Kendra on Consumer Protection and Consumer Welfare | June 7-9, 2016 | Dr. Mamta Pathania Shri G.N.Sreekumaran Shri S. K. Virmani | 14 |
| 16. | GIS An Essential Tool of Urban Development (Sponsored by CUS) | June 13-24, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 25 |
| 17. | 2 Weeks Mandatory Training Course on “Higher Administration & Legal Matters” for EEs (Civil & Electrical), CPWD(Sponsored by National CPWD Academy) | June 20- 2 July, 2016 | Prof. PK. Chaubey Dr. Sapna Chadah | 29 |
| 18. | Two-weeks compulsory Training Programme on High Impact through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | June 20- 2 July, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 16 |
| 19. | Two Day Seminar on Consumer Protection and Empowerment for Govt. Officers Helplines Councillors and other Stakeholders in collaboration with IIPA and State Consumer Helpline, Puducherry | June 23-24, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 66 |
| 20. | 42 nd Advanced Professional Programme in Public Administration (APPPA) (Sponsored by Department of Personnel & Training (DoPT)) | July 1, 2016 – April 30, 2017 | Prof. Sushma Yadav Dr. C. Sheela Reddy | 48 |
| 21. | A Three-week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB (Sponsored by Delhi Jal Board) | July 8- 29, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 15 |
| 22. | Two Day Seminar on Knowledge, Attitude and Practice of Consumer Protection Law in collaboration with Department of Population Studies, Sri Venkateswara University(Sponsored by DCA, Gol) | July 14-15, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 63 |
| 23. | Three days Training of Front Line Counsellors ((Sponsored by DCA, Gol) | July 22 & 25-26, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 27 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|--|--------------------------------|---|---------------------|
| 24. | 'Four Day Train the Trainers (TTT) Programme on Digital India Programme (DIP)' (Sponsored by Department of Electronics and Information Technology (DeitY)) | July 25-28, 2016 | Dr. Charru Malhotra | 16 |
| 25. | Training Programme on "Leadership and Communication Skills" (Sponsored by LIC, Gol) | July 25-27, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 25 |
| 26. | 10 th Training of Trainers for Heads and Members of VCOs/NGOs in Consumer Protection and Welfare (Sponsored by DCA, Gol) | July 25-29, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 27 |
| 27. | One Day Workshop on Innovative Practices under Swachh Bharat Mission across the Country (Dr. B. R. Ambedkar Chair in Social Justice) | July 27, 2016 | Dr. C. Sheela Reddy | 85 |
| 28. | Training Programme on e-Governance Project Life Cycle (e-GLC) | August 10-11, 2016 | Dr. Charru Malhotra | 29 |
| 29. | Orientation Training Programme on Urban Governance (AMRUT) (Sponsored by Urban Development, Government of NCT of Delhi) | August 10-12, 2016 | Dr. Sujit Kr. Pruseth Dr. Sachin Chowdhry Prof. K.K. Pandey | 29 |
| 30. | Three Day Training Programme on Capacity Building for Researchers in Consumer Protection and Research Methodology (Gujarat, Ahmedabad) | August 11-13, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 70 |
| 31. | Seminar on Consumer Protection and Empowerment in India – In the Wake of Technology Domination in collaboration with the Alagappa University | August 26-27, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 190 (Approx.) |
| 32. | Training Programme on "Knowledge Management & Knowledge Sharing in Organisation"(Sponsored by DST) | August 29-September 2, 2016 | Dr. Usha Mujoo Munshi Dr. Roma Mitra Debnath | 29 |
| 33. | Inter School Competition on Consumer Awareness among School Children in collaboration with Rajkiya Pratibha Vikas Vidyalaya (RPVV), Thyagraj Nagar | August 31, 2016 | Dr. Mamta Pathania | 40 |
| 34. | Training Programme on "Incorporating Gender Concerns in Public Policy" (Sponsored by Department of Personnel and Training, Gol) | September 5-7, 2016 | Prof. Dolly Arora Prof. Aasha Kapur Mehta | 27 |
| 35. | Leadership and other enablers for achieving Business Excellence (Sponsored by DPE, Gol) | September 5-9, 2016 | Dr. Neetu Jain | 40 |
| 36. | 9 th Capacity Building Programme for Technical Personnel (Sponsored by DST) | September 5-16, 2016 | Prof. Aasha Kapur Mehta Dr. Mamta Pathania | 27 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|---|--------------------------------|--|---------------------|
| 37. | Two-weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers(Sponsored by Delhi Jal Board) | September 5-17, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 30 |
| 38. | Accountability in Urban Governance (Sponsored by CUS) | September 5-9, 2016 | Dr. Manan Dwivedi | 9 |
| 39. | National Seminar on Consumer World – A 360° Perspective in collaboration with Quaid-E-Millath Govt. College for Women (Chennai, Tamil Nadu) | September 8-9, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 380 |
| 40. | ToT course: Guiding Principles of Digital India and Select Initiatives of e-Kranti | September 9-17, 2016 | Dr. Charru Malhotra Dr. Pawan Taneja | 11 |
| 41. | National Seminar on “Emerging Trends on Consumer Protection” in collaboration with New Law College, Ahmednagar | September 15-16, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 69 (Approx.) |
| 42. | Demystifying e-GLC: An Implementer’s Perspective | September 21-23, 2016 | Dr. Charru Malhotra | 35 |
| 43. | A three-day Training Programme on “Organisational Management for Women LIC Officers” (Sponsored by LIC, Gol) | September 26-28, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 31 |
| 44. | Two Days Workshop on Consumer Protection and Empowerment of Panchayati Raj Institutions, Rural Development Officials and Service Providers in collaboration with Regional Training Centre Ghaziabad of RIRD, Hapur and Ghaziabad (SIRD, UP) (Sponsored by CCS, Gol) | October 3-4, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 70 |
| 45. | 5 th Training Programme on “Financial Management in Scientific Organisation” for Scientists and Technologists (Sponsored by DST) | October 3-7, 2016 | Prof. Nand Dhameja Dr. Neetu Jain | 16 |
| 46. | National Seminar on Consumer Protection and Empowerment in India in collaboration with Department of Commerce and Management Studies, School of Business Studies, University of Calicut (Sponsored by CCS, Gol) | Oct. 06-07, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 142 |
| 47. | Training Programme on Government Process Re-engineering (GPR) (Sponsored by NeGD, Gol) | October 17-18, 2016 | Dr. Charru Malhotra | 38 |
| 48. | Two-weeks compulsory Training Programme on ‘High Impact Change through e-Governance’ for DJB Engineers (Sponsored by Delhi Jal Board) | November 7-19, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 29 |
| 49. | 5 th Advanced Leadership Programme for Public Sector Executives “Leadership for Competitive Advantage in the Global Economy” (Fee Based) | November 7 – December 6, 2016 | Prof. Nand Dhameja Dr. Roma Mitra Debnath Dr. Pawan Kr. Taneja | 14 |
| 50. | Training Programme on Science and Technology for Rural Societies, (Sponsored by Department of Science and Technology) | November 7-11, 2016 | Prof. Dolly Arora Dr. Charru Malhotra | 21 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|---|---------------------------------------|---|---------------------|
| 51. | 93 rd OTP for the Presidents and Members of the Districts Consumer Forums (Sponsored by CCS) | November 7-11, 2016 | Prof. Suresh Misra Dr. Sapna Chadah | 21 |
| 52. | Training Programme on Management Course for Executive Engineers level Officers (Sponsored by MES, MoD, GoI) | November 7-19, 2016 | Prof. Nand Dhameja Dr. Neetu Jain | 23 |
| 53. | Two Day National Seminar on Globalisation, Market and Consumer Rights: Issues and Challenges in collaboration with Department of Political Science, D.S.B. Campus, Kumaun University (Sponsored by CCS) | November 11-12, 2016 | Prof. Suresh Misra | 153 |
| 54. | Training Programme on Government Process Re-engineering (GPR) (Sponsored by NeGD, GoI) | November 16-18, 2016 | Dr. Charu Malhotra | 32 |
| 55. | National Consultative Seminar on : Smart Cities with Focus on Inclusive Empowerment (In collaboration with IIPA and Bharatiya Stree Shakti) | November 17-18, 2016 | Prof. K.K. Pandey Prof. Sushma Yadav | 72 |
| 56. | National Seminar on Consumer Protection and Empowerment in India in collaboration with St. Teresa's College (Autonomous) Ernakulam (Sponsored by CCS) | November 17-18, 2016 | Prof. Suresh Misra Dr. Mamta Pathania | 113 |
| 57. | One Day National Seminar on Samkaleen Vishva Evam Ekatam Manav Darshan (Contemporary World and Philosophy of Integral Humanism) in collaboration with IPSA & Swami Shivanand Shodh Peeth) | November 19, 2016 | Prof. Sushma Yadav | 100 |
| 58. | 16th Foundation Training Programme for Scientists and Technologists (Sponsored by Department of Science and Technology) | November 21, 2016 – February 10, 2017 | Prof. Dolly Arora Dr. Neetu Jain | 12 |
| 59. | 2 nd Orientation Training Programme on Urban Governance (AMRUT) (Sponsored by Urban Development, Government of NCT of Delhi) | November 21-23, 2016 | Dr. Sujit Kr. Pruseth Dr. Sachin Chaudhry Prof. K.K. Pandey | 26 |
| 60. | Nation Wide Emergency Response System (Sponsored by NERS (Delhi Government and CDAC) | November 22, 2016 | Prof. Vinod Sharma Dr. Charu Malhotra Dr. Usha M. Munshi | 45 |
| 61. | Two-weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | December 5-17, 2016 | Dr. Kusum Lata Dr. Saket Bihari | 29 |
| 62. | 2 nd Dr. Rakesh Hooja Memorial Lecture on "Bridging the gap between Academia and Administration" | December 7, 2016 | Prof. C. Sheela Reddy | 78 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|---|--------------------------------|---|---------------------|
| 63. | Experience sharing on inter Government Relations with Ethiopian Government Delegation | December 10-20, 2016 | Dr. V.N. Alok | 7 |
| 64. | Training Programme on "Presentation & Communication Skills" (Sponsored by National Statistical System Training Academy (NSSTA)) | December 19-23, 2016 | Prof. Dolly Arora Dr. Neetu Jain | 29 |
| 65. | Two-weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | January 9-21, 2017 | Dr. Kusum Lata Dr. Saket Bihari | 28 |
| 66. | Training Programme on Blueprinting e-Governance Initiatives: Preparation of DPRs | January 18-20, 2017 | Dr. Charru Malhotra | 42 |
| 67. | Dr. B. R. Ambedkar's Memorial Lecture on "Dr. Babasaheb Ambedkar: Intellectual Colossus and Great National Leader" | January 30, 2017 | Prof. C. Sheela Reddy | 72 |
| 68. | Training Programme on Change Management and Capacity Building for e-Governance Projects (CMCB) | January 30-31, 2017 | Dr. Charru Malhotra | 32 |
| 69. | Consumer Education and Awareness Camp at Holy Ganges Ghat, Magh Mela, Allahabad (Prayag) Uttar Pradesh | February 4-6, 2017 | Prof. Suresh Misra Shri Virendra Misra | |
| 70. | Training Programme on 'Social Conflicts Analysis and Resolution Approaches' (Sponsored by DoPT, Gol) | February 6-8, 2017 | Prof. Dolly Arora | 18 |
| 71. | 20th Training of Trainers Programme for the Faculty Members of training Institutions on Consumer Protection and Consumer Welfare | February 6-10, 2017 | Prof. Suresh Misra Dr. Mamta Pathania | 23 |
| 72. | ToT on e-Governance/ ICT related ACT, Policies, Frameworks and Guidelines | February 7-11, 2017 | Dr. Charru Malhotra Dr. Pawan Kumar Taneja | 13 |
| 73. | Training Programme for Afghanistan Officers (ACEP CSO Study Tour Visit) | February 9-15, 2017 | Dr. V.N. Alok | 18 |
| 74. | 6 th Training Programme on "Science, Technology and Emerging Trends in Governance" for Scientists and Technologists | February 13-17, 2017 | Dr. Sujit Kumar Pruseth | 17 |
| 75. | One Week Executive Programme on Public Policy for Probationers of Indian Revenue Service (67 th Batch) | February 13-18, 2017 | Shri Amitabh Ranjan, Registrar | 38 |
| 76. | 94 th OTP for the Presidents and Members of the Districts Consumer Forums (Assam, Odisha and West Bengal) | February 13-17, 2017 | Prof. Suresh Misra Dr. Sapna Chadah | 27 |
| 77. | Two-weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers(Sponsored by Delhi Jal Board) | February 13-25, 2017 | Dr. Kusum Lata Dr. Saket Bihari | 27 |
| 78. | Training Programme on Designing and Handling Requests for Proposals (RFPs) for e-Governance Projects under Digital India Programme | February 15-17, 2017 | Dr. Charru Malhotra | 54 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|---------|--|--------------------------------|---|---------------------|
| 79. | National Seminar on Globalization Technology and Consumer Protection in collaboration with Bharathiar University Coimbatore, T.N. | February 20-21, 2017 | Prof. Suresh Misra Dr. Sapna Chadah | |
| 80. | 5th Training Programme on "Science and Technology for Rural Societies" for Women Scientists and Technologists (Sponsored by DST, GoI) | February 20-24, 2017 | Prof. Dolly Arora Dr. Charru Malhotra | 29 |
| 81. | One Week Executive Programme on Public Policy for Probationers of Indian Revenue Service (67th Batch) | February 20-25, 2017 | Dr. Nupur Tiwari | 38 |
| 82. | 10th Capacity Building Programme for Technical Personnel | February 20-March 3, 2017 | Prof. Aasha Kapur Mehta Dr. Mamta Pathania | 28 |
| 83. | Training Programme on Public Policy & Governance for ICAS Probationers of Institute of Government Accounts and Finance (Sponsored by Ministry of Finance) | February 27 to March 3, 2017 | Prof. Sushma Yadav Dr. Sapna Chadah | 11 |
| 84. | One Day Workshop Inter-Chair Dialogue on "The Mandate of Dr. B. R. Ambedkar Chairs" Sponsored by Dr. B. R. Ambedkar Foundation, Ministry of Social Justice & Empowerment | February 28, 2017 | Prof. C. Sheela Reddy | |
| 85. | "Train the Trainer" Programme for National Technical Research Organisation (Sponsored by NTRO) | March 1-3, 2017 | Dr. Neetu Jain | 27 |
| 86. | Study to State Government Probationary Officers from Maharashtra (Sponsored by Vanamati) | March 6-10, 2017 | Dr. Sachin Chowdhry Dr. Sapna Chadah Dr. Sujit Kumar Pruseth Dr. Shyamli Singh | 175 |
| 87. | One Week Executive Programme on Public Policy for Probationers of Indian Revenue Service (67th Batch) Design by IIPA & Sciences (PO), Paris, Group-IV | March 13-18, 2017 | Dr. Mamta Pathania | 38 |
| 88. | 4 Week Foundation Training Programme for AEEs 2016 on "Managerial & Interpersonal Skills" (Sponsored by CPWD, Ghaziabad) | March 14 to April 7, 2017 | Dr. Roma Mitra Debnath Dr. Shyamli Singh | 40 |
| B | Training Programme on Public Administration for Probationers of IDES (sponsored by NIDEM) | April 3-7, 2017 | Dr. Roma Mitra Debnath Dr. Shyamli Singh | 3 |
| 89. | Training Programme on Decision Making and Problem Solving (Sponsored by DRDO, HQ) | March 14-18, 2017 | Dr. Roma Mitra Debnath Dr. Pawan K. Taneja | 20 |
| 90. | 3rd Orientation Training Programme on Urban Governance (AMRUT) (Sponsored by Urban Development, Government of NCT of Delhi) | March 15-17, 2017 | Dr. Sujit Kr. Pruseth Dr. Sachin Chowdhry Prof. K.K. Pandey | 30 |

| Sl. No. | Name of the programme | Duration & No. of Participants | Programme Coordinator | No. of Participants |
|----------------|---|---|--|----------------------------|
| 91. | Swachh Bharat Mission (SBM): Implications for Public Health and Sanitation | March 15-16, 2017 | Prof. Sushma Yadav Dr. G. Mohapatra | 30 Approx. |
| 92. | 95th OTP for the Presidents and Members of the Districts Consumer Forums (CCS) (Sponsored by CCS) | March 20-24, 2017 | Prof. Suresh Misra Dr. Sapna Chadah | |
| 93. | One Week Executive Programme on Public Policy for Probationers of Indian Revenue Service (67th Batch) Design by IIPA & Sciences (PO), Paris, Group-IV | March 20-25, 2017 | Dr. Sachin Chowdhry | 36 |
| 94. | Higher Management Course for Officers of the Rank of SE from MES(Sponsored by Ministry of Defence) | March 20-31, 2017 | Dr. Neetu Jain Dr. Mamta Pathania | 46 |
| 95. | Workshop on 'Change Management and Capacity Building: A Disciplined Approach Especially Customized for Railways' | March 24, 2017 | Dr. Charru Malhotra | 25 |

Annexure – F. 3

ACTIVITIES OF THE BRANCHES (2016-2017)

REGIONAL BRANCHES

ASSAM

Seminar/ Conference

1. The Prelude conference on the theme 'Strengthening of Ethical and Moral Values in Governance' The Keynote address was delivered by Shri K.V. Eapen , IAS, Additional Chief Secretary to the Govt. of Assam. Shri Jatin Hazarika, Chairman, Assam Regional Branch presided over the conference. (Oct. 2, 2016)
2. Talk on 'Sustainable Development Goals' by Mr. Jhon Borgoyary, Regional Head, UNDP, NE India. (Jan. 28, 2016)

Research Study

1. Working on the research project undertaken by Regional Branch to complete the administrative history of undivided Assam covering the period 1826 (Treaty of Yandabu) to 1972 (Creation of Meghalaya) is in Progress this project has been undertaken with the help of assistance of selected teachers of Guwahati University as well as Couple of local collages.

BIHAR

Seminars

1. Prelude Seminar on "Strengthening Ethical and Moral Values in Governance". (Oct. 14, 2016)
2. Seminar on "Appointment of Judges in Indian Superior Judiciary". (Mar. 4, 2017)

Lecture

1. Lecture on "Rural Livelihood in Asian Countries" delivered by Dr. S.K. Singh, Former Director, Centre on Integrated Rural Development for Asia and Pacific. (Mar. 31, 2017)

Research Studies

1. Minor Research on "Post Democratic Policy Process in India during Twenty First Century" by Dr. R.K. Verma.

2. Minor Research on "Rural livelihood in Asian Countries: by S.K. Singh and Dr. R. K. Verma.

Publications

1. Monograph on "Post Democratic Policy Process in India During Twenty First Century" published in January 2017.
2. Monograph on "Rural Livelihood in Asian Countries: With Special Reference to Bihar" published in March 2017.
3. Bihar Journal of Public Administration (Jan.- June 2017) published by the Branch.

JAMMU & KASHMIR

Seminar/ Conference

1. Seminar on "Health Care Management in Jammu & Kashmir". (Sept. 19, 2016)
2. Prelude Conference on "Strengthening of Ethical and Moral Values in Governances"(Oct. 12, 2016)

Lecture Meeting/Discussion/Debates

1. Panel Discussion on "Issues & Concerns of Senior Citizens" (July 2, 2016)
2. Lecture on "Peace Process in Jammu & Kashmir". (Oct. 8, 2016)
3. Lecture on "Jammu: the idea and ethos of a Multicultural Society" (Jan. 5, 2017)
4. 4th Ram Sahai Memorial Lecture on Demonization (Feb. 25, 2017)
5. Lecture on " Developing Ecotourism in J & K State"(March. 30, 2017)
6. Presentation on Trading Confidence: A compelling case for Cross LoC Trade (Nov. 26, 2016)
7. 15th Veeranna Aivalli Memorial Inter College/ Departmental Debate, in the opinion of the house, Entrepreneurship the only option for gainful employment" (Nov. 12, 2016)

Training Programme:

1. Training Programme on “Ethics and Morality in Public Administration” (May 7, 2016)

Publications

1. IIPA J&K Regional Branch Newsletter Volume: VII No. 1 (May 2016)
2. IIPA J&K Regional Branch Newsletter Volume: VII No. 2 (Nov. 2016)

Karnataka

Seminars/ Conferences/ Workshops:

1. Strategy Planning Workshop for Voluntary Consumer Organizations. (April 22, 2016)
2. Panel Discussion on “Union and Karnataka State Budgets 2016-2017. (April 28, 2016)
3. One day Interactive Seminar on ‘Sexual Harassment of Women at Workplace.’ (Sept. 3, 2016)
4. Prelude Conference on “Strengthening of Ethical and Moral Values in Governance” (Sept. 24, 2016)

Lecture Meeting/Discussion

1. Talk on “Medical Negligence- What Doctor Patients and Hospitals Should Know” by Dr. P.D. Shenoy, IAS (Retd.). (June 18, 2016)
2. Talk on “Risk and Rewards of Globalization” by Dr. Y.V. Reddy, IAS (Retd.). (Sept. 19 2016)
3. Talk on “Project Digital India” by Shri.V. Vivek Kulkarni, IAS (Retd.). (Mar. 18, 2017)

Training Workshop

1. The Branch conducted five one day Training Courses for VCOs/NGOs of various districts of Karnataka.
2. The Branch also conducted two District Level Training Courses on Consumer Protection for VCO’s of various districts of Karnataka.

KERALA

Seminar/ Conference

1. Prelude Conference on ‘Strengthening of Ethical and Moral Values in Governance.’ (Oct.7, 2016)

2. Good Governance: Role of the Political Executive. (Aug. 26, 2016)
3. Good Governance: Problems and Prospects. (Aug. 30, 2016)
4. Corruption and Civil Service: Need for Transparency. (Feb. 20, 2017)

MADHYA PRADESH AND CHHATTISGARH

Seminars / Conferences/ Discussions

1. Should Elections be held simultaneously for all legislative organizations by Shri Atul Sinha, former Secretary, Government of India. (April, 2016)
2. MOOC by Shri P.K. Dash, former Principal Secretary, Govt. of M.P. (June, 2016)
3. Potential for Employment in Rural areas by Shri Parshu Ram former Chief Secretary of M.P. (July, 2016)
4. Opportunities for development of Weaker Sections of Society and Women. (Aug. 2016)
5. Prelude Conference on “Strengthening of Moral Values in Government Structure” by Shri Manoj Shrivastava, Principal Secretary, Government of M.P. (Sept.2016)
6. GST and its effects on Economy by Shri T.N. Shrivastava, former Member Finance Commission. (Nov. 2016)
7. The Effect of Demonetization on Economy by Shri Ajay Agarwal, former Additional Chief Secretary Finance, Govt. of M.P. (Dec. 2016)
8. The effect on development by formation of smaller States - The status and potential of Chhatisgarh State by Shri Shiv Raj Singh, Former Chief Secretary Chhatisgarh and Shri Vinod Kejriwal, Industrialist. (Jan. 2017)
9. The Status and Prospects of Development in Madhya Pradesh by Shri Anthony De Sa, former Chief Secretary, M.P. (Jan. 2017)
10. The effect of Budget 2017 on Economy by Shri P.K. Dash (Feb. 2017)
11. The Challenges of Higher Education by Shri C.S. Chandhha former V.C. and Principal Secretary, Department of Education. (Mar. 2017)

Maharashtra

Seminar/Conference

1. Prelude Conference on the theme "Strengthening of Ethical and Moral Values in Governance" (Oct. 19, 2016)

Lecture Meeting

1. Branch Organized late Shri B.G. Deshmukh Memorial Lecture on "Transforming the Agriculture Economy- the Madhya Pradesh Experience" by Shri Anthony De Sa, former Chief Secretary of M.P.(Jan. 24, 2017)

Training Programmes

1. The Branch conducted two Training Programmes on Stress Management through Naturopathy and Yoga for the State Government employees.

Other Activities

(A) Essay Competition

1. The Branch Organized Late Shri B. G. Deshmukh Annual Essay Competition 2016.
2. The Branch has instituted the Late Dr. S. S. Gadkari Memorial award for innovation in public administration.

(B) Library

The Regional Branch has an excellent Library it has at present 12150 books on various subjects it also subscribes to 4 periodicals. The Branch has installed Library Software "SWIRL".

MANIPUR

Seminar

1. National Seminar on "Tourism Industry in Manipur –Its Role in Economic Development" in collaboration with Department of Commerce, Manipur University. (Sept. 30, 2016)

Lecture/Discussion

1. Talk on Assembly Election in Manipur. (Jan. 12, 2017)

MIZORAM

Conference

1. Prelude Conference on "Strengthening of

Ethical and Moral Values in Governance" (Oct. 17, 2016)

Odisha

Seminars

1. Prelude Seminar on Strengthening of Ethical and Moral Values in Governance. (Sept. 2016)
2. Seminar on Civil Services: Issues and Challenges. (Jan. 16, 2017)
3. Seminar on Union Budget. (Mar. 3, 2017)
4. Seminar on Organization and Administrative Management in the Armed Forces. (Mar. 24, 2017)

Discussions

1. Discussion on Current State of Indo- Pak Relations. (Oct. 26, 2016)
2. Discussion on GST- Need of the Hour Which was addressed by former Finance Minister of State Sri Panchanan Kanungo. (July 2016)
3. Discussion on collaborative Programme with IIMC, Dhenkanal. (Nov. 8, 2016)

Rajasthan

Seminar

1. Regional Seminar on "Strengthening Ethical & Moral Values in Governance by Justice V.S. Dave, Justice P.C. Jain and Shri H.L. Chauhan. (Oct. 17, 2016)

Lectures/ Meetings /Discussions

1. Human Rights in India lecture by Dr. N.H. Gupta. (May 19, 2016)
2. My Idea of Happiness: An Open House Discussion. (May 20, 2016)
3. Information Communication Technology and Good Governance by Dr. Madhu Rathore. (May 21, 2016)
4. Life & Contribution of Lal Bahadur Shastri by Dr. Ramesh K. Arora. (Oct.6, 2016)
5. Crisis in Higher Education by Prof. K.L. Kamal. (Oct. 7, 2016)
6. Leadership in Excellence by Dr. Anil Mehta (January 10, 2016)
7. Some Reflections on Indian Administration by Prof. K.K. Tummala. (Dec. 23, 2016)

8. Vishnu Dutt Sharma Memorial Lecture on Dr. APJ Abdul Kalam as a Charismatic Leader by Dr. Ramesh K. Arora. (Mar. 15, 2016)
9. Digital Governance in India by Dr. Rakesh Singhal. (Mar. 21, 2017)
10. Bhagwan Mahaveer and his Philosophy By Dr. Shushma Singhvi. (Mar. 22, 2017)
11. Leaders of the Indian Renaissance by Dr. Sheela Rao. (Mar. 27, 2017)
12. Trends in Indian Economy by Dr. Meeta Mathur. (Mar. 28, 2017)

Publications

1. Release of Professor M.V. Mathur Biography of a Karam Yogi. (June 6, 2016)

Other Activities:

(A). Essay Competition: The Branch Organized Annual Essay Competition on “From Waste to Profits through Reduce Recycle Reuse.” (Feb. 15, 2017)

TAMILNADU

Seminars

1. Annual General Seminar on “Youth and Society”. (April 9, 2016)
2. Prelude Seminar on “Strengthening the ethical and moral Values in Governance”. (Oct. 1, 2016)
3. Special Seminar on “Role of Youth and Society”. (Jan. 27, 2017)

Lectures

1. Return to Basics with the Special address by Mr. K. Ponnusamy, Programme officer, Anna Institute of Management, Chennai. (June 6, 2016)
2. Urban Transportation in Metropolitan Cities- Challenges and Opportunities. (Aug. 8, 2016)
3. Inventions and Patents Administration and special homage to army and BSF Jawans. (Nov. 19, 2016)
4. Union Budget 2017-2018- a Special Talk by Prof. Dr. R. Balasubramanyan, Head of the Department of Economics, D.G. Vaishnav College, Arumbakkam, Chennai. (February 4, 2017)

5. Demonetization- a Special Talk by Dr. A. Duraisamy, Associate Prof. and Head, Department of Economics Christian College for Men, Tambaram. (Dec. 17, 2016)

Publications

1. New Administrator- the newsletter for the period from April 2016 to September 2016.

Other Activities:

Constitution Day was celebrated at P.T. Lee Chengalvaraya Naicker College of Engineering and Technology, Ooverly Village, Kanchipuram District. A short lecture on the salient aspects of the Constitution was delivered by Chairman of IIPA TNRB Tr. P.R. Shampath and a Smart Quiz program was conducted by Hony. Secretary, IIPA TNRB, Tr. S.S. Jawahar for the students and prizes were given to students and certificates of participation awarded to all participants.

UTTAR PRADESH

Seminar/Conference

1. Conference on U.P.’s Economic Growth.
2. Conference on Women’s Empowerment & Social Justice in India (With Special Reference to U.P.) (Jul. 16, 2016)
3. Prelude Seminar on “Strengthening of Ethical & Moral Values in Governance in National and U.P.’s. (Dec 17, 2016)

Lecture/Meeting/ Discussion

1. Discussion with U.P. State Planning Dept. on Strategy of U.P.’s Annual Plan for (2017-2018). (April. 11, 2016)
2. Meeting with Giri Institute of Development Studies on Environment Friendly Economic Growth of U.P. (Jun. 21, 2016)
3. Discussion with U.P. Department of Environment about U.P.’s EIA for (2015-2016) (Sept. 9, 2016)

Training Programme Conducted

1. Training Programme of IIPA (Executive Committee Members) and other Members (July, 12-13 2016)

Research Studies

1. Towards High Growth in U.P. in modes of Equity Sustainability and Inclusiveness.

2. U.P. Economic Monitor (2015-2016) in book form.

Publications

1. U.P.'s Annual Economy Monitor 2015-2016
2. U.P.'s Growth in modes of Equity & Sustainability
3. Quarterly newsletter (Dynamic Administration.)

Other Activities:

1. Programme Contact Meeting with Giri Institute, Deptt. of Public Administration, Lucknow University Directorate of Environment U.P. and Depts. of Finance and Planning U.P.

LOCAL BRANCH

Budaun

Seminar

1. Seminar on Election. (Oct. 12, 2016)

Lecture/ Meeting/Discussion

1. Meeting on the village Awareness Development Programme through Educational Institutes. (May 6, 2016)
2. "Role of the Rural Development through Educational Institutes" which are working in villages. (July 2, 2016)
3. Discussion regarding the strengthening of the IIPA Budaun Local Branch. (July 13, 2016)
4. Discussion the various issues relating with the Women Empowerment of the women in villages & Protection of Human Rights. (Nov. 11, 2016)
5. Branch Celebrated the National Human Rights Day. (Dec. 10, 2016)

BURDWAN

Seminar/Conference

1. Prelude Seminar on "Strengthening of Ethics and Morality in Governance." (Oct. 5, 2016)

Cuddalore

Seminar/Conference

1. Prelude Seminar on "Strengthening of Ethical and moral values in Governance" (Aug. 10, 2016)

Lecture/ Meeting/Discussion

1. Foreign Direct- Investors (FDI) (Jan. 13, 2016)

Publication:

- 1, Role of Agricultural Graduates for Rural Prosperity

DHARWAD

Seminars/Conferences/Workshop

1. Seminar on "Higher Education at Cross Roads" (July 23, 2016)

Gulbarga

Conference

1. Prelude Conference on "Ethical and Moral Values in Governance." (Dec. 31, 2016)

Lecture

1. Right to Consumers Education, Protection and Welfare. (Mar. 28, 2017)

Other Activities:

1. Swachhta awareness programme have organized. (Jan. 26, 2017)
2. Free Health check-up camp organized in collaboration with Dhanvantri Hospital. (Oct. 2, 2016)

Howrah

Conference/ Workshop:

1. Prelude Conference, on "Strengthening Ethical and Moral Values in Governance" (Sept. 24, 2016)
2. Conference on Water, Elixir of Life but Lethal if polluted. (July 30, 2016)
3. Platinum Jubilee of Quit India Movement. (Aug. 24, 2016)
4. 150th Birth Anniversary of Sister Nivedita. (Nov. 26, 2016)
5. Demonetization (Jointly with Rotary Club of Howrah) (Jan. 25, 2017)
6. Union & State Budget 2017. (Mar. 24, 2017)

Lecture Meetings/ Discussion

1. Annual General Meeting of I.I.P.A. Howrah Local Branch. (May 28, 2016)

2. Felicitation to Sri Arup Roy, MLA, Hon'ble Minister of Cooperative Govt. of West Bengal & Sri Lakshmi Ratan Shukla, Hon'ble Minister of State Youth Welfare and Sports, Govt. of West Bengal. (June 25, 2016)
3. Felicitation to Padmasree Dr. Ajay Kr. Roy, Director, I.I.E.S.T. (Feb. 25, 2017)

Other Activities:

1. Prof. Asish Ray, Hony. Secretary I.I.P.A., Howrah Local Branch Participated in various programmes of Rotary Club of Howrah, South Howrah Citizens Forum, Howrah Dist. Consumer Protection Society, Howrah T.B. Hospital, Blood Donation Camp, Health Checkup Camp etc. during the period 2016-2017.
2. I.I.P.A. Howrah Local Branch donated Journals & Nagarlok of I.I.P.A., New Delhi to Howrah District Govt. Library during the period 2016-2017.
3. Beautification of Howrah. (Nov.28, 2015)
4. Felicitation to Prof. Sankar Kumar Sanyal for representing Gandhian Delegation Team of India to World Parliament of Religions held on 15th October to 19th October 2015 at U.S.A. (Jan. 16, 2016)
5. Ganga Action Plan (Nawami Ganga). (Mar. 30, 2016)

Karimnagar

Seminars/Conferences/Workshop

1. Election Reforms. (Oct. 2, 2016)
2. Seminar on demonetization. (Dec.12, 2016)
3. National Consumer's day. (Dec. 24, 2016)
4. World Consumer's day. (Mar.15, 2017)

Lecture Meetings/ Discussion:

1. Round Table on New Economic Policy on Telangana. (Aug.14, 2016)

Training Programme Conducted:

1. On Performance R.T.I. activities. (Oct. 10, 2016)

Research Studies

1. Role of youth in Rural Development. (Jan. 10, 2017)

Publications:

1. Published leaflet on Consumer Rights and released. (Mar. 14, 2017)

Madurai

Seminars/ Conferences/Workshop

1. Prelude Seminar on "Strengthening of Ethical and Moral Values in Governance" (15 Oct., 2016)

Others Activities

1. Shri Venkidusamy, was nominated by the Chairman to attend the Office Bearers Meeting held at IIPA New Delhi along with the Secretary of the Branch and attended the Meeting (21 Oct., 2016)

MAGADH

Seminars/ Conferences/Workshop

1. Mission Swachha Bharat and its Impact in Bihar. (July 3, 2016)
2. Demonstration and its impact on Socio-economic life in India. (Nov. 11, 2016)
3. Black Money in Indian Economy. (Jan. 22, 2017)

Research Studies

1. Migrant Labor in Construction Industry in Bihar - under progress.

Others Activities

1. Training to Migrant and Domestic workers in Phulwarisharif (urban)

MUZAFFARPUR

Seminars/ Conferences

1. Prelude Conference on "Strengthening of Ethical and Moral Values in Governance" (Oct. 15, 2016)
2. Proposal for Seminar on "Consumer Protection and Empowerment in India" in Collaboration with Centre for Consumer Studies, IIPA, New Delhi. (Dec. 31, 2016)

Lecture Meetings/ Discussion Etc.

1. Annual General Meeting of the Branch. (Oct. 14, 2016)

2. A Workshop with Local officials for Strengthening of Ethical Values in Governance. (Dec. 1, 2016)

Puducherry

Seminars/ Conferences/Workshop

1. Human Rights for Government Employee. (May 26, 2016)
2. Capacity Building for Government Employee. (Jun. 23, 2016)

Lecture Meetings/ Discussion:

1. Right to Information Act 2005 (July 18, 2016)
2. Union Government Budget (Aug. 20, 2016)

Training Programme Conducted

1. Consumer Rights and Welfare for College Students and Self Help Group. (Sept.23, 2016)
2. Training Programme for final year students for Competitive Exam UPSC.

Tiruchirapalli

Lecture Meetings/ Discussion

1. Role of parents in Child's Development. (Nov. 18, 2016)
2. Self Help Groups and its Community participation in Gram Panchayats. (Feb. 15, 2017)

Tirupati

Seminars/ Conference/Workshops

1. Prelude Conference on "Strengthening of Ethical and Moral Values in Governance" at S.V. University, Tirupati (Oct. 7, 2016)
2. National Seminar on Knowledge attitude and practice of consumer Protection Law at S.V. University, Tirupati (July 14 & 15 2016)
3. Half Day Seminar on 80 years of Shri Bhaghp Act-1937 A Review- S.V. University, Tirupati. (Nov. 16, 2016)

Lecture/Meetings/ Discussions

1. Lecture Programme- on Development of Road Transport- How to stop blood on Road? (Sept. 22, 2016)
2. World Consumer Day. (15 Mar. 2016)

3. Half Day Symposium on- Demonetization Corruption, Black Money & entry of Ethical & Digital Governance in India at S.V. University. (Dec. 24, 2016)

Research Studies

1. Research Oriented Programme of 121 Birthday celebrations of SRIPAPPURU RAMACHARYOLU (Leader of Rayalaseema.) at AER College TIRUPATI WITH Biographers & Researchers on the subject. (Nov. 8, 2016.)

Tirupattur

Seminars/ Conference/Workshops

Prelude conference on the topic "Strengthening of Ethical and Moral Values in Governance" (Oct. 7, 2016)

1. Seminar was conducted on Organic Farming –Training Cum Demonstration at L.S. Farm. (Aug. 7, 2016)

Other Activities.

1. Blood Sugar Detection Camp at L.S. Hospital Tirupattur on (May.21, 2016)
2. Suicide Prevention awareness program was conducted. (July 19, 2016)
3. Organic Farming Training cum Demonstration Seminar was conducted. (Aug.7, 2016)
4. General Medical camp on "Athiyur Village on. (Nov. 11, 2016)

Vallabh VidyaNagar

Seminars/ Conference/Workshops

1. Prelude Conference on "Strengthening of Ethical and Moral Values in Governance" Role of Moral Values and Ethics in Governance." (Oct. 15, 2016)
2. Works on Financial Planning for Executive organized with the support of SEBI at Shree Bhikhabhai Patel Arts College Building. (March 10, 2016)

Lecture Meetings/ Discussion

1. Shree H. M. Patel Memorial e-Lecture organized at D.N. Institute of P.G. Studies in Commerce by Dr. Rizwan Kadari- Renowned Historiographer on Patriotism, Administrative and Leadership

Skills of Sardar Patel and all other National leaders at the time of Freedom movement. (Nov. 30, 2016)

2. Pre Union Budget Discussion by Professor Himmat Patel at Shri D.N. Institute of P.G. Studies in Commerce. (Jan. 28, 2017)
3. Post Union Budget Discussion by CA & Tax Consultant at Shri D.N. Institute of P.G. Studies in Commerce. (Feb. 3, 2017)
4. Presentation Contest for Commerce graduate and postgraduate students on Use of ICT for Public Administration & Good Governance. (Feb. 27, 2017)
5. Branch conveys the Greetings on various occasion, Birthday Wishes & Reorganization for Achievement to their members. (Round the year)
6. Branch approaches to various administrative and higher learning educational institute about IIPA & IIPA Local Branch and their activities and contribution to the society. (Round the year)
7. Members Meetings to review the activities at PG Department of Political science. (Dec. 30, 2016)

Vadodara

Seminar

1. Prelude Seminar on “History & Conservation of

Heritage- Vadodara” (25, Dec. 2016)

Meetings/ Discussion

1. Executive Committee Membership issues, functioning of the others centers in the state of Gujarat and their activities.
2. Discussion held for the next Seminar about “Water Scarcity” (March 25, 2017)

Training Programmes

1. “World Environment Day” celebrated. (April, 2016)
2. Programme consent with Environment care. (Jun. 5, 2016)
3. Training Programme was conducted for the unemployed youth in the area. (Aug. 2016)
4. “Swachh Bharat Abhiyan” (Sept., 2016)

Research Studies

1. Impurities of Water well in slum area of East Vadodara.

Visakhapatnam

Seminars/ Conference/Workshops

1. Foundation day Celebration. (July 11, 2016)
2. Prelude Seminar on “Strengthening of Ethical and Moral Values in Governance” (5 Oct., 2016)

Annexure – F. 3.1

**LIST OF CHAIRMEN AND HONY. SECRETARIES OF THE
REGIONAL & LOCAL BRANCHES**

(As on 31-03-2017)

REGIONAL BRANCHES

| ASSAM | |
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| BIHAR | |
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| GOA | |
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| GUJARAT | |
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| JAMMU & KASHMIR | |
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| UTTARAKHA ND | |
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| Dr. V.P. Tripathi Hony. Secretary IIPA Agra Local Branch 23/451, Wazirpura Road Agra (U.P.) | (0562) 4044620 (O) 2522156 (R) Mobile: 09319101976 Fax: 2520774 E-mail: ved_tripathi@rediffmail.com |
| AURANGABAD | |
| Shri K.B. Bhoge, IAS (Retd.) Chairman, IIPA Aurangabad Local Branch, Bhoge Coaching Classes, Near Sahakar Nagar Aurangabad (M.S.) | (0240) 2364040 (R) Mobile: 9823668811 E-mail: iipalb1101aurangabad@gmail.com |
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| Dr. Mithilesh Mishra Hony. Secretary IIPA Bareilly Local Branch 35-D/3, Rampur Gardan Bareilly-243002 (U.P.) | (0581) 2556622 (R) Mobile: 9917391957 |
| BUDAUN | |
| Dr. Har Swarup Chairman IIPA Budaun Local Branch Swarup Bhawan, Near Punjabi Gurudwara Budaun-243601 (U.P.) | Mobile: 9837450159 |

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| CUDDALORE | |
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| DINDIGUL | |
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| GULBARGA | |
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| JAMSHEDPUR | |
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| Prof. D.K. Madan Hony. Secretary IIPA Patiala Local Branch, Head, School of Social Sciences Punjabi University Patiala-147002 (Punjab) | (0175) 2280063 (R) Mobile: 09417079934 |
| PUDUCHERRY | |
| Dr. R.R. Dhanapall Chairman IIPA Puducherry Local Branch No.9A, 1 st Main Street, Shankardass Swamigal Nagar Karuvadikuppam, Lawspet P.O. Puducherry-605008 | Mobile: 9345009639 (0413) 2222354(O/R) Fax: 2244669 E-mail: iipapdylb_723@yahoo.co.in iipapuducherry@gmail.com www.iipapuducherry.com |
| Shri R. Narasimmamurthi Hony. Secretary No.9A, 1 st Main Street, Shankardass Swamigal Nagar Karuvadikuppam, Lawspet P.O. Puducherry-605008 | |
| PUNE | |
| Shri B.P. Shaligram Chairman IIPA Pune Local Branch "Godavari" Patrakar Nagar Senapati Bapat Road Pune-411016 (Maharashtra) | (020) 25658360 25658361 (R) Mobile: 9881374443 Fax: 25658364 |
| Dr. S.V. Khare Hony. Secretary IIPA Pune Local Branch Sahanistha Society, S.No. 83/17/1/1, Sahakar Nagar, Parvati, Pune-411009 (Maharashtra) | (020) 24230345(O) (020) 24230345 (R) Mobile: 07276888456 E-mail: kharesharadv@gmail.com |
| SAIDAPET | |
| ---- | |
| Dr. K.M. Ramanujam Hony. Secretary IIPA Saidapet Local Branch G-1, Ganpath Arcade, 1, Padmavathy Nagar Chennai-600092 (T.N.) | 23776848 (R) Mobile: 9841486114 E-mail: ramfoundation@yahoo.com |
| SALEM | |
| Shri J.S. Rajan Devanesan, Chairman, IIPA Salem Local Branch, "Renaissance", 2/406, Maruti Nagar, Yercaud Main Road, Kondapanayakenpatti, Salem-636008 (T.N.) | 0427-2403861 Mobile 9487204751 E-mail: r.devaneson@yahoo.com |

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|---|---|
| Shri R. Kumarasamy, Hony. Secretary, IIPA Salem Local Branch, 59/1, Rathinapuri, Gorimedu, Salem-636008 (TN) | (0427) 2400302 Mobile: 9442622334 |
| SANGLI | |
| Prof. Shriram G. Kanitkar Chairman IIPA Sangli Local Branch Chandramani, Near Urban Bank, Vishrambag Sangli-416415 (Maharashtra) | 0233-2309359 (O) 0233-2301286 (R) Fax:0233-2301359 Mobile: 09422407470 E-mail: sgkanitkar@gmail.com |
| Prof. D. G. Dahake Hony. Secretary IIPA Sangli Local Branch 2, Tara Complex, 1275, Khambhog Panchmukhi Moorti Road Sangli-416415 (Maharashtra) | 0233-2326359 (R) Mobile: 9422614774 E-mail: dahakedg@rediffmail.com |
| SIROHI | |
| Shri Narendra Kumar Jain Chairman IIPA Sirohi Local Branch Lakshmi Bhawan, Sadar Bazar Sirohi-307001 (Rajasthan) | (02972) 220136 (O) 222209 (R) Mobile: 9414152318 Fax: 220433 |
| Shri Balwant Singh Rathore Hony. Secretary IIPA Sirohi Local Branch 46 Rathore Lane Sirohi-307001 (Rajasthan) | (02972) 225075 (M) 09468834301 |
| THANJAVUR | |
| Dr. T. Elangovan Chairman IIPA Thanjavur Local Branch No. 80, ABI & ABI Towers Opp. Medical College Thanjavur-613004 (T.N.) | (04362) 244505 (O) (04362) 241505 Mobile: 09585500000 E-Mail: abiabiasia@gmail.com abiabiintenaional@gmail.com |
| Dr. G. Deivanayagam Hony. Secretary IIPA Thanjavur Local Branch 1/343 Laxmi Gardens, Trichy Road Opp. New Bus Stand Thanjavur-613005 (T.N.) | (04362) 244505 (O) 241505 (R) Mobile: 09047150000 Fax: 246444 E-mail: chairman@abiabi.org gdnayagam@gmail.com |
| IRUCHIRAPALLI (TRICHY) | |
| Shri A.R. Ramachandran Chairman IIPA Tiruchirapalli Local Branch 1/24, Ammangudi Agraharam, Andanallur (Post), Jeeyapuram Tiruchirapalli-639101 (T.N.) | (0431) 2614873 (R) |

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| Dr. S. Palaniswamy Hony. Secretary IIPA Tiruchirapalli Local Branch A-80, 3 rd Cross, Dheeran Nagar, Dindigul Road Tiruchirapalli-620009 (T.N.) | (0431) 2403062 (R) Mobile: 9442583062 E-mail: swamy@bdu.ernet.in |
| TIRUNELVELI | |
| Shri K. Baskar Chairman IIPA Tirunelveli Local Branch 40 Subam Colony K.T.C. Nagar, North, Maharajanagar PO Tirunelveli-627011 (TN) | (0462) 2521353 (R) Mobile: 9486041694 |
| Prof. M. Muthiah Hony. Secretary IIPA Tirunelveli Local Branch Jai Bheem Bhavan H-115, Anbu Nagar, Maharaja Nagar (PO) Tirunelveli-627011 (T.N.) | (0462) 2530025 (R) Mobile: 9487854540 |
| TIRUPATI | |
| Dr. A. Ranga Reddy Chairman IIPA Tirupati Local Branch 15-40, ID, Sri Sai High School Lane Padmavathi Nagar Tirupati-517502 (A.P) | (R) 0877-2289443 Fax: 2289555 Mobile: 9849741654 E-mail: angadi_reddy@yahoo.co.in |
| Dr.(Mrs.) A Samanthakamani Hony. Secretary IIPA Tirupati Local Branch 10-13-518, Reddy & Reddy Colony Tirupati-517501 (A.P) | (0877) 2255054 (R) Office: 0877-2289316 Mobile: 9490045697 E-mail: akkarajusamanthakamani@gmail.com |
| TIRUPATTUR | |
| --- | |
| Shri K.M. Subramanian Hony. Secretary IIPA Tirupattur Local Branch 95, Cutchery Street Tirupattur-635601, Vellore Distt. (TN) | Mobile: 943222863 E-mail: kmb@yahoo.com |
| VADODARA (BARODA) | |
| Dr. Jatin V. Modi Chairman IIPA Vadodara Local Branch 13, Prakash Colony Jetalpur Road Vadodara-390005 (Gujarat) | (0265) 2460734 (0265) 2334282 Mobile: 09426054166 nfabaroda@gmail.com |

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|--|---|
| <p>Shri Mahesh N. Trivedi Hony. Secretary IIPA Vadodara Local Branch Bajwada Bhatia Sheri Behind Kalyanrayji Temple Vadodara-390001 (Gujarat)</p> | <p>Mobile: 09724348239</p> |
| VALLABH VIDYANAGAR | |
| <p>Prof. Himmat G. Patel Chairman IIPA Vallabh Vidyanagar Local Branch 41, Professor Society Mota Bazar Mota Bazar Vallabh Vidyanagar-388120 (Gujarat)</p> | <p>Mobile: 09825892826 E-mail: hgpeco@yahoo.co.in</p> |
| <p>Dr. Jayesh Poojara Hony. Secretary IIPA Vallabh Vidyanagar Local Branch 302, Chitrakut Apartments, Opposite Panchayat Office Nana Bazar Vallabh Vidyanagar-388120 (Gujarat)</p> | |
| VELLORE | |
| <p>Shri P. Deva Doss Chairman IIPA Vellore Local Branch No.148, VOC Street, Gandhi Nagar Vellore-632006 (T.N.)</p> | <p>(0416) 2243814 (R) Mobile: 9894112375</p> |
| -- | |
| VILLUPURAM | |
| <p>Shri M. Shanmugam Chairman IIPA Villupuram Local Branch 5, Jeyaram Layout, Maharajapuram, Villupuram-605602 (T.N.)</p> | <p>(04146) 222077 Mobile: 9994506828</p> |
| <p>Shri M. Thirugnanasambandam Hony. Secretary IIPA Villupuram Local Branch 11/5 Devaraj Street, Keelperumbakkam Villupuram-605602 (T.N.)</p> | <p>(04146) 240647 (R) Mobile: 9994707470 E-mail: mthirugnanasambandam@gmail.com</p> |
| VIRUDHUNAGAR | |
| <p>Shri S.P.G.R. Nithyanandan Chairman IIPA Virudhunagar Local Branch 1, Koolaian Kovil Street Virudhunagar-626001 (T.N.)</p> | <p>244164 & 244364 (O) Fax: 244964 (O) E-mail: spgr@md4.vsnl.net.in</p> |

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|--|--|
| Shri R. Kanagavel Hony. Secretary IIPA Virudhunagar Local Branch 529, Madurai Road Virudhunagar-626001 (T.N.) | (04562)-244835 (O) 246035 (R) Fax: 244562-243705 E-mail: kanagavel@thangamgroup.com |
| VISAKHAPATNAM | |
| Prof. E.A. Narayana Chairman IIPA Visakhapatnam Local Branch C/o Department of Politics and Public Admn., Andhra University Visakhapatnam-530003 (Telangana) | (0891) 2844418(O) (0891) 2532922 (R) Mobile: 09441249331 E-mail: narayanaea@gmail.com |
| Prof. N. Sambasiva Rao Hony. Secretary IIPA Visakhapatnam Local Branch C/o Department of Commerce and Management Studies, Andhra University, Visakhapatnam-530003 (Telangana) | (0891) 2844270 (O) 2783573 (R) Mobile: 09848170274 Fax: 2701566 E-mail: srnadendla@rediffmail.com nadendlasr@gmail.com |
| WARANGAL | |
| Prof. M. Vidyasagar Reddy Chairman IIPA Warangal Local Branch C/o Deptt. of Public Admn. & HRM Kakatiya University, Warangal-506009 (AP) | Mobile: 09866576017 E-mail: profmvsreddy@gmail.com |
| Prof. G. Rameshwaram Hony. Secretary IIPA Warangal Local Branch C/o Deptt. of Public Admn. & HRM Kakatiya University Warangal-506009 (AP) | (0870) 2455588 (O) Mobile: 09885774967 E-Mail: rameshwaram@yahoo.co.in |

Annexure – F. 3.2

LIST OF MEMBERS ATTACHED WITH REGIONAL AND LOCAL BRANCHES

AS ON 31-03-2017

| S. No. | REGIONAL | LOCAL | ACTIVE MEMBERS | | MEMBERS IN ABEYANCE | | TOTAL MEMBERSHIP | | TOTAL (a + b) |
|--------|--|--------------------|----------------|------|---------------------|------|------------------|----------|---------------|
| | | | ANNUAL | LIFE | ANNUAL | LIFE | ANNUAL (a) | LIFE (b) | |
| 1. | ASSAM | | 1 | 100 | 0 | 111 | 1 | 211 | 212 |
| 2. | BIHAR | | 16 | 324 | 0 | 207 | 16 | 531 | 547 |
| 3. | | Magadh | 1 | 23 | 0 | 15 | 1 | 38 | 39 |
| 4. | | Muzaffarpur | 1 | 32 | 1 | 8 | 2 | 40 | 42 |
| 5. | DELHI | | 20 | 960 | 1 | 924 | 21 | 1884 | 1905 |
| 6. | GOA (WEST COAST) | | 1 | 20 | 0 | 25 | 1 | 45 | 46 |
| 7. | GUJARAT | | 2 | 67 | 0 | 66 | 2 | 133 | 135 |
| 8. | | Vadodara | 2 | 27 | 1 | 19 | 3 | 46 | 49 |
| 9. | | Vallabh Vidyanagar | 0 | 20 | 0 | 15 | 0 | 35 | 35 |
| 10. | HARYANA | | 6 | 158 | 1 | 70 | 7 | 228 | 235 |
| 11. | HIMACHAL PRADESH | | 1 | 56 | 0 | 37 | 1 | 93 | 94 |
| 12. | JAMMU & KASHMIR | | 12 | 260 | 1 | 90 | 13 | 350 | 363 |
| 13. | JHARKHAND | | 9 | 130 | 1 | 50 | 10 | 180 | 190 |
| 14. | | Jamshedpur | 0 | 9 | 0 | 8 | 0 | 17 | 17 |
| 15. | KARNATAKA | | 4 | 189 | 0 | 108 | 4 | 297 | 301 |
| 16. | | Gulbarga | 3 | 33 | 0 | 11 | 3 | 44 | 47 |
| 17. | | Dharwad | 1 | 16 | 0 | 7 | 1 | 23 | 24 |
| 18. | | Mysore | 0 | 18 | 0 | 14 | 0 | 32 | 32 |
| 19. | KERALA | | 5 | 138 | 0 | 66 | 5 | 204 | 209 |
| 20. | MADHYA PRADESH (including Chattishgarh) | | 6 | 168 | 1 | 97 | 7 | 265 | 272 |
| 21. | | Indore | 1 | 29 | 0 | 10 | 1 | 39 | 40 |
| 22. | | Jabalpur | 0 | 39 | 0 | 24 | 0 | 63 | 63 |
| 23. | MAHARASHTRA | | 6 | 409 | 1 | 353 | 7 | 762 | 769 |
| 24. | | Aurangabad | 0 | 42 | 0 | 19 | 0 | 61 | 61 |
| 25. | | Nagpur | 1 | 66 | 1 | 31 | 2 | 97 | 99 |
| 26. | | Nashik | 0 | 9 | 0 | 13 | 0 | 22 | 22 |
| 27. | | Pune | 6 | 82 | 1 | 88 | 7 | 170 | 177 |
| 28. | | Sangli | 1 | 14 | 0 | 4 | 1 | 18 | 19 |
| 29. | MANIPUR | | 0 | 41 | 0 | 25 | 0 | 66 | 66 |
| 30. | MEGHALAYA | | 1 | 28 | 0 | 56 | 1 | 84 | 85 |

| S. No. | REGIONAL | LOCAL | ACTIVE MEMBERS | | MEMBERS IN ABEYANCE | | TOTAL MEMBERSHIP | | TOTAL (a + b) |
|--------|--------------------------------------|----------------|----------------|------|---------------------|------|------------------|----------|---------------|
| | | | ANNUAL | LIFE | ANNUAL | LIFE | ANNUAL (a) | LIFE (b) | |
| 31. | MIZORAM | | 0 | 34 | 0 | 38 | 0 | 72 | 72 |
| 32. | ODISHA | | 0 | 173 | 1 | 69 | 1 | 242 | 243 |
| 33. | | Cuttack | 0 | 27 | 0 | 11 | 0 | 38 | 38 |
| 34. | PUNJAB & CHANDIGARH (UT) | | 7 | 171 | 0 | 105 | 7 | 276 | 283 |
| 35. | | Patiala | 1 | 31 | 0 | 7 | 1 | 38 | 39 |
| 36. | RAJASTHAN | | 9 | 201 | 2 | 118 | 11 | 319 | 330 |
| 37. | | Sirohi | 0 | 8 | 0 | 0 | 0 | 8 | 8 |
| 38. | TAMIL NADU | | 15 | 493 | 1 | 206 | 16 | 699 | 715 |
| 39. | | Coimbatore | 0 | 22 | 1 | 10 | 1 | 32 | 33 |
| 40. | | Cuddalore | 2 | 43 | 0 | 8 | 2 | 51 | 53 |
| 41. | | Dindigul | 0 | 16 | 0 | 7 | 0 | 23 | 23 |
| 42. | | Madurai | 1 | 99 | 0 | 21 | 1 | 120 | 121 |
| 43. | | Saidapet | 0 | 12 | 0 | 14 | 0 | 26 | 26 |
| 44. | | Salem | 0 | 12 | 0 | 7 | 0 | 19 | 19 |
| 45. | | Thanjavur | 0 | 14 | 0 | 19 | 0 | 33 | 33 |
| 46. | | Tirunelveli | 0 | 14 | 0 | 8 | 0 | 22 | 22 |
| 47. | | Tirupattur | 0 | 17 | 0 | 2 | 0 | 19 | 19 |
| 48. | | Tiruchirapalli | 0 | 13 | 0 | 13 | 0 | 26 | 26 |
| 49. | | Vellore | 0 | 32 | 0 | 13 | 0 | 45 | 45 |
| 50. | | Villupuram | 2 | 19 | 0 | 0 | 2 | 19 | 21 |
| 51. | | Virudhunagar | 0 | 12 | 0 | 5 | 0 | 17 | 17 |
| 52. | | Puducherry | 2 | 40 | 0 | 9 | 2 | 49 | 51 |
| 53. | TELANGANA (including Andhra Pradesh) | | 22 | 335 | 7 | 190 | 29 | 525 | 554 |
| 54. | | Karimnagar | 0 | 19 | 0 | 10 | 0 | 29 | 29 |
| 55. | | Tirupati | 21 | 62 | 1 | 4 | 22 | 66 | 88 |
| 56. | | Visakhapatnam | 4 | 50 | 1 | 30 | 5 | 80 | 85 |
| 57. | | Warangal | 0 | 64 | 0 | 26 | 0 | 90 | 90 |
| 58. | UTTARAKHAND | | 2 | 125 | 0 | 122 | 2 | 247 | 249 |
| 59. | UTTAR PRADESH | | 18 | 534 | 1 | 265 | 19 | 799 | 818 |
| 60. | | Agra | 1 | 20 | 0 | 13 | 1 | 33 | 34 |
| 61. | | Bareilly | 2 | 30 | 0 | 9 | 2 | 39 | 41 |
| 62. | | Budaun | 1 | 77 | 1 | 28 | 2 | 105 | 107 |
| 63. | | Meerut | 1 | 31 | 0 | 25 | 1 | 56 | 57 |

| S. No. | REGIONAL | LOCAL | ACTIVE MEMBERS | | MEMBERS IN ABEYANCE | | TOTAL MEMBERSHIP | | TOTAL (a + b) |
|--------|--------------|---------|----------------|-------------|---------------------|-------------|------------------|--------------|---------------|
| | | | ANNUAL | LIFE | ANNUAL | LIFE | ANNUAL (a) | LIFE (b) | |
| 64. | | Kanpur | 1 | 57 | 0 | 17 | 1 | 74 | 75 |
| 65. | WEST BENGAL | | 11 | 235 | 1 | 120 | 12 | 355 | 367 |
| 66. | | Burdwan | 1 | 17 | 0 | 4 | 1 | 21 | 22 |
| 67. | | Howrah | 0 | 13 | 0 | 7 | 0 | 20 | 20 |
| | Other States | | 4 | 29 | 0 | 29 | 4 | 58 | 62 |
| | Abroad* | | 0 | 55 | 0 | 65 | 0 | 120 | 120 |
| | Total | | 235 | 6763 | 27 | 4225 | 262 | 10988 | 11250 |

* No IIPA Branch

Annexure – F. 4
ACADEMIC CENTRES 2017-18

| | | | |
|---|---|---|---------------------------------------|
| Centre for Urban Studies | | Centre for Public Policy, Planning and Development Studies | |
| 1. | Prof. K.K. Pandey- Coordinator | 1. | Prof. V.K. Sharma |
| 2. | Dr. V. N. Alok | 2. | Prof. Dolly Arora |
| 3. | Dr. Kusum Lata | 3. | Dr. C. Sheela Reddy |
| 4. | Dr. Girish Kumar | 4. | Dr. Girish Kumar |
| 5. | Dr. Charru Malhotra | 5. | Dr. Neetu Jain |
| 6. | Dr. Sachin Chowdhry | 6. | Dr. Sachin Chowdhry |
| 7. | Dr. Sapna Chadah | 7. | Dr. Sujit Kumar Pruseth |
| 8. | Dr. Sujit Kumar Pruseth | 8. | Dr. Mamta Pathania |
| 9. | Dr. Manan Dwivedi | 9. | Dr. Manan Dwivedi |
| 10. | Dr. Saket Bihari | 10. | Dr. Nupur Tiwari |
| 11. | Dr. Pawan Taneja | 11. | Dr. Pradip Kumar Parida |
| | | 12. | Dr. Gadadhara Mohapatra |
| Centre for Economic Analysis and Financial Management | | Centre for Management Studies, Public Enterprises and Behavioural Studies ** | |
| 1. | Prof. Aasha Kapur Mehta | 1. | Dr. Neetu Jain |
| 2. | Dr. V. N. Alok | 2. | Dr. Roma Debnath |
| 3. | Dr. Roma Debnath | 3. | Dr. Pawan Taneja |
| 4. | Dr. Pawan Taneja | | |
| Centre for Rural Development Administration & Panchayati Raj | | Centre for Ethical Governance and Social Justice ** | |
| 1. | Prof. Aasha Kapur Mehta | 1. | Prof. Aasha Kapur Mehta |
| 2. | Dr. V. N. Alok | 2. | Prof. Dolly Arora |
| 3. | Dr. Girish Kumar | 3. | Prof. K.K. Pandey |
| 4. | Dr. C. Sheela Reddy- Coordinator | 4. | Dr. Neetu Jain |
| 5. | Dr. Charru Malhotra | 5. | Dr. Sapna Chadah - Coordinator |
| 6. | Dr. Sachin Chowdhry | 6. | Dr. Mamta Pathania |
| 7. | Dr. Sujit Kumar Pruseth | 7. | Dr. Nupur Tiwari |
| 8. | Dr. Pradip Kumar Parida | 8. | Dr. Shyamli Singh |
| 9. | Dr. Nupur Tiwari | 9. | Dr. Gadadhara Mohapatra |
| 10. | Dr. Gadadhara Mohapatra | | |

| Centre for Consumer Studies | | Centre for Climate Change, Environment and Drought Administration | |
|---|--|---|---------------------------------------|
| 1. | Prof. Suresh Mishra- Coordinator | 1. | Prof. V.K. Sharma |
| 2. | Dr. C. Sheela Reddy | 2. | Prof. Dolly Arora |
| 3. | Dr. Sapna Chadah | 3. | Prof. K.K. Pandey |
| 4. | Dr. Manan Dwivedi | 4. | Dr. Kusum Lata |
| 5. | Dr. Saket Bihari | 5. | Dr. Shyamli Singh- Coordinator |
| 6. | Dr. Mamta Pathania | 6. | Dr. Pradip Kumar Parida |
| Centre for Learning in ICT and e-Governance | | | |
| 1. | Prof. V.K. Sharma | | |
| 2. | Amitabh Ranjan, Registrar - Coordinator Dr. Kusum Lata | | |
| 3. | Dr. Charru Malhotra | | |
| 4. | Dr. Shyamli Singh | | |

** Newly reorganized centres

Annexure – F. 5

ACADEMIC CONTRIBUTIONS

ACADEMIC CONTRIBUTIONS OF IIPA FACULTY AND OTHERS 2016-17

Dolly Arora

Training Programmes

1. APPPA Stream on Contemporary Political Debates.
2. One Week Training Programme on “Science Technology and Rural Societies” for Women Scientists, Sep. 2016.
3. One Week Training Programme on “Communication and Presentation Skills” for Probationers of Indian Statistical Services, 24-28 August 2016
4. One Week Training Programme on ‘Incorporating Gender Concerns in Public Policy’, September 5-9 2016.
5. One Week Training Programme on “Science Technology and Rural Societies” for Scientists and Technologists, February 20-24, 2016.
6. One Week Training Programme on “Communication and Presentation Skills” for Probationers of Indian Statistical Services, January 2017.
7. Twelve Week Foundation Training Programme for Scientists and Technologists, November 12, 2015-February 10, 2016.
8. Three day Training Workshop on “Social Conflicts Analysis and Resolution Approaches” February 6-9, 2017 (funded by DoPT).

Completed Research Projects

- Regional Imbalance in Recruitment: A Study of SSC Recruitment for Group B and Group C posts of Government of India, Staff Selection Commission, DoPT, Government of India.
- Review of Domestic Funding of Foreign Training (DFFT) Scheme, Department of Personnel and Training, Govt. of India.

On-going Research Projects

- Addressing Public Grievances: A Study of Grievances received on CPGRAMS by the Ministry of HRD (Draft Report submitted)

Papers/ Articles

- ‘State Violence, Coercion and Human Rights’, paper for a volume on *State in India*, (in Press).

Others Academic and Administrative Responsibilities:

- Submitted a paper and made a Presentation to the Department Related Parliamentary Standing Committee on Personnel, Public Grievances, Law and Justice on ‘Appointment of Advisors/ Experts in Government Establishments and its Implications on Accountability of the Executive’, Rajya Sabha Secretariat, Parliament House on 19th April 2016. This was followed by question/answer session with members of the Committee.
- Provided inputs to Niti Ayog for the draft Chapter on Governance covering the 15 year vision, 7 year strategy and 3 year action document of NITI Ayog.
- Participated in the National Conference on Good Practices in the Social Sector Service Delivery organized by the NITI Aayog on May 23rd, 2016 at India International Centre, New Delhi
- Chaired a session at the Workshop on Innovative Practices under Swachh Bharat Mission across the country, organized by the Dr. Ambedkar Chair for Social Justice ,Ministry of Social Justice, at IIPA, July 2016.

Membership of Committees (outside IIPA)

- Member, DoPT Committee for Selection of RTI Fellows.
- Member, Standing Committee of JNU for Recognised Research Organisations.
- Member, Management Committee of Bhartiya Vidya Bhawan’s L. M. College of Education, New Delhi.
- Member, Editorial Board of *Paardarshita*, a journal of Central Information Commission.
- Member, Ministry of Women and Child Development’s Committee to analyse the data

collected through mapping and review of Child Care Institutions established under the JJ Act.

- Member, several selection committees of various organisations.

Other Academic and Administrative responsibilities at IIPA:

- Member Executive Council, IIPA
- Facilitated Research activity at IIPA as Coordinator Research
- Coordinated DST Programmes as Nodal Officer, for Department of Science and Technology Programmes at IIPA
- Member, Case Study Committee, IIPA
- Member, Library Committee, IIPA
- Coordinator, Gujarat Regional Branch
- Member several selection Committees set up from time to time.
- Member, Advisory Board, Documentation in Public Administration
- Member, Editorial Board, Indian Journal of Public Administration

V N Alok

Books/Papers

- 'Financing Smart Cities in India' in Indian Journal of Public Administration, No. 4, Oct – Dec, 2016 [jointly with Ashutosh Vashist].ISSN 0019-5561
- Financing Cities in India in Rumi Aijaz (ed) 'Smart Cities Movement in BRICS', Global Research Foundation and Global Policy Journal [jointly with Ashutosh Vashist], ISBN -978-81-86818-29-9.
- 'Why Gurgaon Development Authority is a Terrible Idea' in Mint 14 September 2016.
- 'Federal Fiscal Architecture is Transformed within Two Years' lead paper in Inclusion, Apr – Jun, 2016.
- Assisting Director, IIPA in editing Nagarlok – A Quarterly Journal on Urban Affairs.

Organization of Seminars/Conferences/Workshops

- 9-17 February 2017 at IIPA, International

Experience Sharing Programme for Afghan Delegation comprising parliamentarians, senior officers of ministry of finance and representatives of civil society organizations on 'Budget Design, Execution and Public Finance Management sponsored by USAID, Government of India, Government of Afghanistan and Counterpart International.

- 10-20 December 2016 at IIPA, International Experience Sharing Programme for Ethiopian Parliamentary Delegation on Intergovernmental Relations and Practice of Fiscal Federalism, sponsored by UNDP, Forum of Federations, Inter State Council Secretariat, Government of India and Government of Ethiopia.

Presentation in Seminars/Conferences/Workshops

- 17 March 2017 at New Delhi, Participated as panellist in the discussion on 'Co-operative Federalism and Digital India' in the two-day Summit on Modinomics organized by Skoch Development Foundation and Caii at Constitution Club of India, New Delhi.
- 23 February 2017 at Puducherry, Delivered a key note address in the two day training programme on 'Conceptualizing Public Policy, Plan and Budgets' for the officers in the Government of Puducherry. IIPA Puducherry Regional Branch organized the programme which was funded by the Government of Puducherry.
- February 2017 at NIRD&PR, Hyderabad, Delivered a special lecture as guest of honour in the two day national seminar on 'Participatory Decentralized Planning at the Grassroots: Problems, Challenges and Opportunities organized by the Centre for Decentralized Planning, National Institute of Rural Development and Panchayati Raj (NIRD&PR).
- 5-6 January 2017 at Nehru Memorial Museum & Library (NMML), New Delhi Presided over the inaugural session in the National Conference on New Development Paradigm in Public Private Partnerships (PPPs) organized by ICSSR, NMML, India International Centre (IIC) and Centre for Public Affairs.
- 17 December 2016 at Kolkata Delivered a talk on 'inter government fiscal relations in India' on in a workshop organized by Ernst & Young.

- 15-16 December 2016 at Constitution Club of India, New Delhi participated as panelist in the discussions on a) Insurance and Sustainable Growth and b) Smart Technologies and Sustainable Growth in the 46th Skoch Summit on Smart Technologies and Sustainable Growth organized by CEO Association, Skoch Foundation and Yes Bank during 15-16 December 2016.
- 5-6 December 2016 at University of Delhi, Co-chaired a session and remarked as discussant in the session on 'Environmental and Resource Federalism' in a two-day International Workshop on 'Continuity and Change in Indian Federalism' held at University of Delhi organized by the University of Delhi and the University of Edinburgh.
- 7 October 2016 at Jesus and Mary College, New Delhi, Delivered a public lecture as Chief Guest in EcoVantage 2016 on 'Rethinking Local Development'.
- 3 October 2016 at Indian Institute of Technology (IIT) Jodhpur, Delivered a lecture on 'Financing Jodhpur City Development' to the local authorities involved under Jodhpur Initiative Project.
- 1 October 2016 at Mahendragarh, presented a paper on 'Intergovernmental Fiscal Relations in India: Lessons for 5th Haryana State Finance Commission' at the National Conference on 'Federalism and Decentralization' organized by the Central University, Haryana.
- 8-9 September 2016 at Novotal Hitec city, Hyderabad, Delivered a talk on the relevance, of development authority in metropolitan cities and chaired two panel discussions on (a) transportation (b) Breaking free from Garbage in the Convention of Indian Cities organized by the Caii, Skoch Group and the Government of Telengana..
- 7 September 2016 at National Institute of Rural Development and Panchayati Raj (NIRD&PR), Hyderabad. Delivered talks on Good Governance-International Perspectives and Devolutionary Process in an international programme on Good Governance.
- 17-19 August 2016 at Jal Mahal Hotel, Jaipur, Presented paper on Financing Smart Cities in

India and presided over a session on Resource Mobilization and Capacity Building in the BRICS 2016 Conference on Smart Cities organized by ORF with the support of Ministry of External Affairs, Government of India and Sardar Patel University of Police.

- 8 April 2016, at India Habitat Centre, New Delhi, Made a presentation on urban finances and led discussions with representatives of potential SMART cities during the conference organized by the Ministry of Urban Development and Skoch Foundation on Swachh Bharat Abhiyan.

Expert Service

- Member of the Jury to select awards for public services initiated by Skoch Foundation
- Association with Government Committee (2014-16) Member, Project Advisory Committee of the Ministry of Panchayati Raj, Government of India to study the actual status of devolution to rural local governments.

Roma Debnath

Publication (Research Paper)

"Benchmarking of rail transport service performance through DEA for Indian railways", The International Journal of Logistics Management, Volume: 27 Issue: 3, 2016

Other Academic Contributions

- Was invited to judge the Inter Unit Quality Control Circles (QCC) competition at Bharat Electronics Limited (BEL), Ghaziabad on November 17-18, 2016.
- Was invited by V V Giri National Institute of Labour research for a special talk on Quantitative Methods in Labour Research on February 15 and 21, 2017.

Vinod K Sharma

Consultative Meetings and Training Programmes

1. APPPA Stream on Disaster Risk Reduction
2. APPPA Stream on Green Federalism, Environment and Climate Change
3. Half day Brainstorming session: Restructuring and Strengthening CPCB
4. Brainstorming at CISR-NEIST, Jorhat

5. Consultative meetings were held at Assam Disaster Management Authority (ASDMA)
6. Consultative meetings held at Agartala
7. Consultative meetings held at Gangtok, Sikkim, SSDMA
8. Consultative meetings were held at Manipur

Training Programmes:

9. Indian Constitution and Governance for Top Executives of Maruti Suzuki Limited ,April 4-7, 2016
10. 34th Know India Programme (KIP) , May 27, 2016
11. Training Course on “Strengthening Institutional Mechanisms for Poverty Reduction & Inclusive Development in Nigeria”, June 1-2, 2016
12. Nationwide Emergency Response System for Delhi Police. November 22, 2016

Research Projects:

Others Academic and Administrative Responsibilities:

Membership of Committees (outside IIPA)

- a) Vice-Chairman, Sikkim State Disaster Management Authority
- b) Expert member, Climate Change Authority of Uttar Pradesh.
- c) Member of several Committees of National Institute of Disaster Management and National Disaster Management Authority
- d) Head Examiner at UPSC 2016

Other Academic Activities and reports published:

1. Report on Restructuring and Strengthening CPCB.
2. Report on Independent and Impartial Evaluation of M.8.7 Shillong 1897 Earthquake scenario: NE-Multi State Preparedness campaign
3. Chapter in ‘Science and Technology in Disaster

| Sl. No. | Name | Sponsored by | Status | Completed / Ongoing | Budget |
|---------|---|--------------|-----------|---------------------|--|
| 1. | Restructuring Strengthening CPCB | CPCB | Completed | Completed | 8.05 Lakhs |
| 2. | Evaluation of CIAT Schools in Four States | BPR&D | Completed | Completed | 5 Lakhs Received (8 Lakhs Remained) |
| 3. | Independent and Impartial Evaluation of M.8.7 Shilong 1897 Earthquake scenario: NE- Multi State Preparedness Campaign | NDMA | Completed | Completed | 6.00 Lakhs |
| 4. | Capacity Building Strategies for Managing Complex Disasters in the face of Climate Change | MoEF&CC | Ongoing | Ongoing | 81,60,000 |
| 5. | Climate Smart Governance, Human Capacity Building Programmes under the Climate Change programme of DST | DST | Ongoing | Ongoing | 1,10,62,695 |
| 6. | Implementation plans for the UNICEF/ CANSAs/PHIA project for building capacity of four state governments and CSOs to make children and 7 women-centered climate resilience policies and practices in Assam and Sikkim | CANSAs | Ongoing | | 25 Lakhs |

Risk Reduction in Asia' edited by Rajib Shaw, Takako Izemi and Koichi Shiwaku.

4. Member, Advisory Board of Journal 'Disaster Response and Management', ISSN No. 2347-2553 LBSNAA, Mussoorie.
5. Member, Editorial team, Resource Book on Disaster Management, LBSNAA, Mussoorie.
6. Member, Editorial Board, NIU International Journal on Human Rights.

Training/Seminars/Workshops/Conferences attended and papers presented.

1. Chaired a session in South Asia conference on Climate Change Adaptation at Colombo, Sri Lanka (April 1-3, 2016)
 2. Attended meeting of Asia Science Technology Academia Advisory committee Meeting at Kuala Lumpur, Malaysia (May 20-25, 2016)
 3. DBAR Meeting at Beijing, China (29 Nov-8 Dec, 2016)
 4. Chaired in "Water Resources Management and Climate Change Adaption Workshop" 3-4 June, 2016 Patna, Bihar.
 5. Chaired a session in G.D. Goenka University on Nov 11, 2016 on Disaster Risk Reduction
- Other Academic/Professional Achievements and contribution outside IIPA.

Achievements in outside (domestic and foreign) assignments.

1. Member, Advisory Board of Journal 'Disaster Response and Management', ISSN No. 2347-2553 LBSNAA, Mussoorie.
2. Member, Editorial team, Resource Book on Disaster Management, LBSNAA, Mussoorie.
3. Member, Editorial Board, NIU International Journal on Human Rights.
4. Member UN ISDR Asia Science, Technology and Academia Advisory Group (2015-2020)

Manan Dwivedi

Books (Authored) Published:

1. Manan Dwivedi, "Serendipity and the American dream: US foreign Policy in the Changing Global Order," Pentagon Press, New Delhi, 2017 (Book's Review Published in PIONEER and Deccan Herald)

2. Manan Dwivedi, Karmanya Thadani, "Sino India relations: Negotiating Spaces in the Narrative," New Delhi: Kautilya Books, 2017

Articles:

1. Manan Dwivedi, "US Foreign Policy in Africa: The Case Study of Conflicts in Rwanda and Sudan," Indian Journal of African Affairs, DU, May, 2017
2. Manan Dwivedi, "BCIM AND India: The New Act Asia Policy," in eds. Swaran Singh, BCIM: The new frontiers," Adroit PUBLISHERS, 2017
3. Monthly Column in national daily, Pioneer on American Foreign Policy and Governance Issues
4. Manan Dwivedi "The Nomenclature Impact of Global Terrorism," Vivekananda International Foundation, September, 2017
5. Monthly Column of US issues in Rajasthan Patrika

Seminars attended and Papers Presented:

1. Manan Dwivedi, "BRICS AND THE AMERICAN PERSPECTIVE", ICSSR International Seminar organized by the School of International Studies, JNU, April, 2017
2. Manan Dwivedi, "US Foreign Policy and the Asian Pivot: Perspectives for North Korea" Researchers Association of South Asia, University of Delhi, 2016 May
3. Manan Dwivedi, "African Governance Issues: Case Study of Nigeria" in national seminar organized in Mumbai, by Rambhau Mhalgi Prabhodhini, PPRC, March, 2017

Kusum Lata

| | |
|---------------------------------|-------------|
| A (ii) Teaching | Number only |
| No. of Lectures (Repeat topics) | 5 |
| No. of Lectures (New topics) | 5 |
| | Total:- 10 |

A (iii) Other Work (No. of hours only)

| | | |
|-----------------------------------|---|-----------------|
| Panel Discussions | : | 10 hrs |
| Group Discussions | : | |
| Exercises | : | |
| Cases Discussions | : | |
| Preparation of Training Proposals | : | 30 working days |

- A (iv)** Do you feel satisfied with the volume and content of your contribution to teaching? Yes
Suggest steps to improve your contribution.

RESEARCH PROPOSALS PREPARED

- I. Title: **Evaluation of On-going Plan Schemes for Continuation from XII to XIII** ;Funding Agency: **DARPG, MoPPGRP** ; Submitted on **January 9, 2017**
- II. Title: **Backward Region Grant Fund Programme (BRGFP) : A study of its impact** ; Funding Agency: **Ministry of Panchayati Raj** ; Submitted **on August 18, 2016 and again on December 12, 2016**
- III. Title: **Acid Attacks : A Socio-psychological Study of Offenders** ; Funding Agency: **Bureau of Police Research and Development (R&CAD) Ministry of Home Affairs** ; Submitted **on December 23, 2016**
- IV. Title: **Analysis of the arrangements for management of the Water and Waste Water Management Systems in Delhi** ;Funding Agency: **Fifth Delhi Finance Commission** ; Submitted **on October 27, 2016**

I. ASSOCIATION WITH OTHER FORMS OF ACADEMIC WORK WITHIN IIPA

- (a) Committee/others (Membership of Division and Planning & Advisory Committee, Coordinatorships, Editorships, Convenorships, etc.) – Details and nature of participation.
- (b) Association with Academic work outside IIPA (Membership of Committees/Boards etc.)
EC member of Delhi Regional Branch of IIPA

L. DETAILS OF ANY OTHER ACADEMIC OR RELATED ACTIVITY UNDERTAKEN NOT COVERED ABOVE.

Research Guidance

| S.N. | Thesis Report | Submitted by | Degree awarded |
|------|--|-----------------------------|----------------|
| 1 | Municipal Solid Waste Management in NCTD : Challenges and possible Solutions | Ms. Rashmi Sinha 42nd APPPA | MDPA Awarded |
| 2. | eOffice mplementation in DoT : Critical Analysis and Way Forward | Shri K.B. Meena 42nd APPPA | MDPA Awarded |

Evaluated the M.Phil Thesis titled “Reinventing Newer Urban Identities in Faridabad” by Ms. Anuja Yadav, Deptt.of Geography, DSE, DU in November 2016

Gadadhara Mohapatra

(i) Articles contributed to reputed journals and magazines specified:

Mohapatra, Gadadhara (2016), “Ethnic Conflict and Development: The Case of North-East Region with Special Reference to Manipur and Tripura”.INDIAN JOURNAL OF PUBLIC ADMINISTRATION (IJPA), July-September, 2016, No.3, pp. 449-470. ISSN: 0019-5561.

Mohapatra, Gadadhara(2017),“Decentralised Governance and Tribal Development in Scheduled Areas of Northeast India: A Case Study of the Tripura Tribal Areas Autonomous District Council” (**Forthcoming**). INDIAN JOURNAL OF PUBLIC ADMINISTRATION (IJPA), Vol. 63, Issue No. 3, July-September, 2017.

(ii) The details of the books, reviews etc. published during the year:

Mohapatra, Gadadhara (2016), A Review of Subir Bhaumik(Ed.) The Agartala Doctrine: A Proactive Northeast in Indian Foreign Policy. New Delhi: Oxford University Press, 2016, XVI, 344 Pages, ISBN-13:978-0-19-946380-0. INDIAN JOURNAL OF PUBLIC ADMINISTRATION (IJPA), Vol. LXII, July-September 2016, No. 3, pp.698-705.

(iii) Particulars of Seminars/Conferences wherein a paper has been presented to be mentioned in the appropriate column

Presented a paper titled “Hunger in East India: Coping Strategies and Gender Relations” in the International Symposium on Hunger, (Mal-) Nutrition and the Self in the 20th and 21st Century, June 21-23, 2017, organised by **Bergische Universität Wuppertal and Humboldt-Universität zu Berlin, Germany and sponsored by The Volkswagen Foundation(VolkswagenStiftung).**

(iv) Membership of important academic bodies, including editorial board of reputed journals may be indicated

- **Member** of Regional Branch of IIPA, Bhubaneswar

- Coordinator of the Centre for Public Policy, Planning and Development Studies, IIPA.

(v) Any other academic contribution of significance may also be indicated

Conducted the ICSSSR Sponsored Two Day National Seminar on Swachh Bharat Mission (SBM): Implications for Public Health and Sanitation, March 16-17, 2017.

Aasha Kapur Mehta

A. TEACHING/TRAINING

A (i) Direction

| Sr. No. | Name of Course | Duration | New/Repeat |
|---------|--|-----------|----------------------|
| 1. | 42 nd APPPA Stream on Research Proposal and Dissertation Writing July and August 2016. | One week | Repeat but new areas |
| 2. | Organised a two day Research Proposal Presentations Seminar for officers participating in the 42 nd APPPA | Two days | New areas |
| 3. | Incorporating Gender Concerns in Public Policy. Sponsored by DoPT, 5 th to 7 th September 2016. Three days (jointly with Prof Dolly Arora). | One week | Repeat |
| 4. | 9 th Capacity Building Programme for Technical Personnel of Science & Technology Departments, sponsored by DST, Government of India from September 5-16, 2016 (jointly with Dr Mamta Pathania). | Two weeks | Repeat |
| 5. | 42 nd APPPA Rural Study Stream. Led the Stream conducted with Dr Girish Kumar, Dr Sujit Pruseth and Dr Pradip Parida. | One week | Repeat |

| | | | |
|----|--|---|-----------|
| 6. | 42 nd APPPA Conducted the Village visit to villages in Jhajjar and Palwal districts. This required (i) Preparatory work in identifying the districts and villages. (ii) Communicating with the district authorities and planning logistics. (iii) Field work in seven villages in Jhajjar and Palwal districts from 28 th November to 2 nd December 2016. | Three weeks (One week in the village and Two weeks for identifying the location and setting up the visit to the villages) | Repeat |
| 7. | Organised a Seminar for sharing Village Study based learning and insights through Presentations by officers participating in the 42 nd APPPA | One day | Repeat |
| 8. | Supervised dissertations of three officers participating in the 42 nd APPPA. | Three weeks | New areas |
| 9. | 10 th Capacity Building Programme for Technical Personnel of Science & Technology Departments, DST, Government of India from 20 th February to 3 rd March 2016 (jointly with Dr Mamta Pathania). | Two weeks | Repeat |

A. (ii) Teaching Number only

No. of Lectures

1. Dissertation Proposal and Dissertation Writing for APPPA
2. Poverty and Rural Development for APPPA
3. Various gender issues in the DoPT Training Programme on Incorporating Gender Concerns
4. Poverty, Science and Technology in Capacity Building workshops for DST
5. Lectures on Gender Issues and on Poverty in

Training programmes conducted at IIPA by IIPA faculty such as for DST, CPWD etc.

6. Inaugural sessions, valedictory address and certificate distribution requested by colleagues in several training programmes. Some of these are not in Training Office records as colleagues made requests after the programme schedule was finalized.

A (iii) Other Work (No. of hours only)

1. Training related issues: As Training Coordinator, raised a large number of issues that affect the image of the Institute. Also submitted a detailed note in this regard.
2. Reviewed Budgets that were routed through me and flagged deviations from norms.
3. Supported the Director in the context of training programmes as and when required. The effort has been to ensure that most faculty members are allocated Training Programmes subject to domain expertise and needs of the sponsoring agencies.

PUBLICATIONS

Book: **Aasha Kapur Mehta, Shashanka Bhide, Anand Kumar and Amita Shah (co-editors) (2016). "Understanding Poverty Dynamics and Eradicating Chronic Poverty: Proceedings of an International Seminar". New Delhi: CPRC and IIPA.**

Article: Aasha Kapur Mehta (2017). Poverty Eradication in Richard Mahapatra and Sunita Narain (ed.) State of India's Environment 2017. New Delhi: Centre for Science and Environment.

Chapter in Book: Amita Shah, Aasha Kapur Mehta, P.K. Viswanathan and Nicky Johnson (forthcoming). Chapter titled The Journey of MGNREGA: Changing Approaches and Challenges, in Madhusudan Bhattarai et.al., Employment Guarantee Programme and Dynamics of Rural Transformation in India. Springer Publications.

Contribution to NITI Aayog Document: Worked with officers of NITI Aayog on the Chapter on the Rural Economy for the Vision, Strategy and Document as one of two experts invited for this task.

Contribution to Ministry of Rural Development Report: Ministry of Rural Development (2016). Report of the First Common Review Mission.

Contributed to several sections of the Report that was prepared jointly by Members of the Mission.

H. PAPER PRESENTED IN THE SEMINARS / WORKSHOPS / CONFERENCES ETC.

I. Title of Seminars/Workshops/Conferences etc:

- At a Workshop organised by Ministry of Rural Development at **Vigyan Bhawan** on 13th May 2016 presented the findings of the First Common Review Mission constituted by the Ministry of Rural Development on implementation of the National Social Assistance Programme.
- At a Workshop on Bridging Gaps in Gender Research, made a presentation on Gender Concepts and Perspectives: Bridging the Gaps. The workshop was held on 1st and 2nd June 2016 at ICAR-CIWA, Bhubaneswar.
- Panelist at a book release cum discussion of a book titled Chronic Poverty in India by Professor Anand Kumar et.al., at Jawaharlal Nehru University on 8th October 2016.
- Presentation on Gender Aspects in Science Policy at a National Seminar on Women Leadership in Science & Technology: Opportunities & Challenges organized by Vigyan Prasar and Department of Biotechnology at the Indian National Science Academy, New Delhi on 9th March 2017.
- Contributed to discussions on priority areas of work at a National Consultation organised by National Commission for Women at Vigyan Bhawan, New Delhi on 29th March 2017.
- Panelist at a National Consultation organised by Centre for Budget and Governance Accountability to discuss Safety of Women in Public Spaces in Delhi at Constitution Club, Delhi on 20th January 2017.
- At a Seminar organized by Wilton Park, the executive agency of the UK Foreign and Commonwealth Office on 'Tracking Development Progress and Evaluating Development Partnerships in the post-2015 era' from 12th to 14th December 2016 facilitated a world café group discussion on 'Absolute poverty elimination by 2030?' The Seminar was held at Wilton Park West Sussex, United Kingdom.

- Presentation on ‘SDG 3 and Reducing Vulnerability of the “Last Woman” on 22nd June 2016 at a Round Table Discussion on Last Woman First. The Round Table was organized by the Guild of Service and United Nations Information Centre at the UNDP Conference Hall, New Delhi.
- Discussant for the Institute for Human Development Report on “Policy Options for Domestic Work in the Context of India’s Care Economy” at the Multi-Stakeholder Consultation on 4th April 2016 at India Habitat Centre, New Delhi.
- Participated in a National Consultation at NITI Aayog for deliberating on the Vision, Strategy and Action Plan for India in respect of Rural Economy, Safety Nets and Social Inclusion and contributed to the discussions on 11th August 2016 at NITI Aayog, New Delhi.
- Participated in a National Consultation at NITI Aayog for deliberating on New Social Sector Initiatives in the Union Budget 2017-18 and contributed to the discussions on 28th February 2017 at NITI Aayog, New Delhi.

I. ASSOCIATION WITH OTHER FORMS OF ACADEMIC WORK WITHIN IIPA

- (a) Committee/others (Membership of Division and Planning & Advisory Committee, Coordinatorships, Editorships, Convenorships, etc.) – Details and nature of participation.
 - Represented the Director at various meetings such as the Management and Monitoring Committee for Women in Agriculture at Krishi Bhawan and the meeting regarding Training Programmes of NASA held at MOSPI
 - Coordinator Training
 - Member, Board of Examiners, 42nd APPPA
- (b) Association with Academic work outside IIPA (Membership of Committees/Boards etc.)

Committees Constituted by Government of India

1. Invited as an expert by **NITI Aayog** to assist their officers in formulating the chapter on the Rural Economy for the National Vision, Strategies and Action Plan Document.
2. Member, **Ministry of Rural Development**

Committee on Performance based payments for better outcomes for Rural Development programmes.

3. Member, **Ministry of Rural Development** First Common Review Mission for reviewing the implementation of the Ministry’s rural development programmes and suggesting improvements in them.
4. Member, **Ministry of Panchayati Raj** Committee to examine the existing Schemes of the Ministry.
5. Member, Technical Advisory Committee constituted by **Ministry of Women and Child Development**, Government of India for updating the Gender Development Index for India and the States/ UTs.

Other Committees

6. Member, Academic Committee, Institute of Human Development, New Delhi.

J. ASSOCIATION WITH BRANCHES

Branch Assigned:

Involvement with Activities:

No requests received

K. DETAILS OF OTHER ACADEMIC WORK UNDERTAKEN OUTSIDE IIPA

- Reviewed an article for Sage Online
- Reviewed an article for IJPA
- Member, Advisory Committee Sukarya
- Editor, Heritage of Shirdi Sai

Mamta Pathania

Details of the Courses Coordinated

1. APPPA, Stream In charge on Consumer Protection: Law and Policy, 2016 - 2017
2. APPPA, Stream In charge of Public Administration in 40th APPPA, 2016- 2017
3. Training Programmes as Programme Coordinator for **Programmes of Centre for Consumer Studies** and **Programmes of Public Administration** and **DST** and **others**

| PROGRAMME | DURATION | New/ Repeat | Sponsored by | VENUE |
|---|-----------------------|--------------------|--|--------------------|
| 19 th Training of Trainers Programme for the Faculty Members of training Institutions on Consumer Protection and Consumer Welfare | May 16-20, 2016 | Repeat | Department of Consumer Affairs, Gol | IIPA New Delhi |
| Training Course on Strengthening Institutional Mechanisms for Poverty reduction and Inclusive Development in Nigeria | June 1-2, 2016 | New | Ministry of External Affairs | IIPA New Delhi |
| Training Programme on Public Administration for the Probationers of IP&TAFS | June 6-10, 2016 | Repeat | National Institute of Communication Finance Ministry of Communication & IT New Delhi | IIPA New Delhi |
| 10 th Training Programme for Coordinators and Advisors of State Consumer Helplines and Grahak Suvidha Kendra on Consumer Protection and Consumer Welfare | June 7-9, 2016 | Repeat | Department of Consumer Affairs, Gol | IIPA New Delhi |
| Two Day Seminar on Consumer Protection and Empowerment for Govt. Officers Helplines Councillors and other Stakeholders in collaboration with IIPA and State Consumer Helpline, Puducherry | June 23-24, 2016 | New | Department of Consumer Affairs, Gol | Puducherry |
| Three days Training of Front Line Counsellors | July 22 & 25-26, 2016 | New | Department of Consumer Affairs, Gol | IIPA, New Delhi |
| 10 th Training of Trainers for Heads and Members of VCOs/NGOs in Consumer Protection and Welfare | July 25-29, 2016 | Repeat | Department of Consumer Affairs, Gol | IIPA, New Delhi |
| 10 th Training of Trainers for Heads and Members of VCOs/NGOs in Consumer Protection and Welfare | July 25-29, 2016 | Repeat | Department of Consumer Affairs, Gol | IIPA, New Delhi |
| 10 th Training of Trainers for Heads and Members of VCOs/NGOs in Consumer Protection and Welfare | July 25-29, 2016 | Repeat | Department of Consumer Affairs, Gol | IIPA, New Delhi |
| Inter School Competition on Consumer Awareness among School Children in collaboration with Rajkiya Pratibha Vikas Vidyalaya (RPVV), Thyagraj Nagar | Aug. 31, 2016 | Repeat | Department of Consumer Affairs, Gol | IIPA, New Delhi |
| 9 th Capacity Building Programme for Technical Personnel | September 5-16, 2016 | Repeat | Sponsored by DST | IIPA, New Delhi |
| National Seminar on Consumer World – A 360° Perspective in collaboration with Quaid-E-Millath Govt. College for Women | Sept. 8-9, 2016 | New | Department of Consumer Affairs, Gol | Chennai Tamil Nadu |

| | | | | |
|---|-----------------------------|--------|-------------------------------------|----------------------|
| National Seminar on Consumer Protection and Empowerment in India in collaboration with Department of Commerce and Management Studies, School of Business Studies, University of Calicut | Oct. 06-07, 2016 | New | Department of Consumer Affairs, Gol | Calicut Kerala |
| Two Day National Seminar on Globalisation, Market and Consumer Rights: Issues and Challenges in collaboration with Department of Political Science, D.S.B. Campus, Kumaun University | Nov. 11-12, 2016 | New | Department of Consumer Affairs, Gol | Nainital, Uttrakhand |
| National Seminar on Consumer Protection and Empowerment in India in collaboration with St.Teresa's College (Autonomous), Ernakulam | Nov. 17-18, 2016 | New | Department of Consumer Affairs, Gol | Kerala |
| 20 th Training of Trainers Programme for the Faculty Members of training Institutions on Consumer Protection and Consumer Welfare | Feb. 6-10, 2017 | Repeat | Department of Consumer Affairs, Gol | IIPA, New Delhi |
| 10 th Capacity Building Programme for Technical Personnel | February 20 – March 3, 2017 | Repeat | Sponsored by DST, Gol | IIPA, New Delhi |
| One week Executive Programme on Public policy for the Probationers of Indian Revenue Service(67 th Batch)Design by IIPA&Sciences (PO),Paris,Group III | March 13-18, 2017 | New | Sponsored by NACEAN, Faridabad | Paris, France |

C. Sheela Reddy

Books published: Food Security and Food production: Institutional Challenges in Governance Domain, Cambridge Scholars Publishing, UK, 2015. ISBN: 978 -1-4438- 7820- 3

Global Governance for Basic Needs: An Idea, Research India Press, New Delhi, 2015. ISBN : 978-93-5171-039-4

Forthcoming Books: Good Governance: Policies, Strategies & Case Studies.

Social Welfare Administration in India: Linking with Digital India.

Papers/Articles:

- 2015 Delhi Elections: AAP 2.0', South Asia Politics, Rashtriya Jagriti Sansthan, Vol.14, No.1, May, 2015, RNI No.DELENG/2002/6815.
- 'Globalization, Public Policy & the Left', South Asia Politics, Rashtriya Jagriti Sansthan, Vol. 14, No.2, June, 2015, RNI No.DELENG/2002/6815.
- 'Upcoming Bihar Elections', South Asia Politics,

Rashtriya Jagriti Sansthan, Vol. 14, No.5, September, 2015, RNI No.DELENG/2002/6815.

- 'The Core Issues Concerning Education with special Reference to MDGs and EFA Goals', Education as a Basic Human Right of Mankind, Proceedings of the International Conference, Indialogue Foundation, New Delhi, October, 2015, ISBN 978-81-931347
- 'Rulers, Religion and Global Powers: Crisis in Iraq', World Affairs, Vol.20, No.1, Spring (January - March) 2016, ISSN 0971-8052

Training/Seminars/Workshops/Conferences attended and papers presented:

- 'National Conference on Effective Functioning of Consumer Fora, Dept. of Consumer Affairs, Ministry of Consumer Affairs, Food and Public Distribution, May 2015
- Co - Chair for the session on 'Role and Need for Reform in the Establishment of Sound Administration' in the Academic Conference on 'The Establishment of Sound Public

Administration in Afghanistan' hosted during 1st - 2nd August, 2015 in Kabul University, Ministry of Higher Education, Islamic Republic of Afghanistan and sponsored by GIZ Kabul

- Presented a paper on 'The Core Issues concerning Education With special reference to MDGs and EFA Goals' in the International Gandhi Jayanti Conference 2015 'Education as a Basic Right of Humankind' organised by Indialogue Foundation, Institute of advanced Studies, Jamia Millia Islamia and Gandhi Smriti and Darshan Samiti, New Delhi
- Member, Local Organising Committee, and participated International Workshop on Big and Open Data : Evolving Data Science Standards & Citation Attribution practices, November 5 – 6, 2015, organized by IIPA and INSA
- Participated in the Seminar on the 'Role of Youth in Social Transformation' organized by The Bahá'í Office of Public Affairs and the Indian Institute of Public Administration, 10 February 2016, India International Centre, New Delhi
- Panelist in the plenary session of the 5th International Conference on 'Social Responsibility: The Ethical Dimensions', Organized by Ramanujan College, University of Delhi Baha'i Office of Public Affairs, New Delhi, March 12-13, 2016
- Panelist in the Session on Ambedkar: Women, Emancipation and Conversion and presented a paper on 'The Rights of Women and Emancipation: B. R. Ambedkar's Perspective' in the International Seminar on 'Philosophy of B.R. Ambedkar in Contemporary Period' organized by Centre for Studies and Research in Gandhian Thought and Peace, School of Social Sciences, Central University Of Gujarat in collaboration with Indian Council of Social Science Research, New Delhi, March 16 - 18, 2016

Case Studies: As Member Secretary for the Committee for Case Studies, Editing the case Studies adjudged the best in the Case Study Competition 2013, 2014, 2015

Association with other forms of Academic work within IIPA: Member, Committee for adjudging Shri. T.N.Chaturvedi award for the best article in 'The

Indian Journal of Public Administration, IJPA, 2015.

Member of committees as constituted by IIPA on a regular basis.

Other Academic/Professional Achievements and contribution outside IIPA: The Ministry of higher Education, Islamic Republic of Afghanistan awarded a 'Certificate of Appreciation' for the academic contributions in the field of Public Administration during the Summer Academy at Kabul University, Afghanistan from 3rd -7th August, 2015

Saket Bihari

Publication:

Bihari, Saket. 2016. "Development through Employment Generation: Efficacy of MGNREGA, Intellectual Quest, Vol. 5, June 2016, ISSN 23391949 (Page No. 39-47), an e-Journal of CGCTA.

Research studies:

- Women facing Constraints at Workplaces: A Study of Service Sector in Delhi (Completed)
- Perception of Users, Quality and Durability of Assets Created under MGNREGA: A Study of four Districts in Bihar
- Third Party Evaluation Study on "Estates Management" for Department of Posts, Ministry of Communications, Government of India. (Completed on 20 June 2017).
- Third Party Evaluation Study on "Human Resource Management", for Department of Posts, Ministry of Communications, Government of India. (Completed on 25 June 2017).
- Third Party Evaluation Study on "Social Infrastructure and Development Fund (SIDF)", for the MDoNER, Government of India. (Completed on 20 July 2017).
- Third Party Evaluation Study on "Capacity Building & Technical Assistance and Advocacy & Publicity", for the MDoNER, Government of India. (Completed on 20 July 2017).

Training Programmes

- Conducted a two week Programme on "High Impact Change through e-Governance" for Senior Engineers of the Delhi Jal Board, Sponsored by DJB, NCT of Delhi (November 7-19, 2016).

- Conducted a two week Programme on “ High Impact Change through e-Governance” for Senior Engineers of the Delhi Jal Board, Sponsored by DJB, NCT of Delhi (December 5-17, 2016).
- Conducted a week long Training Course on “ Good Governance” for Senior IFS Officers, Sponsored by the Ministry of Environment, Forest and Climate Change, Government of India (May 22-26, 2017)

Delivered Lecture:

Delivered keynote address in a workshop on “High Impact Change in the Wake of e-Governance” organized at Indian Habitat Centre by Association of Municipalities and Development Authorities (AMDA), New Delhi (17.03.2017).

Special Engagement:

Worked as Observer for UGC-NET Examination conducted by CBSE, New Delhi (January 22, 2017)

Shyamli Singh

Articles Contributed to reputed Journals and Magazines

1. The IIOAB Journal Energy , Environment and Engineering Special Issue Volume 7 Issue 11, Dec-2016
2. Reducing carbon footprint: Case study of Delhi Metro Rail Corporation” Journal Of Emerging Trends in Economics and Management Sciences (communicated)

Details of Books published &Details of chapters published

1. The Urban Environmental Crisis in India: New Initiatives in Safe Water and Waste Management” published by Cambridge Scholars Publishing, Newcastle upon Tyne, UK(to be released in June)
2. Sustainable Future: Dynamics of Environment and Disaster Management published by Concept Publications, New Delhi (Under Printing)
3. “Urban Waste Management of India: A revisit of policies” in The Urban Environmental Crisis in India: New Initiatives in Safe Water and Waste Management” published by Cambridge

4. Social media a tool for disaster management” in the book Sustainable Future: Dynamics of Environment and Disaster Management published by Concept Publications, New Delhi (Under Printing)
5. Global thermostat: Carbon Dioxide is the control knob governing Earth’s temperature in the book “Current Perspectives in Sustainable Environment Management” (under printing)
6. “Sustainability, Health and Environment” in the book Sustainable Material Forming and Joining, CRC press (communicated)

Particulars of Conference publication

1. Public Health: Governance of Environmental Challenges & Concerns , presented in conference in IIT Delhi- 3rd , February, 2017
2. Role of IoT in Smart Cities” “ICSCII 2017: International Conference on Smart City and Institutional Integrity” Mar 29-30, 2017 in Singapore

Membership of Important Academic Bodies and Societies

1. Lifetime member of Indian Pollution Control Association; Membership no. IPCA/20/2017
2. Lifetime member of Society for Indoor Environment; Membership no. SIE-015/2017

Nupur Tiwari

Papers/Articles: ‘The Dependency Syndrome of Inclusion: Women in Panchayats” Evidence from a Randomised Survey of Bihar, IJPA 2016.

Tiwari, Nupur “Political Reservations for Women in Panchayats: *The Saga of representation , Participation and Inclusion*”, Human Rights International Research Journal VOL-I, issue I,ISSN -2320 6942 ,ISBN 978-93-81-583-98-2 , Page no 319-326.

Books/Monograph: Tribal Self Governance: PESA and its Implementation, Rawat Publication ISBN 978-81-316-07541, 2015.

MGNREGA and Gender Equity, Kanishka Publishers ISBN ,978-81-8457-6825 , 2015.

How Inclusive are the Panchayats: The future Strategy, Monograph IIPA, 2014.

New Insights into Social and Political Empowerment of Women in Panchayati Raj, IIPA Discussion papers Series No-6, September, 2012.

Chapters in Books /Government of India Document: "Inclusive growth through inclusive development in north east" in the book Development Of North East India Multidimensional Perspective by Manglam Publishers & Distributors, first edition 2015 ISBN 978-93-82816-20-1.

Rural Decentralization, People's Participation and Inclusive Growth, Democracy, Development and Tribes in India: Reality & Rhetoric ISBN10, ISBN13812121.

Tiwari, Nupur, Panchayats Women and Health for All, Concept Publishing company, ISBN 93 5125 063 6

Elected Women Representatives and Empowerment, Concept Publishing company, ISBN-13:978-81-8069-873-6

Effective Implementation of Protective legislation, PESA in the book Tribal Development and Violent manifestations Edited, Concept Publishers *manuscript accepted, under publication*

"Inclusive growth through inclusive development in north east" in the book Development Of North East India Multidimensional Perspective by Manglam Publishers & Distributors, first edition 2015 ISBN 978-93-82816-20-1

Rural Decentralisation, People's Participation and Inclusive Growth Nupur Tiwari Democracy, Development and Tribes in India: Reality & Rhetoric ISBN10, ISBN13812121

Tiwari, Nupur Panchayats Women and Health for All, Concept Publishing company, ISBN 93 5125 063 6.

Elected Women Representatives and Empowerment, Concept Publishing Company, ISBN-13:978-81-8069-873-6.

Seminars/Workshops/Conferences: Organised Two days National Symposium on Women in Informal Workforce: Problems and Prospects, 27-28 October, 2015 at IIPA.

Presented a paper on "How many battles will I Fight: Women in Panchayati Raj in Bihar in an International Seminar on Governance in India: Problems and Prospects in Department of Public Administration, Mizoram University from 4-6 November, 2015.

Presented a Paper on Effective Implementation of PESA and LWE in a Brainstorming session on PESA and LEFT Wing Extremism, organized on 25th June, at IIPA.

Participated and Presented in 1st National Symposium on Excellence in Training held on 11-12 April 2015 at Vigyan Bhawan, New Delhi. Prepared the pedagogy and training outline for ToT on Gender Mainstreaming in Disaster Risk Management

Reports prepared for Government of India/others: Report on Independent Evaluation of SHGs under ICDS, for Department of Women and Child Development, Govt of NCT 2015

Report on the spot study of Eraviperoor Grama Panchayat, Pathanamthitta Dist, Kerala for PMO for Prime Minister Award for Excellence in Public Administration and nominated as the Domain Expert. 2015

Report on Women in Informal Workforce, bases on two day seminar for ICSSR 2016

Report of Expert Committee on Leveraging Panchayats for Efficient Delivery of Public Goods and Services for Ministry of Panchayati Raj, Gol. (I was involved in the preparation of this Report as Consultant) 2015.

Honour: Delegate for Pakistan-India Legislators and Public Officials Dialogue on Sharing of Experiences on Governance and Democracy-Joint Statement Organised at Dubai from 12 to 13th December, 2015 at Hotel Pullman Dubai Deira City Centre, Dubai, UAE. A Joint Statement emanated from the very useful contributions at the said Dialogue which was presented to the governments of both the countries.

Presented a paper on Tribal Development and Violent manifestations in a two day National Consultation on Repositioning Tribal Question for Public Policy (March 19-20, 2014), IIPA New Delhi.

K.K. Pandey

A) Preparation of Technical Proposal

- (i) Study on Developing Case Studies on the Initiatives taken by Municipal Corporation Gurugram
- (ii) Study on Formulation of Guidelines for Financing of Land Acquisition Schemes by HUDCO

- (iii) IIPA Activities for Swachh Bharat Mission for DoPT
- (iv) Training for Key Personnel of Smart Cities Mission of MoUD
- (v) Studies for Delhi Finance Commission
- (vi) Studies for New Delhi Municipal Council
- (vii) Tailor-Made Training programme under the Netherlands Fellowship Programmes (NFP) in association with Institute for Housing and Urban Development Studies (IHS), Erasmus University, Rotterdam
- (viii) Orientation Training Programme on Swachh Bharat Mission (Rural) for Distt. Sanitation Fellow (Zila Swachh Bharat Prerak)
- (ix) SIA Unit at IIPA
- (x) Expression of Interest (EoI) Strategic Environmental, Economic and Social Assessment (SEESA)

B) Research Coordinated – Eleven events (courses/seminars)

- (i) Study on Urban Governance Initiatives in Ahmedabad & Bengaluru
- (ii) Study on Developing Case Studies on the Initiatives taken by Municipal Corporation Gurugram

C) Training Activities

- (i) to (iii) 3 Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (KRC), Sponsored by Ministry of Drinking Water and Sanitation (MDWS)
- (iv) to (vi) 3 Training Programmes on Urban Administration under AMRUT
- (vii) to (ix) Stream Incharge for three streams in APPPA (a) Economics, (b) Urban Development and (c) Ethics
- (x) One Week Urban Study Visit – APPPA
- (ix) A National Seminar on Smart Cities with focus on Inclusive Gender sponsored by National Commission for Women

D) Publications

- (i) Resource Mobilisation for Municipal Infrastructure, ITPI, January, 2017

- (ii) Extra-budgetary Resources for Sanitation (under publication in the book edited by Prof. Suresh Misra)

E) Participated in Seminars/Conference

- (i) PPP and Procurement Training Workshop for Top 33 Smart Cities (1-2, June, 2016) at India Habitat Centre, New Delhi
- (ii) One day Workshop on ‘Human Settlement – Planning & Design: A Shared Understanding’ (June 24, 2016) by Ministry of Housing and Urban Poverty Alleviation
- (iii) Workshop “Urban Management” (June 24, 2016) by Association of Municipalities and Development Authorities
- (iv) Indian Sanitation Conference “Indosan 2016” (September 30, 2016) by MoDWS and MoUD at Vigyan Bhawan, New Delhi
- (v) World Habitat Day 2016: Theme “Housing at the Centre” by MoHUPA at Vigyan Bhawan, New Delhi
- (vi) 6th Asia Pacific Ministerial Conference on Housing and Urban Development (APMCHUD) (14-16, December, 2016) by MoHUPA at Vigyan Bhawan, New Delhi

F) Membership of important academic bodies, including editorial board

- (i) Member of Editorial Board
 - a. Nagarlok
 - b. Asian Review of Public Administration
 - b. AKANKSHA - YSSG Magazine (For Substantiation of Scholastic Intuition in Rural Areas)
- (ii) Member Executive Council, IIPA
- (iii) Member Steering Committee to Review NCR Planning Board, 2021
- (iv) Member of Advisory Board of AMDA (Association of Municipalities and Development Authorities)
- (v) Coordinator, Centre for Urban Studies
- (vi) Coordinator, KRC at IIPA
- (vii) Coordinator, Rajyabhasha Samiti

Library

Usha Mujoo Munshi

Publications

I. Papers Presented / Published

1. "Involvement of Young People in Sustainable Development– A South-South Perspective" in Youth and Development: Enhancing the Potential of the Demographic Dividend – A South-South Perspective by International Centre for Excellence (ICE), April 2016.
2. "Digital Archives and Databases as a Source of Mutual Knowledge" in the framework of the of 'Eu-India Social Sciences and Humanities Platform (Equip)' held at Agency for the Promotion of the European Research (APRE), Rome, Italy on May 5-6, 2016.
3. "Past Forward: Can we relive the (lost) treasure" CODATA-RDA- Workshop on "Rescue of Data at Risk" held at University Centre for Atmospheric Research (UCAR), Colorado, USA on 8-9 September, 2016.
4. "Evolving Data Science Standards & Citation Attribution Practices" – A Report on the proceedings of the International workshop on Big and Open Data published in Annual Report 2015-16, INSA, p89-90.

II. Books Published

Indian Higher Education Research Landscape in the Global Context. (Authored by Usha Mujoo Munshi and Angad Munshi). Published by CBS Publishers and Distributors, New Delhi, 2016. Pp605. ISBN: 978-81-239-2947-7.

III. Forthcoming Books

Data Science Landscape: Towards Research Standards and Protocols, to be shortly published by Springer under their book series 'Studies in Big Data'.

IV. Lectures Delivered

1. "Technical Writing & Plagiarism" Fifteen Week Foundation Course for ITS& BWS Group-A Officers, April 8, 2016, IIPA, New Delhi.
2. "Libraries Transform Lives" to commemorate the American National Library Week at the

American Center Library, K.G. Marg, New Delhi on April 14, 2016.

3. "Interpersonal Skills" for LIS Professionals at INFLIBNET Training Programme on April 16, 2016, Ahmedabad.
4. "Knowledge Management" Fifteen Week Foundation Course for ITS& BWS Group-A Officers, April 18, 2016, IIPA, New Delhi.
5. "Problem Solving" during a Three-Week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB on May 19, 2016 (May 17– June 04, 2016), IIPA, New Delhi.
6. "Knowledge Management and Data Science" on July 7, 2016 for the participants of 42nd APPPA (2016-17), IIPA, New Delhi.
7. "Decision-making and Problem-Solving" during a Three-Week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB on July 20, 2016 (July 8 – July 29, 2016), IIPA, New Delhi.
8. "Research Proposal and Dissertation Writing: Resource Discovery" and "Research Proposal and Dissertation Writing: Literature Search" on July 21, 2016 for the participants of 42nd APPPA (2016-17), IIPA, New Delhi.
9. "Stakeholders' satisfaction for Effective Management" during a Three-Week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB on July 27, 2016 (July 8 – July 29, 2016), IIPA, New Delhi.
10. "Data Analytics in Special Library Environment" during a Seminar on "Application of Data Analytics in Smart Libraries" at TERI, India Habitat Centre, Lodi Road on August 11, 2016.
11. A Key-note paper on "Managing Linked Data and Big Data" at 19th National Convention on Knowledge, Library and Information Networking (NACLIN-2016) from October 26-28, 2016 at Tezpur University, Tezpur, Assam on the theme Smart Libraries and Inspired Librarians : Managing New Technologies, Digital Content and Services.
12. "IT initiative and Digital Literacy" in the National Consultative Seminar on: Smart Cities with Focus on Inclusive Empowerment held at IIPA, New Delhi on November 18, 2016.

13. Plenary talk on the National Conference on “Building Digital India: Enhancing Capacities through Libraries and Information” organized by Shaheed Bhagat Singh College Library, University of Delhi in association with Asian Library Association, New Delhi on November 23, 2016 at IIC, 40, Lodi Estate, New Delhi
 14. “Writing smart: Writing a Quality Paper/ Dissertation” for the participants of 42nd APPPA Programme held on December 20, 2016, IIPA, New Delhi.
 15. “Knowledge Management” for the Sixteenth Foundation Training Programme for Scientists & Technologists held at IIPA on December 22, 2016, IIPA, New Delhi.
 16. “Emerging Trends and Technologies” on February 8, 2017 during 5 days Training of Trainers (ToT) Programme on ‘e-Governance: Policy, Framework and Guidelines’ (February 7-11, 2017) held at IIPA, New Delhi.
 17. “Integrated Library management system and Digitization: Tools and Techniques” on February 9, 2017 during 5 days Training Programme for the Librarians/In-charge Librarians of KVS/NVS/APS/AEES/ CTSA/Railway Board Schools to meet the mandate of NCERT (February 6-10, 2017) held at NCERT, New Delhi.
 18. “Open and Big Data” on February 28, 2017 during one-week Training Programme on “Public Policy, Governance and Administration” for Probationers of the Indian Civil Accounts Service (February 27 - March 3, 2017) sponsored by Institute of Accounts and Finance, Department of Expenditure, Ministry of Finance, Gol at IIPA, New Delhi.
 19. Presentation on IIPA on March 16, 2017 during Two Days National Seminar on Swachh Bharat Mission (SBM): Implications for Public Health and Sanitation (March 16-17, 2017) held at IIPA, New Delhi, sponsored by Indian Council of Social Science Research (ICSSR), New Delhi.
 20. “Academic Publications & Citations: The Changing Paradigm” Keynot Address organized by The Internal Quality Assurance Cell (IQAC) & Maulana Azad Library, Aligarh Muslim University, Aligarh (UP) on Wednesday, March 22, 2017.
 21. “Challenges in the Growth of Institutional Repositories and Open Access Publishing” on two day Seminar on “Changing Landscape of Scholarly Writings and Publications” organized by National Law University, Delhi under the Aegis of Internal Quality Assurance Cell, NLU, Delhi held on March 24-25, 2017.
 22. “Knowledge Management and Big Data” Two-Week Senior Management Course for MES Superintending Engineers (March 20-31, 2017) sponsored by MES, Ministry of Defence, IIPA, New Delhi.
- V. Project Undertaken / Proposals Submitted**
- Ganga Knowledge Centre (GKC) : Ganga Gyan Dhara (GGD) Project – One stop shop portal for legacy information on Ganga – Ganga River Basin under National Mission for Clean Ganga (NMCG), Gol.
 - Khadi and Village Industries Commission (KVIC) : A Proposal on “Refurbishing KVIC to Factor Innovations in Processes, Systems and Services”
 - Proposal for Capacity Building of Officers of Government of Maldives under Indo-Maldives Cooperation Programme.
 - Project on Augmenting Nation-Wide Emergency Response System (NERS) sponsored by Ministry of Home Affairs (PM-Division), Government of India
- VI. Editorial Activities**
- Editorial Board Member of Data Science Journal published by ICSU-CODATA, Paris, 2015 onwards
 - Reviewer -*VINE: The journal of Information and Knowledge Management Systems* by Emerald , 2014 onwards
 - Guest Editor - *DESIDOC Journal of Library & Information Technology* published by DESIDOC, DRDO
 - Reviewer- *Annals of Library and Information Studies*, NISCAIR (CSIR)
 - Editorial Board Member- *Digital Libraries: An International Journal*, TERI
- VII. Member – National / International Committees**
1. Member – ICSU-CODATA “International Data Policy Committee” constituted by the

- International Council for Science, CODATA, France, 2016.
2. Member, Task Group on Data at Risk (DAR-TG) Committee constituted by the CODATA, France, 2016.
 3. Member, International Programme Committee – SciDataCon International Conference of ICSU-CODATA and World Data System, September 7-11, 2016, Colorado, Denver, USA.
 4. Member, Special Library Committee Meeting for the Futuristic Library Planning, South Asian University, Chanakyapuri, New Delhi
 5. Member, Library Review Committee of the South Asian University (SAU), Chanakyapuri, New Delhi.
 6. Visitors Nominee for the Selection Committee, Indian Statistical Institute (ISI) 2016.
 7. Director- CALIBER : An International Conference of INFLIBNET, an IUC of UGC, organised by the Indian Institute of Advanced Study, Rashtrapati Nivas, Shimla.
 8. Member- Expert Committee (EC) on Bibliometrics for Evaluation of Science & Technology under the National Science and Technology Management Information System (NSTMIS) Scheme, CHORD, DST, 2016.
 9. Chairperson – ICSSR – NASSDOC Committee on e-resource acquisition at ICSSR, National Social Science Documentation Centre, New Delhi 2016.
 10. Empanelment as an Academic Counsellor at Study Centre 0775 P for the Courses of BLIS Programme at IGNOU, New Delhi, 2016.
 11. Member, India International Centre (IIC) Library Committee 2015-2018.
 12. Member of the Organizing Committee of 5th International Conference on Ethics – “Social Responsibility: The Ethical Dimensions” organized by the Centre for Ethics and Values and Department of Commerce, Ramanujan College in association with Baha’i House of Worship and IIPA on March 12-13, 2016 at Lotus Temple Auditorium, New Delhi.
 13. Member of National Advisory Committee of 10th Convention PLANNER-2016 (Promotion of Library Automation and Networking in North Eastern Region) organized by the INFLIBNET Centre at North Eastern Hill University, Shillong from November 9-11, 2016. The theme of 10th PLANNER-2016 convention is “Disruptive Innovations for Libraries: Adopt, Adapt and Evolve”.
 14. Nominated as one of the esteemed members of the Departmental Advisory Board (DAB) of LDD, NCERT for the year 2017-18. Attended the DAB Meeting on December 21, 2016 at NCERT, Sri Aurobindo Marg, New Delhi – 110016.
 15. Chaired a session on “Data Science” at ICDL 2016 on December 15, at silver Oak Hall, IHC, New Delhi.
- VIII. Conferences / Workshops / Seminars / Meetings / Training Programmes Organised**
1. Training Programme on “Indian Constitution and Governance” for Senior Officials of Maruti Suzuki India Ltd during April 4-7, 2016 sponsored by Maruti Suzuki India Ltd. organized by IIPA.
 2. Organized Training Programme on “Strengthening Institutional Mechanisms for Poverty Reduction & Inclusive Development in Nigeria” for Senior Officials of Nigeria at IIPA, New Delhi during June 1-2, 2016, sponsored by Ministry of External Affairs.
 3. Organized Training Programme on Knowledge Management & Knowledge Sharing in Organizations on August 29 – September 2, 2016 by Department of Science & Technology, Ministry of Science & Technology, Govt. of India.
- IX. Visits abroad**
- Italy (Rome) :** To attend a Symposium on Digital Archives and Databases as a Source of Mutual Knowledge, 5-6 May, 2016, APRE, Rome.
- Denver, Colorado (USA):** To present a paper and participate in the International Conference “SciDataCon2016: Advancing the Frontiers of Data in Research” organized by CODATA, the Committee on Data of the International Council of Science (ICSU) and the ICSU World Data System and the Research Data Alliance (RDA) held in Colorado, USA.
- X. Other Activities**
- Initiated a series on Pathways to Prosperity –

Development Paradigms for an Emerging India with World Bank, New Delhi for the participants of Advanced Professional Programme in Public Administration (APPPA) at World Bank, New Delhi on February 23, 2017. This series is going to be an ongoing activity.

XI. Presentations about IIPA for the Visiting dignitaries and Foreign Delegations

Presentations made about IIPA on various occasions and for following Foreign Delegations visiting IIPA for Signing MoU etc and in foreign training programmes.

Sunita Gulati

Bibliographies for Special Issue of IJPA / Lok Prashasan

- **“Strengthening of Ethical and Moral Values in Governance** for theme papers for the annual conference 2016, IIPA
- **“North East India: A select bibliography”**. Indian Journal of Public Administration, July-September 2016
- **“Suchana Ka Adhikar : A select bibliography”**. Lok Prashasan. July- September 2016

Library Orientation Programme

- APPPA practical session on **“Resource Discovery and Literature Search”** for 42nd APPPA participants
- Teachers and Students of Gujarat University Library Science Department were given orientation programme on various services and products of IIPA Library on February 10, 2017.

Membership

- Member **“Bureau of Indian Standards”**
- Member **“Library Development Committee, Directorate of Civil services”**
- Member of **“Internal Complaints Committee on Sexual Harassment of Women at Work Place”**

Participation in Professional Events

- Participated in **“Documentation and Information Committee Sectional Committee”**, MSD 5 Meeting on March 3, 2016 at Bureau of Indian Standards, Manak Bhavan

Consultancy Service

- Consultancy service for the development of **“FSSAI (Food and Safety Standards Authority of India) Library”**

Other Activities

- Assistant Public Information Officer.
- Compiled bibliographies on various topics for Researchers, Faculty, Staff, APPPA Participants, Life Members etc. on demand.
- Coordinated shelf rectification after reorganization of entire collection on the ground floor of the library.

Ajit Kumar Nath

- Compiled and edited 4 issues of **“Documentation in Public Administration (DIPA) – A quarterly indexing and abstracting journal”** for the year 2016, brought out by the library.
- Compiled **“Article Alert - a fortnightly indexing and abstracting service”** brought out by the Library.
- Compiled **“News Alert - a weekly news alert service”** brought out by the library.

Editorial Activities

- Assistant Editor **“Documentation in Public Administration (DIPA) – a quarterly indexing and abstracting journal”** brought out by the IIPA library;

Library Orientation Programme

- APPPA practical session on **“Resource Discovery and Literature Search for 42nd APPPA participants”**

Hukam Chand Yadav

- Compiled **“Current Contents - a weekly current awareness service”** brought out by the Library.
- Reorganization of the entire collection of the library on three floor of the library after completion of renovation work of the library.
- Compiled bibliographies on various topics for Researchers, Faculty, Staff, APPPA Participants, Life Members etc. on demand.

Participation in Professional Events

- Participated in three days Training Programme on “**Capacity Building for Master Trainers**” organized by IIPA at IIPA Computer Centre from June 22, 2016 to June 24, 2016 for implementation of e-office at IIPA.
- Participated in Annual General Body Meeting of “**DELNET-Developing Library Networks**” held on April 20, 2017 at DELNET, JNU Campus, New Delhi.
- Participated in DELNET one day seminar on “**Reinventing Libraries for the New**

Generation of Library Users” held on August 8, 2016 at DELNET-Developing Library Network, New Delhi.

Library Orientation Programme

- APPPA practical session on “**Resource Discovery and Literature Search for 42nd APPPA participants**”.

Consultancy Service

- Consultancy service for the development of “**FSSAI (Food and Safety Standards Authority of India) Library**”

Annexure – F. 6

STATEMENT SHOWING DETAILS OF FINANCIAL ASSISTANCE
GIVEN TO BRANCHES DURING THE YEAR 2016-2017

| Sl. No. | Regional Branches | Seminar/Conference & other activities | Share of Interest/ Membership Subscription | Total Amount |
|---------|---------------------|---------------------------------------|--|---------------|
| 1. | Assam | 20000 | 5898 | 25898 |
| 2. | Bihar | 20000 | 14495 | 34495 |
| 3. | Delhi | 20000 | 56490 | 76490 |
| 4. | Goa (West Coast) | - | - | - |
| 5. | Gujarat | - | - | - |
| 6. | Haryana | 20000 | 10104 | 30104 |
| 7. | Himachal Pradesh | - | - | - |
| 8. | Jammu & Kashmir | 20000 | 16568 | 36568 |
| 9. | Jharkhand | - | 5148 | 5148 |
| 10. | Karnataka | 20000 | 12182 | 32182 |
| 11. | Kerala | 20000 | 8835 | 28835 |
| 12. | Madhya Pradesh | 20000 | 10413 | 30413 |
| 13. | Maharashtra | 20000 | 23387 | 43387 |
| 14. | Manipur | - | 1226 | 1226 |
| 15. | Meghalaya | - | - | - |
| 16. | Mizoram | - | 1090 | 1090 |
| 17. | Odisha | 40000 | 8531 | 48531 |
| 18. | Punjab & Chandigarh | 20000 | 12691 | 32691 |
| 19. | Rajasthan | 20000 | 14312 | 34312 |
| 20. | Tamil Nadu | 20000 | 27125 | 47125 |
| 21. | Telangana | 20000 | 22218 | 42218 |
| 22. | Uttarakhand | - | - | - |
| 23. | Uttar Pradesh | 20000 | 31435 | 51435 |
| 24. | West Bengal | - | - | - |
| | Total (A) | 320000 | 282148 | 602148 |

| Sl. No. | Local Branch | Seminar/Conference & other activities | Share of Interest/ Membership Subscription | Total Amount |
|---------|--------------|---------------------------------------|--|--------------|
| 1. | Agra | - | - | - |
| 2. | Aurangabad | - | 1356 | 1356 |
| 3. | Bareilly | 10000 | 2148 | 12148 |
| 4. | Budaun | 10000 | 5656 | 15656 |
| 5. | Burdwan | 10000 | 840 | 10840 |
| 6. | Coimbatore | - | - | - |
| 7. | Cuddalore | 10000 | 2756 | 12756 |
| 8. | Cuttack | - | 812 | 812 |
| 9. | Dharwad | - | - | - |
| 10. | Dindigul | - | - | - |
| 11. | Gulbarga | 10000 | 2318 | 12318 |
| 12. | Howrah | 10000 | 652 | 10652 |
| 13. | Indore | 10000 | 2072 | 12072 |
| 14. | Jabalpur | 10000 | 1941 | 11941 |
| 15. | Jamshedpur | - | - | - |
| 16. | Kanpur | - | 1769 | 1769 |
| 17. | Karimnagar | - | 647 | 647 |
| 18. | Madurai | 10000 | 5105 | 15105 |
| 19. | Magadh | 10000 | 1806 | 11806 |
| 20. | Meerut | - | - | - |
| 21. | Muzaffarpur | 10000 | 1232 | 11232 |
| 22. | Mysore | - | 604 | 604 |
| 23. | Nagpur | - | 2543 | 2543 |
| 24. | Nashik | - | - | - |
| 25. | Patiala | 10000 | 1495 | 11495 |
| 26. | Puducherry | 10000 | 2995 | 12995 |
| 27. | Pune | 10000 | 6077 | 16077 |
| 28. | Saidapet | - | - | - |
| 29. | Salem | - | - | - |
| 30. | Sangli | - | - | - |

| | | | | |
|-----|------------------------------|---------------|---------------|---------------|
| 31. | Sirohi | - | - | - |
| 32. | Thanjavur | 10000 | 455 | 10455 |
| 33. | Tiruchirapalli | - | - | - |
| 34. | Tirunelveli | - | 258 | 258 |
| 35. | Tirupati | 10000 | 4211 | 14211 |
| 36. | Tirupattur | 10000 | 2089 | 12089 |
| 37. | Vadodara | 10000 | 1517 | 11517 |
| 38. | Vallabh Vidyanagar | 10000 | 994 | 10994 |
| 39. | Vellore | - | - | - |
| 40. | Villupuram | 10000 | 622 | 10622 |
| 41. | Virudhnagar | - | - | - |
| 42. | Visakhapatnam | 10000 | 4196 | 14196 |
| 43. | Warangal | - | 989 | 989 |
| | Total (B) | 210000 | 60155 | 270155 |
| | Total (A) | 320000 | 282148 | 602148 |
| | Grand Total (A) + (B) | 530000 | 342303 | 872303 |

Annexure – F. 7

FACULTY MEMBERS ATTACHED WITH THE IIPA REGIONAL BRANCHES

As on 31.03.2017

| Sr.No. | Name of Regional Branch | Name of Attached Faculty Members |
|---------------|--|---|
| 1. | Assam Regional Branch | Dr. Shyamli Singh |
| 2. | Bihar Regional Branch | Dr. Nupur Tiwari |
| 3. | Delhi Regional Branch | Dr. Charru Malhotra |
| 4. | West Coast (Goa) Regional Branch | -- |
| 5. | Gujarat Regional Branch | Prof. Dolly Arora |
| 6. | Haryana Regional Branch | Dr. Neetu Jain |
| 7. | Himachal Pradesh Regional Branch | Dr. V.N. Alok |
| 8. | J & K Regional Branch | Dr. Sujit Kumar Pruseth |
| 9. | Jharkhand Regional Branch | Dr. Saket Bihari |
| 10. | Karnatka Regional Branch | Dr. V.N. Alok |
| 11. | Kerala Regional Branch | Dr. Pradip Kumar Parida |
| 12. | Madhya Pradesh Regional Branch | Dr. Kusum Lata |
| 13. | Maharashtra Regional Branch | Dr. Sapna Chadah |
| 14. | Manipur Regional Branch | Dr. Sachin Chowdhry |
| 15. | Meghalaya Regional Branch | Dr. Kusum Lata |
| 16. | Mizoram Regional Branch | Dr. Sachin Chowdhry |
| 17. | Odisha Regional Branch | Dr. G. Mahapatra |
| 18. | Punjab & Chandigarh (UT) Regional Branch | Prof. K.K. Pandey |
| 19. | Rajasthan Regional Branch | Prof. Suresh Misra |
| 20. | Tamil Nadu Regional Branch | Dr. Mamta Pathania |
| 21. | Telangana Pradesh Regional Branch | Dr. C. Sheela Reddy |
| 22. | Uttar Pradesh Regional Branch | Prof. K.K. Pandey |
| 23. | Uttarakhand Regional Branch | -- |
| 24. | West Bengal Regional Branch | Dr. Roma Debnath |

Annexure – F. 8
FACULTY AND OTHERS SENIOR STAFF
LIST OF FACULTY WITH AREA OF SPECIALISATION

As on 31.03.2017

Dr. T. Chatterjee, IAS (Retd.) Director

Professors

| | | |
|----|---------------------------|--|
| 1. | Prof. Dolly Arora | Professor in Political Science |
| 2. | Prof. Sushma Yadav | Professor of Public policy & Governance |
| 3. | Prof. Suresh Misra | Professor of Public Administration (with specialization in Consumer Affairs) |
| 4. | Prof. Chavva Sheela Reddy | Chair Professor(Dr. B R Ambedkar Chair) |

Associate Professors

| | | |
|----|---------------------|---|
| 1. | Dr. V.N. Alok | Associate Professor in Urban Finance |
| 2. | Dr .Kusum Lata | Associate Professor in Urban and Regional Planning |
| 3. | Dr. Charru Malhotra | Associate Professor in e-Governance & ICT |
| 4. | Dr. Sachin Chowdhry | Associate Professor in Public Administration |
| 5. | Dr Nitu Jain | Associate Professor in Behavioural Science |
| 6. | Dr. Saket Bihari | Associate Professor (Development Studies) |
| 7. | Dr. Roma Debnath | Associate Professor in Applied Statistics |
| 8. | Dr. Nupur Tiwari | Associate Professor in Political Science and Rural Development (including Panchayati Raj) |

Assistant Professors

| | | |
|----|-------------------------|---|
| 1. | Dr.Sapna Chadah | Assistant Professor in Constitutional & Administrative Law |
| 2. | Dr. Sujit Kumar Pruseth | Assistant Professor in Urban Management |
| 3. | Dr. Manan Dwivedi | Assistant Professor in International Relations and International Administration |
| 4. | Dr. Pradip Kumar Parida | Assistant Professor (Rural Development) |
| 5. | Dr.Shyamli Singh | Assistant Professor in Environment Management and Climate Change |
| 6. | Dr. Mamta Pathania | Assistant Professor in Public Administration |
| 7. | Dr. Gadadhara Mohapatra | Assistant Professor in Sociology |
| 8. | Dr. P.K. Taneja | Assistant Professor Operation Research |

Faculty (on re-employment basis)

| | | |
|----|-------------------------|--|
| 1. | Prof. V.K. Sharma | Professor of Disaster Management |
| 2. | Dr. Girish Kumar | Consultant (Public Administration) |
| 3. | Prof. Aasha Kapur Mehta | Professor of Economics (Economic Policy) |
| 4. | Prof. K K Pandey | Professor of Urban Management. |

Senior Administrative Staff Members

| | | |
|--|----------------------------|---------------------------------|
| | Shri Amitabh Ranjan | Registrar |
| | Shri Mithun Barua | Dy. Registrar (AS) |
| | Shri. O P Chawla | Finance Officer |
| | Shri R.D. Kardam | Assistant Registrar (Accounts) |
| | Mrs. Mythili | Superintendent (Administration) |
| | Mrs. Alka Jindal | Superintendent (Training) |
| | Mrs. Bimla Sharma | Superintendent (Membership) |
| | Mrs. Durupati Bhagchandani | Superintendent (R&C) |
| | Shri M.S. Bisht | Superintendent (APPPA) |

Publication Staff

| | | |
|----|--------------------|--|
| 1. | Shri Dipankar Guha | Assistant Publication Officer (on re-employment) |
|----|--------------------|--|

Senior Library Staff Members

| | | |
|----|------------------------|---------------------------------------|
| 1. | Dr.Usha Mujoo Munshi | Librarian |
| 2. | Mrs. Sunita Gulati | Deputy Librarian (on contract) |
| 3. | Shri A.K. Nath | Deputy Librarian |
| 4. | Shri Hukam Chand Yadav | Assistant Librarian (Selection Grade) |
| 5. | Mrs. Meena | Professional Assistant (Sr. Scale) |
| 6. | Shri Hemant Khare | Professional Assistant (Sr. Scale) |
| 7. | Mrs. Shakti Chauhan | Professional Assistant (Sr. Scale) |
| 8. | Shri Narendra Kumar | Professional Assistant (Sr. Scale) |
| 9. | Mrs. Sunita Gautam | Professional Assistant (Sr. Scale) |

Research Coordination Unit

| | | |
|----|-------------------|--------------------|
| 1. | Shri Mithun Barua | Dy. Registrar (AS) |
|----|-------------------|--------------------|

Maintenance Section

| | | |
|----|-------------------|-----------------------|
| 1. | Shri Hari Om Goel | Executive Engineer |
| 2. | Shri Ashok Sharma | Electrical Supervisor |

Annexure – F. 9

VISIT ABROAD BY FACULTY MEMBERS AND OTHERS FOR PARTICIPATION IN WORKSHOPS/SEMINARS/ CONFERENCES

| | | |
|----|--------------------------|---|
| 1 | Prof. Vinod Kumar Sharma | <p>visited Kaulalampur, Malaysia on 23rd and 24th May 2016 to attend a work shop on “Mobilizing Public Private Partnership for Sceince And Technology in Disaster risk reduction”. All expenses borne by the organizers.</p> <p>visited Bangkok on 22nd to 26th August 2016, to attend ” First Asia Science and Technology Conference for Disaster Risk Reduction”. The expenses were borne by UNISDR</p> <p>Visited colombo, Srilanka on 14th to 17th October 2016 to participate in 5th Asia Pacific Climate Change Adaptation Forum. The expenses were borne by Climate Action Network South Asia</p> <p>Visited Sanya (China) on December 1-2, 2016 and Beijing (China) on December 6-7, 2016 to attend a wokshop ‘DBAR Regional Research Platform for Disaster Risk Reduction’. Expenses were borne by Center for Excellence on space Technology for Disaster Mitigation, China</p> |
| 2 | Dr. Usha Mujoo Munshi | <p>visited Colorado, USA from 6th to 14th September 2016 to participate in the international conference “SciDataCon2016: Advancing the frontiers of data in Research “ the expenses were borne by National Academies of Sciences, Engineering and Medicine, Washington. All expenses borne by the organizers.</p> |
| 3. | Prof. Aasha Kapur Mehta | <p>visited UK. from December 12-14, 2016 to attend a meeting on “Tracking Development Progress and Evaluating Development Partnerships in the Post-2015 era”. Expenses were borne by International Development Evaluation Association, UNDP.</p> |
| 4 | Dr. Charru Malhotra | <p>visited University of Paris (France) from December 5-6, 2016 to attend international Conference on “Academic Days on Open Government issues” The expenses were met by IMODEV, Paris.</p> |

Annexure – F. 10

ACTIVITIES OF CENTRE FOR URBAN STUDIES

April 2016 - March 2017

The Activities for 2016-17 included training and research related assignments taken up by CUS faculty.

A. Training/Capacity Building Programmes

CUS conducted quality training to sensitise urban sector stakeholders and provide exposure on advance skills in the respective area of urban development. In addition to skill oriented courses, CUS also covered induction, foundation and career enhancement programmes. The participants included senior officers from Govt. of India, DJB, MCDs and NCTD.

A.1. Skill and Awareness Development on Urban Issues

| Sl. No. | Name of the programme | Duration & No. of Participants | No. of Participants |
|---------|--|--------------------------------|---------------------|
| 1. | GIS An Essential Tool of Urban Development (Sponsored by CUS) | June 13-24, 2016 | 25 |
| 2. | One Day Workshop on Innovative Practices under Swachh Bharat Mission Urban across the Country | July 27, 2016 | 85 |
| 3. | Orientation Training Programme on Urban Administration (AMRUT) | August 10-12, 2016 | 29 |
| 4. | Accountability in Urban Governance | September 5-9, 2016 | 9 |
| 5. | National Consultative Seminar on Smart Cities with Focus on Inclusive Empowerment | November 17-18, 2016 | 72 |
| 6. | 2 nd Orientation Training Programme on Urban Administration (AMRUT) | November 21-23, 2016 | 26 |
| 7. | 3 rd Orientation Training Programme on Urban Administration (AMRUT) | March 15-17, 2017 | 21 |
| 8. | One Week Programme on Urban Development for Senior Govt. Officers | Oct 31 – Nov 4, 2016 | 48 |
| 9. | One week Urban Exposure Visit/ Interaction Programme for 42 nd APPPA Participants at Delhi | November 6-12, 2016 | 16 |
| 10. | One week Urban Exposure Visit/ Interaction Programme for 42 nd APPPA Participants at Pune | November 6-12, 2016 | 12 |
| 11. | One week Urban Exposure Visit/ Interaction Programme for 42 nd APPPA Participants at Vishakhapatnam | November 6-12, 2016 | 13 |
| 12. | One week Urban Exposure Visit/ Interaction Programme for 42 nd APPPA Participants at Shillong | November 6-12, 2016 | 7 |

A.2. Career Enhancement/Foundation/Induction Programmes

These programmes included participants from CPWD and Delhi Jal Board:

| Sl. No. | Name of the programme | Duration & No. of Participants | No. of Participants |
|---------|---|--------------------------------|---------------------|
| 1. | A Three-week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB (Sponsored by Delhi Jal Board) | May 17-June 4, 2016 | 20 |
| 2. | Two-weeks compulsory Training Programme on High Impact through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | June 20- 2 July, 2016 | 16 |
| 3. | Two-weeks Mandatory Training Course on "Higher Administration & Legal Matters" for EEs (Civil & Electrical), CPWD (Sponsored by CPWD) | June 20- 2 July, 2016 | 29 |
| 4. | A Three-week Compulsory Training Programme on Cash and Accounts for Finance Officers of DJB (Sponsored by Delhi Jal Board) | July 8- 29, 2016 | 15 |
| 5. | Two-weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | September 5-17, 2016 | 30 |
| 6. | Two-weeks compulsory Training Programme on 'High Impact Change through e-Governance' for DJB Engineers (Sponsored by Delhi Jal Board) | November 7-19, 2016 | 29 |
| 7. | Two-weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | December 5-17, 2016 | 29 |
| 8. | Two- weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | January 9-21, 2017 | 28 |
| 9. | Two- weeks compulsory Training Programme on High Impact Change through e-Governance for DJB Engineers (Sponsored by Delhi Jal Board) | February 13-25, 2017 | 27 |
| 10. | Four weeks Foundation Training Programme for AEEs 2016 on "Managerial & Interpersonal Skills" (Sponsored by CPWD) | March 14 to April 7, 2017 | 40 |

A3. IIPA programmes with Urban Sector Inputs

| Sl. No. | Name of the programme | Duration & No. of Participants | No. of Participants |
|---------|---|---------------------------------------|---------------------|
| 1. | Training Programme on “Leadership and Communication Skills” (Sponsored by LIC, Gol) | July 25-27, 2016 | 25 |
| 2. | A three-day Training Programme on “Organisational Management for Women LIC Officers” (Sponsored by LIC, Gol) | September 26-28, 2016 | 31 |
| 3. | Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (Sponsored by Ministry of Drinking Water and Sanitation (MDWS)) | April 4-5, 2016 | 24 |
| 4. | Training Programme on ‘Good Governance’ for the Indian Forest Service Officers (Sponsored by MoEF & CC) | April 25-29, 2016 | 16 |
| 5. | Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (Sponsored by Ministry of Drinking Water and Sanitation (MDWS)) | May 12-13, 2016 | 25 |
| 6. | Two days Orientation Training Programme for District Magistrates/District Collectors in respect of Execution of Swachh Bharat Mission (Sponsored by Ministry of Drinking Water and Sanitation (MDWS)) | May 16-17, 2016 | 15 |
| 7. | Fifteen weeks Foundation Course for ITS& BWS Group-A Officers. (Sponsored by National Telecommunications Institute for Policy Research, Innovations & Training) | March 21 to July 1, 2016 | 25 |
| 8. | Training Course on “Strengthening Institutional Mechanisms for Poverty Reduction & Inclusive Development in Nigeria” (Sponsored by Ministry of External Affairs) | June 1-2, 2016 | 15 |
| 9. | Training of I.P. & TAFS Probationers 2014 Batch (Sponsored by Ministry of Communications & IT Department of Telecommunications) | June 6-10, 2016 | 11 |
| 10. | 16th Foundation Training Programme for Scientists and Technologists (Sponsored by Department of Science and Technology) | November 21, 2016 – February 10, 2017 | 12 |
| 11. | Experience sharing on inter Government Relations with Ethiopian Government Delegation | December 10-20, 2016 | 7 |

A.4. In addition CUS faculty provided faculty assistance to the course conducted by Himachal Institute of Public Administration and Haryana Institute of Public Administration.

B. Research and Advisory Services (2016-17)

Research activities include handholding of select states, information on specific areas as suggested by Ministry of Urban Development, research studies on contemporary urban issues and advisory services to MoHUA and other urban sector stakeholders. In addition CUS has the credit of various publication & other professional activities. Specific activities are as follow:

1. Analysis of Municipal Acts and Power of Mayors and Commissioners for West Bengal, NCTD, Punjab, Haryana, Himachal Pradesh, Jammu and Kashmir, Mizoram and Arunachal Pradesh. (short note to MoUD)
2. Urban Governance Initiatives in Ahmadabad and Bangalore (study completed)
3. Developing Case Studies on initiatives taken by Municipal Corporation of Gurugram. (Draft report submitted)
4. Study on Energy Efficiency in Eco Cities. (on going)
5. Women Facing Constraints at the Workplace: An Analysis in Delhi
6. Training Module on Urban Governance.
7. Study of Local Councils in Mizoram.
8. Study of Problem of Adulteration and Contamination of Food.
9. Case Study documentation on Urban Studies Visits to select cities
10. Technical proposals for other studies/academic activities were submitted to (i) Ministry of Urban Development (AMRUT), Govt. of India, (ii) Social Impact Assessment (SIA) Govt. of NCTD, (iii) SBM agenda (DoPT), (iv) Netherland Embassy for specialized course on smart cities for Itanagar and Passighat etc.

C. Publications

- Nagarlok (Quarterly)
- Indian Urbanization and Sustainable Development spatial Perspectives. (Book)
- Local Councils of Aizwal as Fourth tier of Government. (Book)
- Articles & papers by faculty members have appeared in the journals/magazines of high repute.
- Faculty Participated in a number of seminars/workshops and TV discussions on contemporary urban issues.

D. Others – Professional Activities

Faculty members have been given recognition by agencies and institutions of high repute and are appointed as member of:

- (i) Delhi Finance Commission.
- (ii) National Steering Committee to review NCR plan (NCR Planning Board)
- (iii) Advisory Committee of AMDA (Association of Municipalities and Development Authorities).
- (iv) Editorial Board
 - a) Nagarlok
 - b) Asian Review of Public Administration.
 - c) AKANKSHA - YSSG Magazine.

CUS Activities and Action Plan for 2017-18

Activities/Programmes Conducted till July 31, 2017

1. Seminar on 'Economic Empowerment of Women in Urban Slum' (May 23, 2017)

2. One Week Refresher Training Course on 'Good Governance for IFS Officers. (May 22-26, 2017)
3. Two-week Foundation Course for Deputy Architects. (July 3-13, 2017)
4. Two-week Training Workshop on Open-Source Linux System Administration. (July 10-22, 2017)

Forthcoming Training Programmes

- 5-6. Two Training Programmes for CPWD Officers (October & December, 2017)
- 7-10. Four Urban Exposure visits for Senior Govt. Officers to selected cities (November, 2017)
- 11-13. Three Skill Development programme for Delhi Jal Board on Mid Career/ Career Enhancement Training.
14. One week Special Module on Urban Development for Govt. Officers at the level of Director and above in the Government of India - 43rd APPPA (October, 2017).
- 15-18. Special SPV exposure visit for functionaries from Smart Cities in association with Institute for Housing and Urban Development Studies, Rotterdam.
19. Sampling Analysis and Data Interpretation on Air Pollution.
20. ToT on implement of SBM (Urban) for ATI faculty.
21. Training Programme on Urban Governance.
22. Training Programme on Urban Finance.
23. Training Programme on Urban Taxation.
24. Training Programme on IT/e-Governance.
25. Accountability on Urban Governance.
26. Smart Cities: A Reappraisal
27. Governance in Urban Areas.
28. Orientation Training Programme for NULM Stakeholders at National, State, District and City levels.
29. Real Estate Regulatory Bill (RERA) 2016 and Affordable Housing.
30. Public Housing for poor.
31. Rent Control Act and Supply of Housing.
32. National Seminar on Swachh Bharat Mission.

Research and Related Activities

1. Role of ATIs involvement in SBM (Urban) – (on going)
2. Case study documentation on SBM Urban in Pune – (on going)
3. Handholding cum study on Property Tax Enhancement Plan using GIS and Lidar for selected cities. (for MoUA)
4. Exposure visit on Smart Cities to Netherland
5. Study-cum-exposure visit to Sweden for integrated SWM. (under Smart City Mission)
6. Study on resource mobilisation for area based and pan city projects.
7. Study on role of ULBs in affordable housing.
8. Study of SBM implementation in Census Towns. (for Ministry of Drinking Water and Sanitation)
9. In-house study on Disaster Management in Secondary Cities.
10. Decentralised Waste Management Case Study of Bengaluru. (for DoPT)
11. Documentation of Urban Study Visit. (In-house)
12. Emerging Models of Decentralisation of SWM (In-house)
13. Case studies on SWM in Pune (DoPT)
14. Case Study on SWM in Ahmadabad (DoPT)

ANNEXURE F. 11

ACTIVITIES OF CENTRE FOR CONSUMER STUDIES

April 2016-March 2017

1. Introduction

The Centre for Consumer Studies was set up at IIPA in July 2007 and it is funded by the Department of Consumer Affairs. The Centre has emerged as a Centre for Excellence through its various activities. This is the only Centre of its kind in the country dedicated exclusively for protection and promotion of consumers' right to education. The Centre operates within the legal framework of the IIPA and the policy directions of the Monitoring Committee chaired by the Secretary, CA, Gol. The role of the Centre is both operational as well as promotional. The activities of the Centre include capacity building of various stakeholders, seminars, workshops, research, documentation and dissemination of information. The aim of the Centre is to facilitate consumer's interests and welfare.

The Centre has been recognized as a "think tank" and "Knowledge Partner" of the Department of Consumer Affairs, Gol for research and policy related issues on consumer protection and consumer welfare. The Centre also manages the national Consumer Helpline and the State Consumer Helpline Knowledge Resource Management Portal.

2. Activities of the Centre during the period April 2016- March 2017

To achieve the aims and objectives, the Centre organized a variety of programmes during the period from **April 2016- March 2017**.

I Capacity Building Initiatives

During the period the Centre organised a total of 25 Capacity Building Programmes for various stakeholders. The List of the capacity building programmes is attached at **Annexure I**.

II Stream on Consumer Protection in 42nd APPPA

The Stream on "Consumer Protection & Welfare: Laws and Policies" was successfully completed in the 42nd APPPA in the month of December 2016-January 2017. All the 48 officials participating in the programme opted for the stream.

III. Research Studies

A Study of "Awareness of Fake Products in Rural Markets: A Framework for Consumer Protection"

The menace of Counterfeit and Pass off products is increasing in the market. Fake brands exist both in rural as well as urban pockets. But the problem is more acute in rural areas especially the deep pockets which are less accessible and people have very little knowledge about the original brands as most people in rural India can recognize alphabets but not complete words. Thus to study the extent of counterfeiting in the rural markets and assess the level of awareness of the rural consumers, the present study has been undertaken in 10 states. The data for it has been collected and analyzed. During the data collection the research team also conducted consumer awareness programmes for rural consumers in various states.

Study on "Consumer Satisfaction and Grievance Redressal in e-Commerce"

India is at the cusp of a digital revolution. Internet has become an integral part of the growing urban Indian population. The declining broadband subscription prices, launch of 4G/3G services leading to an ever-increasing number of "netizens", Urban India's changing lifestyle, convenience of online shopping- all these are supporting changes in retail ecosystem. The present study was undertaken to analyse the consumer online buying behaviour and to examine study the complaint resolution process available with the e-commerce companies. The data collection using the questionnaires has been done. The data from selected e-commerce companies and consumers has been collected and tabulated. The draft report has been prepared.

Study of Smart Consumer App

The Department of Consumer Affairs, Government of India on the occasion of National Consumer Day on December 24, 2016 launched a mobile App 'Smart Consumer' to empower the consumers. The 'Smart Consumer' mobile App provides consumers' access to product labelling information, which is required under Legal Metrology

(Packaged Commodities) Rules 2011. By scanning the product barcode or by entering a product's barcode number users/consumers get access to the product information. The study was conducted as per decision taken in the Meeting chaired by Shri Rama Sastry JS (CA) on January 7, 2017. A total of 505 products barcode was scanned using DCA 'Smart Consumer' App. The products were from various companies including multi-national, national and local. The product range was also large-FMCGs, toiletries & Cosmetics, medicines, electrical items, retail, footwear, etc. the products were selected using simple random sampling technique. Later in June 2017 the version II of the app was introduced. For the same again more than 800 products which included both food and non-food items were scanned. The reports for both the versions were submitted to Department.

IV. Publications

During the period the Centre brought out two books, three monographs and one monograph is under process. The same will be completed by the end of the academic year. Besides this the faculty and staff of the Centre presented and published papers on issues pertaining to consumer protection.

A. Books

1. **Consumer Protection and Empowerment in India** (Ed) V. Manickavasagam, Suresh Misra, C. Vethirajan & Sapna Chadah
2. **Consumers in Digital Era : Issues and Concerns**, (Ed), M. Sumathy, Suresh Misra & Padmasani Vijay Nichole Imprints Pvt Ltd, 2017

B. Monographs

1. **Sustainable Consumption & Lifestyles-Role of Consumers** by Suresh Misra and Sapna Chadah
2. **Legal Metrology and Consumer** – Mamta Pathania and Manoj Prabhakar
3. **Electricity and Consumer** – Suresh Misra & S. K. Virmani
4. **Retail Sector In India (in press)**

C. Papers/Articles

1. Suresh Misra & Sapna Chadah, Food Safety and Consumers: Choices and Risks in V. Manickavasagam, Suresh Misra, C. Vethirajan

& Sapna Chadah (Ed) *Consumer Protection and Empowerment in India*

2. Suresh Misra & Sapna Chadah, Consumers in a Digital Age: Issues and Concerns, in M. Sumathy, Suresh Misra & Padmasani (Ed) *Consumers in Digital Era : Issues and Concerns*, Vijay Nichole Imprints Pvt Ltd, 2017
3. Virendra Misra, Ummedo Ka Kanoon in *Gramin Upbhokta* Vol.1 No. 2, 2016, Savera
4. Suresh Misra & Sapna Chadah presented paper by on "Food Safety and Consumers: Issues and Concerns" in Two Day National Seminar on "Knowledge, Attitude and Practice of Consumer Protection Law" in collaboration with Department of Population Studies, Sri Venkateswara University, Tirupati, A.P. on July 14-15, 2016;
5. Suresh Misra & Sapna Chadah presented paper on "Food Safety and Consumers: Choices and Risks" in Two Day Seminar on Consumer Protection and Empowerment in India – In the Wake of Technology Domination in collaboration with the Alagappa University on Aug. 26-27, 2016
6. Suresh Misra and Sapna Chadah presented paper on "What Ails the District Forums?- -A Case Study of Select States In India" at National Seminar on "Emerging Trends on Consumer Protection" in collaboration with New Law College, Ahmednagar on Sept. 15-16 2016
7. Suresh Misra and Mamta Pathania presented paper on "Grievance Redressal Mechanism in Electricity Sector: A Study of Delhi", in the National Seminar on "Globalization, Market and Consumer Rights: Issues and Challenges" on 11-12 November, 2016 at, Kumaun University, Nanital, Uttarakhand.
8. Virendra Misra presented paper on "Fake and Adulterated Products with Special Reference to Rural India at Two Day National Seminar on Globalisation, Market and Consumer Rights: Issues and Challenges in collaboration with Department of Political Science, D.S.B. Campus, Kumaun University on Nov. 11-12, 2016.

V. Support and Handholding to Other Organizations

The Centre has been providing support and handholding on the issues relating to consumer protection and empowerment to various State Governments/ Universities/ Organisations/ NGOs & VCOs. The Centre has been providing support in capacity building activities, information dissemination etc. Training Modules and Literature are shared with various State Governments and Organisations. The Centre is working with a number of Universities towards development of Curriculum for Courses on Consumer Protection.

- Prepared the draft of Curriculum of Diploma Course on “Consumer Protection” launched by U. P. Rajshree Tandon Open University, Allahabad.
- Contributed to the formulation of Curriculum of Certificate Course on Consumer Protection (CCP) by School of Law, IGNOU
- Chairman of the Committee appointed by UGC to prepare modules on Consumer Studies
- Member Expert group to formulate Curriculum of Bachelor of Vocation (B.Voc) in Consumer Studies, School of Vocational Education and Training, IGNOU
- Member, Expert Group to revise the Chapter on Consumer Rights and Protection in 10th and 12th CBSE syllabus
- RTI Paper for CIC’s Annual Convention
- Policy on Sustainable e-Procurement
- Comments and Observations of CCS/ IIPA on DCA funded Research Proposals
- CCS, IIPA gave comments / observations on online proposal No. 2652 of Voice Society on Comparative Study of Financial Services

VI. E-newsletters

The Centre brings out e-newsletter “Consumer Dialogue” for the benefit of various stakeholders. E-Newsletters for four quarters- April-June, 2016; July- September, 2016; October-December, 2016; and January-March 2017; were prepared and uploaded on the website. The same were also emailed to a number of people including Members of Parliament.

VII. E-magazine

The Centre is bringing out e-magazine in Hindi “Upphokhta Varta” from July 2016. The e-magazine is quarterly and the same has been brought out for three quarters: July- September, 2016 October-December, 2016; and January-March 2017.

VIII. Website

The website of the Centre www.consumereducation.in is thoroughly updated and all latest information about the Centre’s activities are regularly uploaded on the site. Very useful information for consumers is also uploaded. The site is very popular among various stakeholders. All the publications and Reports of the Centre are available in easily downloadable form on the website.

IX. CCS on Facebook

The Centre is now using even the social media to reach and educate the consumers. The information relating to the activities of the Centre, important events and other useful information for the consumers is shared on the Facebook. The Facebook page is “*Centre for Consumer Studies*”.

X. Membership of Various Committees

The faculty members of the Centre are actively associated with various Committees. They have been contributing on policy issues through deliberations in these Committees.

1. Member, Central Consumer Protection Council.
2. Member, National Mirror Committee of COPOLCO, BIS, New Delhi
3. Member, Committee on Containment of Wastage of Food grains and Ostentatious Behaviour especially during Marriages/ Parties/ Functions, DCA
4. Member, Committee on Misleading Advertisements and Cheating of Consumers through the Money Circulation Schemes, DCA.
5. Member, Multi Media Advisory Committee for creating Consumer Awareness, DCA
6. Member, Script Committee for the consideration of Scripts for Audio-visual and Print Creatives on Consumer Awareness, DCA
7. Member, Empowered Committee for Creating Awareness, DCA, Gol
8. Member, Standing Committee to Harmonize

Labeling Requirements on Packaged Commodity under Different Laws, DCA

9. Member, UGC Committee to prepare modules on Consumer Studies

XI. Other Promotional Activities

To generate awareness and educate the consumers, the CCS undertook following promotional activities:

- Participated in Diwali Mela at Pandara Road Park, October 15 & 16th 2016 whereina Stall was put and consumers were advised on their consumer problem. Awareness material in form of brochures, flyers, bookmarks and pocket books on consumer rights and responsibilities in English and Hindi ws also distributed.
- Participated in the Consumer Mela on 20th October 2016 at Central Park, Connaught Place, New Delhi organized by Department of Consumer Affairs with an objective of bringing Consumers, Companies, Regulators and the Dept of Consumer Affairs on one platform for Consumer Awareness and grievance redressal.
- Participated in Diwali Mela on 23rd October 2016 at New Moti Bagh
- Organised Nukkad Natak at Consumer Mela on 20th October 2016 at Central Park, Connaught Place, New Delhi
- Organised Nukkad Natak at Diwali Mela on 23rd October 2016 at New Moti Bagh
- Participated in National Consumer Day organized by Department of Consumer Affairs, on 24th December 2016 in Vigyan Bhawan
- Participated in Conference on 'Partnership with Industry for effective and timely consumer grievance redressal' organized by the Department of Consumer Affairs on 12th July 2016 at New Delhi.
- Distributed awareness material like booklets, phamplets, bills etc. in various Malls in NCR
- Pankaj Kr Singh and Virendra Mishra delivered special lecture on "Penetration of Imitated Brands and fake products in Rural markets" at Department of Economics, Govt degree College, Banjar, Kullu on September 23, 2016 to generate Consumer Awareness among students.
- Sapna Chadah chaired one session in Two Day National Seminar on "Knowledge, Attitude and Practice of Consumer Protection Law" in collaboration with Department of Population Studies, Sri Venkateswara University, Tirupati, A.P. on July 14-15, 2016;
- Sapna Chadah chaired session on "Food Safety & Consumer Protection" in Two Day Seminar on Consumer Protection and Empowerment in India – In the Wake of Technology Domination in collaboration with the Alagappa University on Aug. 26-27, 2016
- Suresh Misra chaired one sessionat National Seminar on "Emerging Trends on Consumer Protection" in collaboration with New Law College, Ahmednagar on Sept. 15-16 2016.
- Sapna Chadah chaired one sessionat National Seminar on "Emerging Trends on Consumer Protection" in collaboration with New Law College, Ahmednagar on Sept. 15-16 2016.
- Mamta Pathania chaired a session in the National Seminar on "Globalization, Market and Consumer Rights: Issues and Challenges" at Kumaun University, Nanital, Utrkhand on 11-12 November, 2016
- Participated in World Consumer Rights' Day Celebration on March 15, 2017 at DRDO Bhawan
- Participated in National Consultation on Legal Metrology on March 18, 2017 at Vigyan Bhawan
- Organised Consumer Awareness Stall at Shri. Ramdev Pashu Mela - 2017, Nagaur on February 04, 2017
- Upbhokta Jagrukta Mandap Consumer Awareness Stall at Nagaur, Rajasthan on May 27, 2017
- **Visit of Delegation from Consumer Affairs Agency, Govt. of Japan to IIPA**

A Japanese delegation headed by Ms. Miho KIYOKI, Deputy Director, Policy Planning Division Consumer Affairs Agency, Japan visited IIPA New Delhi on 11th January, 2017 to study the Cross-border Consumer Protection in Asia, Europe and Oceania and working of CCS, National Consumer Helpline, SCHKRMP. The focus of the visit was to understand the current situation of consumer protection in India and hold consultation relating to e-commerce. The

Japanese delegation made a detailed presentation on the consumer protection regime and agencies in Japan and the problems faced by the consumers in cross-border consumer protection. The delegation also explored the possibility of expanding cooperative relationship between IIPA, New Delhi and National Consumer Affairs Center of Japan (NCAC) in the area of consumer protection.

XII. National Consumer Helpline

National Consumer Helpline (NCH) operates under the umbrella of the Centre for Consumer Studies, Indian Institute of Public Administration, under an MoU with the Department of Consumer Affairs, Govt. of India. It was set up with a vision to empower consumers, and assist them in their consumer related grievances, without going to a consumer forum. Just by calling a toll free number, an aggrieved consumer gets free, fast, and informed advice. The objective of NCH is to create awareness amongst the public about their consumer rights as well as to inform them about the avenues available to them for the resolution of their complaints. NCH also provides a platform to companies under their 'Convergence' programme to proactively resolve their customer grievances amicably.

The year 2016-17 has been significant for NCH, due to major expansion of the capacity as well as an increase in the ambit of work undertaken. Earlier the service was available on 14 lines; but from August 2016, the capacity has been increased to 60 lines. The new integrated web portal **www.consumerhelpline.gov.in** was launched by the Department. All calls and complaints received at NCH through web, toll free, postal letters, email etc. are logged in to this software. Also, if the consumer sends an SMS at 08130009809, the

consumer is out called and grievance logged into the website. On National Consumer Day, Dec 24, 2016, a short code -14404 as well as a Consumer App available on Google play has been introduced for consumers to lodge complaints. Hindi version of www.consumerhelpline.gov.in and Smart Consumer application was launched on the occasion of World Consumers' Right Day. Web Chat facility has also been made available to the consumers, which was also launched on the occasion of World Consumers' Right Day.

With the introduction of INGRAM and expansion of NCH, during the period **April 2016-March 2017** NCH received 298589 calls. During this period 114490 complaints were sent to Convergence companies out of which 98857 have been resolved. The Redressal percentage is **86 percent**.

XIII. State Consumer Helpline Knowledge Resource Management Portal (SCHKRMP)

The State Consumer Helpline Knowledge Resource Management Portal (SCHKRMP) coordinates and monitors the activities of State Consumer Helplines (SCHs), provide solutions and advisory services to these helplines, maintain knowledge and database, capacity building of the SCHs' personnel and provide for integration and convergence. The Knowledge Resource Management Portal works in close coordination with various state governments and other stakeholders. While consumer helplines are working in 25 States, consumer helplines of 17 States are using the common IT platform for registering the calls and using knowledge database. Currently 17 States are now on board with IIPA using centralized IT platform and knowledge database.

Annexure I

CENTRE FOR CONSUMER STUDIES

List of Training Programme Conducted April 2016 – March 2017

| | | | | | |
|-----|---|-------------------------|--|-----|---------------------------------|
| 1. | 91 st OTP for the Presidents and Members of the Districts Consumer Forums (Maharashtra) | March 28-01 April, 2016 | Suresh Misra Sapna Chadah | 30 | IIPA, New Delhi |
| 2. | 92 nd OTP for the Presidents and Members of the Districts Consumer Forums | April 25-29, 2016 | Suresh Misra Sapna Chadah | 24 | IIPA New Delhi |
| 3. | 19 th Training of Trainers Programme for the Faculty Members of training Institutions on Consumer Protection and Consumer Welfare | May 16-20, 2016 | Suresh Misra Mamta Pathania | 23 | IIPA New Delhi |
| 4. | Two Day Workshop on “Consumer Protection and Consumer Welfare” for ITS & BWS Group A Service Probationers | May 18-19, 2016 | Sapna Chadah | 25 | IIPA New Delhi |
| 5. | Two Days Workshop on Consumer Protection and Empowerment of Panchayati Raj Institutions in collaboration with Regional Training Centre Ghaziabad of SIRD Lucknow | May 23-24, 2016 | Suresh Misra Sapna Chadah | 81 | Ghaziabad Uttar Pradesh |
| 6. | 10 th Training Programme for Coordinators and Advisors of State Consumer Helplines and Grahak Suvidha Kendra on Consumer Protection and Consumer Welfare | June 7-9, 2016 | Mamta Pathania G.N.Sreekumaran S. K. Virmani | 14 | IIPA New Delhi |
| 7. | Two Day Seminar on Consumer Protection and Empowerment for Govt. Officers Helplines Councillors and other Stakeholders in collaboration with IIPA and State Consumer Helpline, Puducherry | June 23-24, 2016 | Suresh Misra Mamta Pathania | 67 | Puducherry |
| 8. | Two Day Seminar on Knowledge, Attitude and Practice of Consumer Protection Law in collaboration with Department of Population Studies, Sri Venkateswara University | July 14-15, 2016 | Suresh Misra Sapna Chadah | 63 | Tirupathi, Andhra Pradesh |
| 9. | 10 th Training of Trainers for Heads and Members of VCOs/NGOs in Consumer Protection and Welfare | July 25-29, 2016 | Suresh Misra Mamta Pathania | 27 | IIPA, New Delhi |
| 10. | Two Day Seminar on Consumer Protection and Empowerment in India – In the Wake of Technology Domination in collaboration with the Alagappa University | Aug. 26-27, 2016 | Suresh Misra Sapna Chadah | 165 | Karaikudi Tamil Nadu |
| 11. | Inter School Competition on Consumer Awareness among School Children in collaboration with Rajkiya Pratibha Vikas Vidyalaya (RPVV), Thyagraj Nagar | Aug. 31, 2016 | Mamta Pathania | 40 | New Delhi |
| 12. | National Seminar on Consumer World – A 360° Perspective in collaboration with Quaid-E-Millath Govt. College for Women | Sept. 8-9, 2016 | Suresh Misra Mamta Pathania | 380 | Chennai Tamil Nadu |

| | | | | | |
|-----|---|-------------------|--------------------------------|-----|--|
| 13. | National Seminar on “Emerging Trends on Consumer Protection” in collaboration with New Law College, Ahmednagar | Sept. 15-16 2016 | Suresh Misra Sapna Chadah | 62 | Ahmednagar Maharashtra |
| 14. | Two Days Workshop on Consumer Protection and Empowerment of Panchayati Raj Institutions, Rural Development Officials and Service Providers in collaboration with Regional Training Centre Ghaziabad of RIRD, Hapur and Ghaziabad (SIRD, UP) | Oct. 3-4, 2016 | Suresh Misra Sapna Chadah | 70 | Hapur & Ghaziabad Uttar Pradesh |
| 15. | National Seminar on Consumer Protection and Empowerment in India in collaboration with Department of Commerce and Management Studies, School of Business Studies, University of Calicut | Oct. 06-07, 2016 | Suresh Misra Mamta Pathania | 142 | Calicut Kerala |
| 16. | 93 rd OTP for the Presidents and Members of the Districts Consumer Forums | Nov. 7-11, 2016 | Suresh Misra Sapna Chadah | 21 | IIPA New Delhi |
| 17. | Two Day National Seminar on Globalisation, Market and Consumer Rights: Issues and Challenges in collaboration with Department of Political Science, D.S.B. Campus, Kumaun University | Nov. 11-12, 2016 | Suresh Misra Mamta Pathania | 153 | Nainital Uttarakhand |
| 18. | National Seminar on Consumer Protection and Empowerment in India in collaboration with St. Teresa’s College (Autonomous), Ernakulam | Nov. 17-18, 2016 | Suresh Misra Mamta Pathania | 113 | Kerala |
| 19. | Two Days Workshop on Consumer Protection and Empowerment of Panchayati Raj Institutions, Rural Development Officials and Service Providers in collaboration with Regional Training Centre Ghaziabad of RIRD (SIRD, UP) | Dec. 15-16, 2016 | Suresh Misra Sapna Chadah | 98 | Bulandsahar Uttar Pradesh |
| 20. | Consumer Education and Awareness Camp at Holy Ganges Ghat, Magh Mela, Allahabad (Prayag) Uttar Pradesh | Feb. 4-6, 2017 | Suresh Misra Virendra Misra | 124 | Allahabad, (U.P.) |
| 21. | 20 th Training of Trainers Programme for the Faculty Members of training Institutions on Consumer Protection and Consumer Welfare | Feb. 6-10, 2017 | Suresh Misra Mamta Pathania | 23 | IIPA, New Delhi |
| 22. | 94 th OTP for the Presidents and Members of the Districts Consumer Forums (Assam, Odisha and West Bengal) | Feb. 13-17, 2017 | Suresh Misra Sapna Chadah | 27 | IIPA New Delhi |
| 23. | National Seminar on Globalization Technology and Consumer Protection in collaboration with Bharathiar University | Feb. 20-21, 2017 | Suresh Misra Sapna Chadah | 177 | Coimbatore Tamil Nadu |
| 24. | 95 th OTP for the Presidents and Members of the Districts Consumer Forums | March 20-24, 2017 | Suresh Misra Sapna Chadah | 26 | IIPA New Delhi |

ANNEXURE F.12.1

Details of TA/DA in r/o. EC and Other Committee Meetings/Office Bearers of Branches from 1-4-2016 to 31-3-2017

| Sr. No. | Name | Amount |
|----------------|------------------------------|---------------|
| 1 | Shri P. Sukumaran Nair | 54139 |
| 2 | Prof. N. Lokendra Singh | 80532 |
| 3 | Dr. G. Radhakrishnan Kurup | 45567 |
| 4 | Shri B.S. Ghuman | 16010 |
| 5 | Shri Shekhar Dutt | 10880 |
| 6 | Shri G.P. Prasain | 19470 |
| 7 | Shri Damodar Pradhani | 51184 |
| 8 | Shri V.V. Pachkawale | 36350 |
| 9 | Prof. S.N. Mishra | 18400 |
| 10 | Dr. Yogendra Narain | 1600 |
| 11 | Shri U.C. Aggarwal | 800 |
| 12 | Prof. M.P. Singh | 1600 |
| 13 | IIPA Regional/Local Branches | 151899 |
| | Total | 488431 |

ANNEXURE F.12.2

Details of Honorarium and Salary paid to Faculty Members during 2016-17

| Sl.No. | Name | Salary | Honorarium | Total |
|--------|--------------------------|-----------------|---------------|-----------------|
| 1 | Prof. P.K. Chaubey | 697760 | - | 697760 |
| 2 | Prof. Aasha Kapur Mehta | 1843426 | - | 1843426 |
| 3 | Prof. Dolly Arora | 2165732 | 222924 | 2388656 |
| | Prof. Sushma Yadav | 2102933 | - | 2102933 |
| 5 | Prof. Suresh Misra | 2300810 | - | 2300810 |
| 7 | Prof. K. K. Pandey | 2166303 | 28360 | 2194663 |
| 9 | Prof. V.K. Sharma | 1791342 | 3750 | 1795092 |
| 11 | Dr. V.N. Alok | 1710310 | - | 1710310 |
| 12 | Dr. Girish Kumar | 1534852 | - | 1534852 |
| 13 | Dr. Charru Malhotra | 1538902 | - | 1538902 |
| 14 | Dr. Sachin Chowdhry | 1695820 | - | 1695820 |
| 15 | Dr. Kusum Lata | 1663148 | - | 1663148 |
| 16 | Dr. C. Sheela Reddy | 1604175 | 26500 | 1630675 |
| 17 | Dr. Neetu Jain | 1622944 | - | 1622944 |
| 18 | Dr. Roma Debnath | 1458327 | - | 1458327 |
| 19 | Dr. Sapna Chadah | 1081088 | 88360 | 1169448 |
| 20 | Dr. Mamta Pathania | 1079941 | - | 1079941 |
| 21 | Dr. Sujit Kumar Pruseeth | 1011430 | - | 1011430 |
| 22 | Dr. Gadadhara Mohapatra | 981080 | - | 981080 |
| 23 | Dr. Pawan Kumar Taneja | 798592 | - | 798592 |
| 24 | Dr. Pradeep Kumar Parida | 935488 | - | 935488 |
| 25 | Dr. Manan Dwivedi | 1003832 | - | 1003832 |
| 26 | Dr. Saket Bihari | 1511319 | 6000 | 1517319 |
| 27 | Dr. Nupur Tiwari | 1418937 | - | 1418937 |
| 28 | Dr. Shyamli Singh | 979103 | - | 979103 |
| | Total | 36697594 | 375894 | 37073488 |

Auditor's Report

Report on the Financial Statements

We have audited the accompanying financial statements of **Indian Institute of Public Administration**, ("the Institute"), which comprise the Balance Sheet as at March 31, 2017, and also the Statement of Income & Expenditure Account for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the IIPA's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

We report that

- a) During the year under review, no accrual for rent receivable from NIDM to the tune of Rs. 29.64 lakh has been created by the Management. As explained to us, Rs. 217 lakh is recoverable from NIDM towards rent upto March 2016. Further, no liability for service tax payable on accrual i.e. 29.64 lakh has been created in the current financial year. As explained to us, liability of service tax will be settled at the time of receipt of funds from NIDM. As explained to us, IIPA has requested NIDM for depositing the balance 20 percent amount to IIPA.
- b) Physical verification of the fixed assets needs to be carried by the management and discrepancies of Rs. 114 lakh, as reported in previous year also, between the gross value of the fixed assets and assets physically verified in previous year needs to be reconciled. However, pending final reconciliation of the finding of the physically verifier team, effect of the same has not been considered in the financial statements. We suggest that a committee be constitute to address this issue.
- c) During the course of audit it was observed that service tax liability of 15% on Rs. 105 lakh receivable from different training programmes on account of training fee has not been raised. As explained to us, liability of Service Tax will be settled at the time of receipt of funds.
- d) IIPA has been requesting the Government for waiver of Service Tax, being an education Institution. However, IIPA has implemented Service Tax w.e.f. 1st April 2016 in absence of any response. As explained to us, compliances of Service Tax provisions prior to 1st April 2016 will be addressed once a response is received.

Further, attention is drawn on

- Opening balance of Rs. 5.37 lakh recoverable from the employees is treated as recoverable by the management. In our opinion, effort should be made to liquidate the same at the earliest.
- Opening balance of Rs. 73.89 Lakh recoverable from the training program is treated as recoverable by the management. In our opinion, effort should be made to liquidate the same at the earliest.
- Fixed Assets register are as per GFR provisions but needs to be updated.
- Accounting treatment of the fixed assets acquired out of Grant
- Presently, fixed assets acquired out of grant are capitalized with a corresponding credit in Assets Funds. In our opinion, value of assets acquired out of grant should be reduced from the Gross Cost of the Assets. However, pending final review of the finding of the assets, no effect of the same has been considered by the Management.

Opinion

In our opinion and to the best of our information and according to the explanations given to us and read with **above para (a to d)** above and other notes given in financial statements, the Financial Statements give the information required in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India

- (a) In the case of the Balance Sheet, of the state of affairs of the Institute as at March 31, 2017
- (b) In the case of the Income and Expenditure Account, of the Excess of Expenditure over Income for the year ended on that date.

Report on Other Legal and Regulatory Requirements

We report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books.

For GSA & Associates
Chartered Accountant
FRN 000257N

(Sunil Aggarwal)
Partner
M No 083899

16 DDA Flat,
Pansheel Park,
Near Malviya Nagar,
New Delhi-110017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

Balance Sheet as at 31st March, 2017

| | <u>Schedule</u> | <u>As At</u> 31.03.2017 Rs. | <u>As At</u> 31.03.2016 Rs. |
|---|-----------------|--|--|
| <u>LIABILITIES</u> | | | |
| Asset Fund | 1 | 120001253 | 116547817 |
| Asset Fund FCRA | 1 | 842449 | 842449 |
| Accumulated Surplus/ (Deficit) | | (800171810) | (752163323) |
| Capital Funds including Membership Fund | 2 | 66411587 | 63454134 |
| Unutilised Grant : | 3 | 45923295 | 52828027 |
| - General Fund | | 44577696 | |
| - Foreign Fund | | 1345599 | |
| Provisions: | | | |
| -Gratuity Payable | | 45600000 | 42500000 |
| -Leave Encashment Payable | | 40300000 | 48700000 |
| -Pension Payable | | 778752249 | 711439083 |
| Current Liabilities | 4 | 28661724 | 27425848 |
| Total | | 326320748 | 311574035 |
| <u>ASSETS</u> | | | |
| Fixed Asset Fund- Out of Grant (gross) | 5 | 120001253 | 116547817 |
| Fixed Asset Fund-Own Funds | 5 | 2089575 | 1837000 |
| Less: Accumulated Depreciation | | (252575) | (230336) |
| Asset Fund FCRA | 5 | 842449 | 842449 |
| Investments | 6 | 66167377 | 61358863 |
| Grant Receivables | 3 | 39118234 | 41707989 |
| Current Assets | 7 | 98354435 | 90054459 |
| Total | | 326320748 | 311574035 |

Significant Accounting Policies & Notes to the Accounts **13**

Schedules 1 to 13 form an Integral part of the Accounts

As per our Report of even date

For GSA & Associates
Chartered Accountants
FRA - 000257N

Sunil Aggarwal
Partner
M No. 083899

T.N. Chaturvedi
Chairman

T.Chatterjee
Director

Member
Executive
Committee

Place : New Delhi
Dated: 30.08.2017

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Income and Expenditure Account for the year ended 31st March, 2017

| | Schedule | For the year | For the year |
|---|----------|--------------------|--------------------|
| | | 2016-17 Rs. | 2015-16 Rs. |
| INCOME | | | |
| Maintenance Grant | | 60000000 | 42500000 |
| Members Subscription | 8 | 1760593 | 1476309 |
| Sale of Publications | | 409356 | 648790 |
| Income from Research Programmes including overhead | | 13495670 | 18010081 |
| Fee for Training Programmes | | 80101796 | 62655722 |
| Other Income: | | | |
| - User Charges | | 23661577 | 28061945 |
| - Service Charges | 9 | 2769974 | 3007738 |
| - Income from Risograph & other Equipments | 9 | 452209 | 281740 |
| - Miscellaneous Receipts | 9 | 6549616 | 2098967 |
| - Transfer from Research Endowment Fund | | 269178 | 346800 |
| Rental Income receivebale | | 3096082 | 200816 |
| Receipt from Training Programme receivable | | 36362034 | 3147200 |
| Fixed Assets Capitalised | | - | - |
| Interest Accrued on Investment | | - | - |
| Interest Accrued on Interest bearing Advances | | - | - |
| Others i..e TDS Reconciliation, Mess Charges etc | | - | - |
| Total | | 228928085 | 162436108 |
| EXPENDITURE | | | |
| Pay and Allowances | 10 | 70541576 | 59238796 |
| Campus Maintenance | 11 | 25020157 | 23764202 |
| Administrative and other Expenses | 12 | 8013151 | 7830037 |
| Library, Periodical & Binding Charges | | 1651295 | 855888 |
| Training Programmes | | 61659482 | 42949248 |
| Publications | | 571606 | 665239 |
| Branches Promotion Activities | | 342303 | 317843 |
| Cost of Assets Acquired from own Fund | | - | 279767 |
| Amt. paid to CGHS | | 1905760 | 1945343 |
| Depreciation | | 252575 | 230336 |
| Prior Period Expenses | | 5146138 | 211551 |
| Auditors/Acturial fees | 12 | 70000 | 114850 |
| Service Tax Expenses | | 3126366 | 0 |
| Gratuity | 10 | 10689688 | 5232997 |
| Leave encashment | 10 | 633310 | 4736981 |
| Pension Expenses | 10 | 87313167 | 76287076 |
| | | 276936574 | 224660154 |
| Excess of Income over Expenditure for the year | | (48008489) | (62224046) |
| Less Prior Period Income | | - | 52508 |
| Excess of Expenditure over Income from previous year | | (752163323) | (684105147) |
| Excess of Expenditure over Income from previous year | | 2 | (5886638) |
| Balance carried forward to Balance Sheet # | | (800171810) | (752163323) |
| Significant Accounting Policies & Notes to the Accounts | 13 | | |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Receipts and Payments Account for the year ended 31.03.2017

| | <u>Schedule</u> | <u>Year 2016-17 Rs.</u> | <u>Year 2015-16 Rs.</u> |
|---|-----------------|---------------------------------|---------------------------------|
| <u>RECEIPTS</u> | | | |
| Opening Balance: | | | |
| Cash & Bank Balances | 7 | 24516195 | 25688038 |
| Maintenance Grant and Internal Receipts | A | 195558749 | 159467378 |
| Loans , Advances & other receipts | B | 25683222 | 31388628 |
| Grants for Research Projects, Etc. | 3 | 165807859 | 156766074 |
| Total | | <u>411566025</u> | <u>373310118</u> |
| <u>PAYMENTS</u> | | | |
| Expenditure Against Maintenance Grant & Internal Receipts | A | 195087465 | 148569234 |
| Payment out of Funds, Deposit & Advances | B | 41643632 | 38046802 |
| Expenditure Against Grants for Research Projects etc. | 3 | 160786349 | 162177887 |
| Closing Balance: | | | |
| Cash & Bank Balances | 7 | 14048578 | 24516195 |
| Total | | <u>411566025</u> | <u>373310118</u> |

Schedules A to B form an Integral part of Receipt & Payment A/C

Examined & Found Correct

For GSA & Associates
Chartered Accountant
FRA - 000257N

Sunil Aggarwal
Partner
M No. 083899

T.N. Chaturvedi
Chairman

T. Chatterjee
Director

Member
Executive
Committee

Place : New Delhi
Dated: 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE- 1

Asset Fund

| | Balance As at 01.04.2016 (Rs.) | Additions During the Year (Rs.) | Adjustment / utilised during the year (Rs.) | Balance As at 31.03.2017 (Rs.) |
|------------------|---|--|--|---|
| IIPA (CORE) | 101050905 | 1123053 | 610031 | 101563927 |
| CUS | 4554640 | - | - | 4554640 |
| APPPA | 8548891 | 305490 | - | 8854381 |
| CCS | 2393381 | 26000 | - | 2419381 |
| NCH | - | 2608924 | - | 2608924 |
| Sub-Total | 116547817 | 4063467 | 610031 | 120001253 |
| FCRA | 842449 | - | - | 842449 |
| Sub-Total | 842449 | - | - | 842449 |
| Total | 117390266 | 4063467 | 610031 | 120843702 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE- 2

Capital Funds

| | Balance As at 01.04.2016 | Contribution / Interest | Amount Utilised | Balance As at 31.03.2017 |
|---|---|------------------------------------|----------------------------|---|
| A | (Rs.) | (Rs.) | (Rs.) | (Rs.) |
| Annual School Prize Fund | 77736 | 9135 | 2814 | 84057 |
| Bhoopendra Hooja Memorial Fund | 37044 | 2462 | - | 39506 |
| Consultancy support Fund | 1125163 | 140730 | 47944 | 1217949 |
| Infrastructure Development Fund | 37860927 | 4889981 | 2639866 | 40111042 |
| Naydumma Memorial Science Foundation | 986066 | 67604 | 15708 | 1037962 |
| Prof. S.Saroja Memorial Fund | 518317 | 47557 | 7984 | 557890 |
| Research Endowment Fund | 4309526 | 332196 | 274391 | 4367331 |
| Smt.Kusum Tai Shankar Rao Chavan Mem.Fund | 113773 | 13129 | - | 126902 |
| Staff Benevolent Fund | 354549 | 65419 | 12802 | 407166 |
| T.N. Chaturvedi Award | 91238 | 8555 | - | 99793 |
| Sub-Total | 45474339 | 5576768 | 3001509 | 48049598 |
| B | | | | |
| (Membership Capital Fund) | | | | |
| Corporate Membership Capital Fund | 3498974 | 224458 | 1447 | 3721985 |
| Life Membership Capital Fund | 14480821 | 171943 | 12760 | 14640004 |
| Sub-Total | 17979795 | 396401 | 14207 | 18361989 |
| Total | 63454134 | 5973169 | 3015716 | 66411587 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

**SCHEDULE 3:
Unutilised Grant Balances**

| | Unutilised Balance As at 31.03.2016 (Rs.) | Received during the year (Rs.) | Total (Rs.) | Payments/ Adjustments (Rs.) | Payable for the year (Rs.) | Unutilised Balance As at 31.03.2017 (Rs.) |
|---|--|---|------------------------|--|---|--|
| (A) General Fund | | | | | | |
| Grant from Ministry of Urban Affairs, New Delhi for Centre for Urban Studies (including Internal received of Rs. 32716) (refer Annexure2) | (24997942) | 25213726 | 215784 | 17573476 | 1108711 | (-18466403) |
| APPPA | 4434617 | 27260000 | 31694617 | 24594413 | 3415200 | 3685004 |
| Centre for Consumer Affairs CCS Phase II(including publications) | 5616654 (1883129) | - | 5616654 | 3494530 | - | 2122124 (6236993) |
| Centre for Consumer Affairs (Plan) | 1167393 | - | 1167393 | - | - | 1167393 |
| National Consumer Helpline | (209432) | 16319875 | 16110443 | 17824412 | 1535542 | (3249511) |
| Centre for ICT & E-Governance | 33075 | - | 33,075 | 33075 | - | - |
| XI and XIITH PLAN GRANT FROM DOPT | (463837) | - | (463837) | - | - | (463837) |
| XIITH PLAN GRANT FROM DOPT | 212 | 21500000 | 21500212 | 20534072 | 915836 | 50304 |
| Other programmes from Department of Personnel & Training | | | | | | |
| Other grants for APPPA foreign / field visits | 819088 | 18251000 | 19070088 | 16664974 | - | 2405114 |
| Other programmes | (10035868) | 20124105 | 10088237 | 13492732 | 653059 | (4057554) |
| Grants from ICSSR for Fellowship | 81624 | 539886 | 621510 | 614069 | - | 7441 |
| Other Research Projects | 20098538 | 15408945 | 35507483 | 18560818 | 943050 | 16003615 |
| Research -I Projects | 13574800 | 2660444 | 16235244 | 3581980 | 160500 | 12492764 |
| Total A : | 8235793 | 163207991 | 171443784 | 156647835 | 9336487 | 5459462 |
| Add: Debit Balance i.e. Grant Receivable: | 41707989 | - | - | - | - | 39118234 |
| Unutilised Grant Balance as at 31.03.2017 : | 65576354 | 163207991 | 171443784 | 156647835 | 9336487 | 44577696 |
| B Foreign Grants | 2884245 | 2599868 | 5484113 | 4138514 | 0 | 1345599 |
| Grand Total A + B | 68460599 | 165807859 | 176927897 | 160786349 | 9336487 | 45923295 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE 4

Current Liabilities

| | <u>As at</u> 31.03.2017 <u>(Rs.)</u> | <u>As at</u> 31.03.2016 <u>(Rs.)</u> |
|-----------------------------------|---|---|
| Canteen contractor / Mess charges | 1348955 | 1345580 |
| Amt. payable to S/Staff & Faculty | 41570 | 466276 |
| Sundry Creditors | 52661 | 163366 |
| Other Liabilities : | | |
| Payable to others | 2420582 | 7770455 |
| Other Deposits | 1222808 | 2194625 |
| Expenses payable | 18010574 | 15485546 |
| Duties & Taxes (Service Tax) | 5564574 | - |
| Total | <u>28661724</u> | <u>27425848</u> |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE 5

Fixed Assets

| | Cost as at 1.4.2016 | Additions / Adjustments | Less Sale / Adjustment | Depreciation | Cost as at 31.3.2017 |
|--|--------------------------------|------------------------------------|-----------------------------------|---------------------|---------------------------------|
| | (Rs.) | (Rs.) | (Rs.) | (Rs.) | (Rs.) |
| A) Fixed Assets purchased out of Grants | | | | | |
| Land & Building | 11209007 | - | - | - | 11209007 |
| Furniture, Fixtures | 19268574 | 350584 | - | - | 19619158 |
| A.C. Equipments & Water Cooler | 3860539 | - | - | - | 3860539 |
| Film Projector & Stage Equipment | 441073 | - | - | - | 441073 |
| Data Processing Equipment | 18403253 | - | - | - | 18403253 |
| Hostel & Mess Equipment | 2038410 | - | - | - | 2038410 |
| Office Equipment | 19700592 | - | 262000 | - | 19438592 |
| Internal Communication | 1975935 | - | - | - | 1975935 |
| Library Equipment | 2685529 | - | - | - | 2685529 |
| Library Book (Core) | 20655709 | 772469 | - | - | 21428178 |
| Vehicles | 812284 | - | 348031 | - | 464253 |
| | 101050905 | 1123053 | 610031 | 0 | 101563927 |
| CUS - Furniture, Fixture & Office Equipment | 2953287 | - | - | - | 2953287 |
| CUS - Library Books | 1601353 | - | - | - | 1601353 |
| | 4554640 | - | - | - | 4554640 |
| APPPA - Library Books | 3630312 | 173,190 | - | - | 3803502 |
| APPPA - Furniture, Fixture & Office Equip. | 4918579 | 132,300 | - | - | 5050879 |
| | 8548891 | 305490 | - | - | 8854381 |
| CCS - Furniture, Fixture & Office Equipments | 1099403 | 26000 | - | - | 1125403 |
| CCS- Library Books | 86155 | 96687 | - | - | 182842 |
| NCH - Furniture, Fixture & Office Equipments | 1207823 | 2512237 | - | - | 3720060 |
| | 2393381 | 2634924 | - | - | 5028305 |
| Grand Total | 116547817 | 4063467 | 610031 | - | 120001253 |
| B) Fixed Assets -Own Funds | | | | | |
| Furniture, Fixtures | 166777 | 136055 | - | 28509 | 274323 |
| Data Processing Equipment | 40607 | 8780 | - | 29632 | 19755 |
| Office Equipment | 752598 | - | - | 112890 | 639708 |
| Vehicles | 102476 | 882282 | - | 81544 | 903214 |
| Total | 1062458 | 1027117 | - | 252575 | 1837000 |
| Grand Total A+B | 117610275 | 5090584 | 610,031 | 252575 | 121838253 |
| C) Fixed Assets- FCRA | | | | | |
| FCRA - Furniture, Fixture & Office Equip. | 842449 | - | - | - | 842449 |
| Sub Total | 842449 | - | - | - | 842449 |
| Grand Total | 842449 | - | - | - | 842449 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE 6

Investments

| | Balance as at 01.04.2016 (Rs.) | Additions during the year (Rs.) | Encashed during the year (Rs.) | Balance as at 31.03.2017 (Rs.) |
|--|---|--|---|---|
| Annual School Prize Fund | 78146 | 83596 | 78146 | 83596 |
| Bhoopendra Hooja Memorial Fund | 30000 | - | - | 30000 |
| Consultancy Support Fund | 1162499 | 1217919 | 1118765 | 1261653 |
| Corporate Membership Capital Fund | 3546627 | 231835 | 215411 | 3563051 |
| Infrastructure Development Fund | 36137688 | 37650864 | 33125624 | 40662928 |
| Life Membership Fund | 14376415 | 1941771 | 1799182 | 14519004 |
| Nayudumma Memodiral Science Foundation | 785884 | 76875 | 71116 | 791643 |
| Prof. S.Saroja Memorial Funds | 505400 | - | 5400 | 500000 |
| Research Endowment Fund | 4179605 | - | - | 4179605 |
| Smt. Kusum Tai Chavan Memorial Fund | 141046 | - | - | 141046 |
| Staff Benevolent Fund | 325675 | 343590 | 325675 | 343590 |
| T.N. Chaturvedi Award | 89878 | 18830 | 17447 | 91261 |
| Total | 61358863 | 41565280 | 36756766 | 66167377 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE 7

Current Assets, Loans and Advances

| | <u>As at</u> <u>31.03.2017</u> <u>(Rs.)</u> | <u>As at</u> <u>31.03.2016</u> <u>(Rs.)</u> |
|---|---|---|
| Sundry Debtors | | |
| Amount Receivable from TP conducted | 43751766 | 12984215 |
| Sub Total | 43751766 | 12984215 |
| Other Assets | | |
| TDS Receivable FCRA | - | 10637 |
| TDS Receivable | 2521258 | 1820673 |
| Loans & Advances to Employees | 4917551 | 4420386 |
| Deposits (with Desu, DDA etc.) & other receivable | 591210 | 537210 |
| Rent Receivable from NIDM (20%) | 21737800 | 21737800 |
| Rent Receivable | 3096082 | 178848 |
| Prepaid Insurance | 5792 | 8080 |
| Interest Accrued but not due on investment | 958273 | 2278378 |
| Interest Accrued on HBA | 776471 | 866136 |
| Grant Recievable from DoPT for Pension | - | 20000000 |
| Interest receivable on Funds | - | 73434 |
| EMD For Research | 1511000 | 520000 |
| Amount Receivable from Balmer & Lawrie | - | 100 |
| Amount recoverable from Prof. Lokendra Malik | 12064 | 12064 |
| Amount Recoverable from Sulabh International | 6 | - |
| Water/Electricity/Generator Charges receiveable | 17684 | 86218 |
| Amount recoverable from M/S Food Pakiza | 167 | 4085 |
| Service Tax receiveable on training fee | 4408733 | - |
| Sub Total | 40,554,091 | 52,554,049 |
| Cash & Bank Balances (as certified by Management) | | |
| Cash in Hand | - | 953 |
| Imprest Revenue Stamp | 200 | 200 |
| Sub Total | 200 | 1153 |
| Balance with Scheduled Banks | | |
| In current accounts with UCO Bank | 625414 | 1340552 |
| UCO Bank Saving Account | 11814819 | 20038335 |
| State Bank of India | 262547 | 262547 |
| UCO Bank - FCRA - Saving A/c. | 1345599 | 2873608 |
| Sub Total | 14048378 | 24515042 |
| Total | 14048578 | 24516195 |
| Grand Total | 98354435 | 90054459 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE 8

Membership Subscription / Interest on Membership Funds

| | For the Year 2016-17 (Rs.) | For the Year 2015-16 (Rs.) |
|-----------------------------------|---|---|
| SUBS. - Associate | 43620 | 38800 |
| SUBS. - Corporate | 362000 | - |
| SUBS. - Student Membership | 2458 | 2400 |
| SUBS. - Ordinary | 104070 | 77400 |
| Interest on : | | |
| Corporate membership Capital Fund | 261146 | 271218 |
| Life Membership Capital Fund | 987299 | 1086491 |
| Total | 1760593 | 1476309 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE: 9

Miscellaneous Receipts

| | For the Year 2016-17 (Rs.) | For the Year 2015-16 (Rs.) |
|-----------------------------------|---|---|
| Interest on : | | |
| - House Building Advance | - | 48226 |
| - Computer Advance/LTC-TA advance | - | 194 |
| - Short Term Deposits | 5530997 | 1186078 |
| Other Receipts | 1151863 | 680364 |
| Service Charges | 2769974 | 3007738 |
| Sale of Membership Forms | 2340 | 54170 |
| CGHS Recoveries | 316625 | 411675 |
| Total | 9771799 | 5388445 |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI

SCHEDULE 10

A) Pay and Allowances - Core

| | <u>For the Year 2016-2017</u> (Rs.) | <u>For the Year 2015-2016</u> (Rs.) |
|-------------------------------|--|--|
| Account & pension Cell | 5512429 | 6064099 |
| Administration | 10418723 | 10938277 |
| Computer Centre | - | 114881 |
| Faculty and Attached Staff | 14316068 | 8722427 |
| Hostel | 694939 | 175661 |
| Library | 13292674 | 12422430 |
| Maintenance | 7896424 | 7447400 |
| Membership | 3152438 | 3313582 |
| Office of Academic Activities | 8564821 | 4742447 |
| Publications | 5511001 | 4368683 |
| R&C unit | 1050959 | 771011 |
| Overtime | 131100 | 157898 |
| Retirement Benefits | 98636165 | - |
| Total | <u>169177741</u> | <u>59238796</u> |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI

SCHEDULE 11

Campus Maintenance

| | <u>For the Year</u> <u>2016-17</u> <u>(Rs.)</u> | <u>For the Year</u> <u>2015-16</u> <u>(Rs.)</u> |
|------------------------------|---|---|
| Repair & Maintenance | 2749778 | 4221607 |
| Hostel General Maintenance | 1605307 | 934248 |
| Rents, Rates & Taxes | 957792 | 957792 |
| Water & Electricity Charges | 12213952 | 11152800 |
| Security Arrangements | 2135694 | 2176027 |
| House Keeping Charges | | |
| Hostel | 2512280 | 1943609 |
| Main Building | 2845354 | 2378119 |
| Total | <u>25020157</u> | <u>23764202</u> |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE 12

Administrative & Miscellaneous Expenses

| | For the Year 2016-17 (Rs.) | For the Year 2015-16 (Rs.) |
|--|---|---|
| Travelling Expenses | | |
| 1. For Faculty/Institute and Staff | 13109 | 15310 |
| 2. For E.C. and its Committees Meeting | 318772 | 205391 |
| 3. For Branches office bearers and others | 169659 | 122773 |
| Advertisement Expenses | 47674 | 118379 |
| Amenties to Staff | 283360 | 419353 |
| Annual Report | 536623 | 551165 |
| Bank charges | 12685 | 46192 |
| Essay / Case study prize | 67800 | 45996 |
| Expenses for AGM | 418338 | 429495 |
| Fee to Auditors | 70000 | 2256 |
| Honorarium to Experts | 296700 | 385000 |
| I GL Gas for Mess Canteen | 248694 | 266766 |
| Indian International Centre Membership | 97855 | 51300 |
| Legal Charges | 501570 | 607274 |
| Liveries | 150238 | 132556 |
| Local Travel Expenses | 288838 | 286347 |
| Meeting Expenses | 136873 | 309006 |
| Misc Expenses | 450205 | 434146 |
| Motor Car Expenses | 394120 | 299416 |
| Postage & Telegram | 709310 | 613949 |
| Printing & Stationery | 1131875 | 1172788 |
| Repair, Maintenance, Photocopy Machine / AMC | 158492 | 156996 |
| Telephone Expenses | 1580362 | 1158183 |
| Total | 8083151 | 7830037 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE A

Receipts and Payments Account of Maintenance Grant from Govt. of India and Internal Receipts

| | For the Year 2016-17 (Rs.) | For the Year 2015-16 (Rs.) |
|---|---|---|
| <u>Receipts:</u> | | |
| Maintenance Grant from DOPT & T (Non-plan) recurring | 60000000 | 42,500,000 |
| Members Subscription | 1760593 | 1,476,309 |
| Fee for Training Programmes | 85696279 | 62,655,722 |
| Net Income from Research Assignments including overhead | 13495670 | 18,010,081 |
| User Charges | 23840425 | 28,067,945 |
| Sale of Publications | 409356 | 648,790 |
| Service Charges | 2769974 | 3,007,738 |
| Recovery for use of Risograph & other equipments | 452209 | 281,740 |
| Miscellaneous Receipts | 6549616 | 2,060,513 |
| Transferred from Research Endowment Fund | 269178 | 346,800 |
| Recovery of Loans & Advances from Staff | 315450 | 411,740 |
| Total | 195558749 | 159467378 |
| <u>Payments:</u> | | |
| Pay & Allowances | 85213758 | 72668997 |
| Training Programmes | 61816009 | 42619709 |
| Publications | 644230 | 592615 |
| Library Books, Periodicals, Binding & Equipment Charges | 1611042 | 855652 |
| Branches Promotion Activities | 342303 | 317843 |
| Campus Maintenance | 30808102 | 21419599 |
| Administrative and Miscellaneous Charges | 8255278 | 7599509 |
| Assets Purchased from own Fund | 1027117 | 189967 |
| Payments of Loans & Advances to Staff | 337500 | 360000 |
| Amt. paid to CGHS | 1905760 | 1945343 |
| Service Tax Expenses | 3126366 | - |
| Total | 195087465 | 148569234 |
| Excess of Receipts over Payments during the year | 471285 | 10898144 |
| Excess of Receipts over Payments previous year | (6993852) | (17891996) |
| Total Excess of Receipts over Payments | (6522567) | (6993852) |

UTILISATION CERTIFICATE

Certified that the Grant-in-Aid amounting to Rs.6,00,00,000/- was received during 2016-17 from the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, New Delhi has been utilized (including loans and advances to staff) during the year.

Besides, this institute has generated internal revenue of Rs. 13,55,55,825/- during the year 2016-17 and the excess of expenditure over income of Rs. 69,93,852/- was carried over from the previous year, i.e. 2015-16.

As indicated in Schedule No. A of the Receipt and payment Accounts, balance of Excess of Expenditure over income as on 31-3-2017 amounting to Rs. 65,22,567/- has been carried over for adjustment during the next Financial year 2017-18.

It is also certified that against the total receipts of 12th Plan Grant of Rs. 2,15,00,000/- and an amount of Rs. 2,14,49,696/- has been utilized during the year.

T.N.Chaturvedi
Chairman

T.Chatterjee
Director

Member
Executive Committee

This is to certify that we have verified the above stated figures from the Books of Accounts of the IIPA and found correct.

For GSA & Associates
Chartered Accountant
FRA-000257N

Sunil Aggarwal
Partner
M.No.083899

Place: New Delhi
Dated: 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

SCHEDULE B

Receipts and Payments Account of Funds, Deposits and Advances

| | For the Year 2016-17 | For the Year 2015-16 |
|---|---------------------------------|---------------------------------|
| Receipts: | | |
| Life Membership Capital Fund (Sub) | 144984 | 226389 |
| Infrastructure Development Fund | 1568767 | 1175359 |
| Staff Benevolent Fund | 31134 | 51507 |
| Research Endowment Fund | - | 18 |
| Corporate Membership Capital Fund | 222827 | 25419 |
| Consultancy Support Fund | 51210 | 83784 |
| Annual School Prize Fund | 3713 | 0 |
| Nyadumma Memorial Fund | 41023 | 63340 |
| Bhupendra Hooja Memorial Fund | 1110 | 2700 |
| Prof.S. Saroja Memorial fund | 39573 | 11181 |
| Smt. Kusumtai Memorial fund | 12696 | 27668 |
| T.N. Chaturvedi Prize Fund | 7113 | 19604 |
| Current Asests Others | 78033 | 5965 |
| Other Liabilities | - | 3098339 |
| Sundry Debtors | - | 5436847 |
| Mess Charges | 3375 | 117943 |
| Grant receivable for pension from DopT | 20000000 | 20000000 |
| Other Deposits | - | 7712 |
| Amount Receivable from KTDFC | - | 800000 |
| Prior Period Income | - | 52508 |
| HBA Advance receiveable | - | 7200 |
| Interest Accured on HBA | 89667 | 29480 |
| Rent Receivable | - | 145665 |
| Duties & Taxes (Service Tax) | 1155841 | - |
| Amount recoverable from M/s Balmer & Lawrie | 100 | - |
| Interest Accured on Investment but not due | 2158623 | - |
| Interest receiveable on funds | 73434 | - |
| Grand Total | 25683222 | 31388628 |
| Payments: | | |
| Other Liabilities | 5463970 | - |
| Other payments/deposits | 971817 | - |
| Rent Receivable (20%) NIDM | - | 2664869 |
| Provision for pension | 20000000 | 20000000 |
| Prior Period Expenses | - | 211551 |
| TDS Receivable | 700584 | 682276 |
| Expenses payable during the Year | 7720865 | 11026393 |
| Fixed Deposit with Bank | 4808514 | 2032971 |
| Amt. payable to Faculty / Staff | 424706 | 304540 |
| Amount recoverable from Parties(Sulabh) | 6 | 18700 |
| Advance recoverable from staff/faculty | 497165 | 1096845 |
| Prepaid Insurance | 5792 | 8080 |
| Annual School Prize Fund | - | 577 |
| Research Endowment Fund | 5213 | - |
| Sundry Debtors | 991000 | - |
| Deposit with DESU | 54000 | - |
| Excess of Payments over Receipts | | |
| Grand Total | 41643632 | 38046802 |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Annexure - 1
(Refer. Sch. 3)

**Receipts & Payments Account of Research Projects
(Excluding FCRA Grants)**

| | For the Year 2016-17 | For the Year 2015-16 |
|--|---------------------------------|---------------------------------|
| Receipts: | | |
| Grant from Ministry of Urban Affairs and Employment for Centre for Urban Studies (including sale of Publication of Rs.16845) | 25213726 | 21516845 |
| Grant from Deptt. Of Personnel & Training for APPPA (Non Plan) | - | 6450000 |
| APPPA Foreign & Field Visits | 18251000 | 16683500 |
| Other Programmes | 20124105 | 10278432 |
| Centre for Consumer Affairs | 15930010 | 16317500 |
| Other Research Project / Studies | 15408945 | 24699923 |
| Research-I Assignments | 2660444 | 5955174 |
| XII Plan Grant from DOP&T | 21500000 | 20500000 |
| ICSSR F/Ship receipt | 539886 | 329257 |
| APPPA I | 27260000 | 22040000 |
| National Consumer Helpline | 16319875 | - |
| Total | 163207991 | 144770631 |

Payments:

| | | |
|----------------------------------|------------------|------------------|
| Centre for Urban Studies | 18682187 | 23668526 |
| APPPA (Non-plan) | - | 1229081 |
| APPPA Foreign & Field Visits | 16664974 | 18931164 |
| Other Programmes | 14145791 | 11166797 |
| Centre for Consumer Affairs | 23778404 | 23807543 |
| Research Project / Studies | 19503868 | 32342060 |
| Research-I Assignments | 3742480 | 7723116 |
| Plan Grant from DOP&T | 21449908 | 20499937 |
| ICSSR F/Ship | 614069 | 240000 |
| APPPA I | 28009613 | 17605383 |
| Centre for ICT & Activities | 33075 | - |
| National Consumer Helpline | 19359954 | |
| Excess of Receipts over Payments | (2776331) | (12442976) |
| Total | 163207991 | 144770631 |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Annexure - 2
(Refer. Sch. 3)

**Receipts and Payment Account of Grant from
Ministry of Urban Affairs for CUS**

| | For the Year 2016-17 (Rs.) | For the Year 2015-16 (Rs.) |
|--|---|---|
| Receipts: | | |
| Grant received during the year | 25200000 | 21,500,000 |
| Sale of CUS Publications | 13726 | 16,845 |
| Total | 25213726 | 21,516,845 |
| Payments: | | |
| Pay & Allowances | 15188525 | 19,409,855 |
| Infrastructure | 8770 | - |
| Travel Expenses | 3094 | 2090 |
| Library Books & Periodicals | 360865 | 366919 |
| Training Courses | 200000 | 300000 |
| Miscellaneous & Contingencies Expenses | 147837 | 265293 |
| Printing & Stationery | 29812 | 13839 |
| Campus Maintenance | 183836 | 534199 |
| Printing of Publication | 40538 | 127613 |
| Water & Electricity | 950708 | 649154 |
| Overhead charges | 1568202 | 1999564 |
| | 18682187 | 23668526 |
| Excess of Receipts over Payments during the year | 6531539 | (2151681) |
| Excess of Receipts over Payments for previous year | (24997942) | (22846261) |
| Total | (18466403) | (24997942) |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Annexure - 3
(Refer. Sch. 3)**

**Receipts and Payment Account of Grant from
Ministry of Consumer Affairs for Centre for Consumer Studies**

**For the Year
2016-17
(Rs.)**

Receipts:

| | |
|--------------------------------|-----------------|
| Grant received during the year | 15534500 |
| Publication Grant | 395510 |
| Total | 15930010 |

Payments:

| | |
|-----------------------------------|-----------------|
| Communication | 125286 |
| Infrastructure | 81513 |
| Library Books | 96687 |
| Misc. Expenses | 392239 |
| Pay & Allowances | 6781994 |
| Printing and Stationery | 330621 |
| Expenses out of Publication Grant | 189000 |
| Research Study | 753033 |
| Seminar/Workshop | 1423309 |
| Training Programme | 5895278.5 |
| Travel Expenses | 469613 |
| Overhead Charges | 3745300 |
| | 20283874 |

| | |
|--|------------------|
| Excess of Receipts over Payments during the year | (4353864) |
| Excess of Receipts over Payments previous year | (1883129) |
| Total | (6236993) |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION

NEW DELHI

Schedule 13

Significant Accounting Policies and Notes forming part of the Accounts.

1. Background

The Indian Institute of Public Administration, established as an autonomous body under the Registration of Societies Act, was inaugurated on March 29, 1954 by Shri Jawaharlal Nehru who was the first President of the Society. The basic purpose of establishing this Institute was to undertake such academic activities as would enhance the leadership qualities and managerial capabilities of the executives in the government and other public service organizations.

2. Method of Accounting

Financial Statement of the Institute has been prepared on "Accrual Basis" which is in accordance with the generally accepted Accounting Principles. Financial Statements are prepared in respect of transaction at Delhi office. The financial statements are prepared on the basis of historical cost convention unless otherwise stated.

a) Fixed Assets

- Till 31st March 2012, assets acquired out of own sources were charged to Profit and Loss Account with a corresponding entry in Assets Fund Account in Balance Sheet. However, at the time of conversion of the accounting system from Cash to Accrual in 2012-13, assets acquired from own source has been treated as Capital item and capitalised under the Fixed Assets. Cut-off date for capitalisation has been taken as 5 year i.e. assets acquired from own source from 1st April 2008 has been capitalised. Value of Land and Building and Books has been captured from the financial records as at 31st March 2013.
- Assets created out of grant received, funds of the Sponsored Projects and programme where the ownership of such assets vests in the Institute, are treated as a Fixed Assets of the Institute with a corresponding credit to Asset Fund. However, no depreciation is claimed on such assets which are acquired out of funds.

b) Grants-in-Aid

- Maintenance Grant received for recurring expenditure is treated as income as and when received.
- Grants-in-aid for Capital Expenditure e.g. Fixed Assets are transferred to Capital Fund.
- Grant in aid for Specified assignment is utilised for the purpose for which such grants received and unutilised grants are carried forward and exhibited as a Liability in the Balance Sheet. In case, expenditure is more than the grant received, then the same is exhibited as Grant Receivable.
- Surplus/ deficit on the research projects / assignments is accounted for in Income and Expenditure account on the completion of the research projects/ assignments.

c) In respect of ongoing Sponsored Projects, Research Projects and Programme, expenditure of such project are debited to such specified project. Overhead charges recovered from the projects are treated as income of the Institute.

d) Life membership Fee received is not treated as income and instead transferred to a specific fund.

e) Interest received on investments made against specific fund is transferred to the respective funds and are not treated as income whereas 50% of the interest received on general funds is transferred

to income and balance 50% is shown as payable to branches.

- f) Income on Interest bearing advances to staff for House Building and other advances are accounted for on accrual basis, though the actual recovery of interest starts after the full repayment of the Principal.
- g) Income and expenditure relating to capital fund are credited / debited to respective capital fund.
- h) Assets created out of grants received, funds of the Sponsored Projects and programme where the ownership of such assets vests in the Institute, are treated as a Fixed Assets of the Institute with a credit to Capital Fund. However, no depreciation is claimed on such assets which are acquired out of funds.
- i) No provision for Income Tax has been considered in view of the tax exemption certificate received from Director General of Income Tax dated 20th Dec 2010
- j) The foreign Currency transactions are translated at the rate prevailing on the date of transactions. However, year-end monetary transactions are stated at the year-end rate.
- k) Income and expenditure from various activities has been accounted for on accrual basis, except for
 - Membership Fee receipt, which is accounted for as and when received.
 - Receipt from Room Hostel is accounted for on Cash Basis.
 - Expenditure on Leave Travel Concession has been accounted for on Cash Basis.
 - Financial Assistance given to branches is treated as expenditure in the year of payment.
 - Sale of Admission form is accounted for on Cash Basis.
 - Royalty received on sale of Publications.

3. Fixed Assets

- Fixed Assets are stated at cost of acquisition (inclusive of inward freight, duties, taxes, and incidental and direct expenses related to acquisition) less accumulated depreciation.
- Assets created out of Grants received, funds of the Sponsored Projects and programme where the ownership of such assets vests in the Institute, are treated as a Fixed Assets of the Institute with a credit to Capital Fund. However, no depreciation is claimed on such assets which are acquired out of funds.

4. Depreciation on Fixed Assets

- Depreciation on other than assets acquired out of the grants received/sponsored fund, has been charged under written down method at the rates specified in Income Tax Act i.e.
 - Vehicle 15%
 - Office Equipment 15%
 - Computer 60%
 - Furniture 10%
- Depreciation is charged @ 50% of the applicable rate in case of assets acquired after 30th September

B) Notes to Accounts

- i. Physical verification of the Fixed Assets has been conducted by the committee constituted by the Institute. However, finding of the committee is under review. Effect of the discrepancies i.e. Shortages in the Gross Value of Fixed Assets to the tune of Rs 114 Lakh, as pointed out by the Committee, shall be accounted for at the time of final review. For the purpose of the Financial Statement, book balance of the fixed assets has been considered under Fixed Assets. Updation of the fixed assets register is also in progress.

- ii. No provision has been created for the service tax liability and further no consultancy for the same has been taken.
- iii. Advances for expenses given to staff are subject to confirmation. For the purpose of financial statement, amount recoverable as per financial books has been treated as receivable. Obtaining of the balance confirmation from the staff members / faculty members is in the process.
- iv. TDS has been deducted at the time of payment.
- v. Previous year's figures have been re-grouped, re-cast and re-arranged wherever necessary.

T.N. Chaturvedi
Chairman

T. Chatterjee
Director

Member
Executive Council

Date : 30th August 2017

Place: New Delhi

Auditor's Report

To the Members

Pension Fund – IIPA

We have audited the attached Balance Sheet of Indian Institute of Public Administration – **Pension Fund** as at 31st March, 2017 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Fund's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further, we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books;
- (iii) The Balance Sheet and Income & Expenditure Account dealt with by these report, are in agreement with the books of account;
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with the Notes to Accounts (Schedule - 3), give a true and fair view in conformity with the accounting principles generally accepted in India:-
 - a. In the case of the Balance Sheet, of the state of affairs of the Fund as at 31st March, 2017; and
 - B. In the case of the Income and Expenditure Account, of the Deficit for the year ended on that date.

For GSA & Associates
Chartered Accountant
FRA-000257N

Sunil Aggarwal
Partner
M.No.083899

Place: New Delhi
Dated: 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Pension Fund**

Balance Sheet as at 31st March, 2017

| | Schedule | As at 31.3.2017 Rs. | As at 31.03.2016 Rs. |
|-----------------------------|----------|---------------------------|----------------------------|
| <u>Liabilities</u> | | | |
| Corpus | 1 | 78847566 | 74360918 |
| Long term liability | | 778752249 | 711449082 |
| Total | | 857599815 | 785810000 |
| <u>Assets</u> | | | |
| Investments | 2 | 49391224 | 51351224 |
| TDS Receivable | | 9989 | 2018 |
| Balance with SBI | | 29446353 | 23007676 |
| Amount receivable form IIPA | | 778752249 | 711449082 |
| Total | | 857599815 | 785810000 |

Accounting Policies & Notes to Accounts 3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date
for GSA & Associates
Chartered Accountants
FRA - 000257N

(Sunil Aggarwal)
Partner
M No. 083899

Member Secretary
(Registrar-IIPA)

Member
(IIPA Staff Association)

Member
Executive Council-IIPA

Chairman
(Director-IIPA)

Place : New Delhi
Dated : 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Pension Fund
Income & Expenditure for the year ended 31.3.2017**

| | Year ended 31.3.2017 | Year ended 31.3.2016 |
|---|---------------------------------|---------------------------------|
| | Rs. | Rs. |
| <u>Income</u> | | |
| Amt. received from DoPT | 20000000 | 20000000 |
| amt recd from iipa | 30122628 | 2846820 |
| <u>Interest Income</u> | | |
| Interest Received during the year | 4256767 | 6194987 |
| Total - A | 54379395 | 29041807 |
| <u>Expenditure</u> | | |
| (As certified by the Management) | | |
| Commutated Value of Pension | 8812557 | 2412185 |
| Payments of Monthly Pension | 41076354 | 35716118 |
| Bank Charges | 3836 | 579 |
| Total - B | 49892747 | 38128882 |
| (A - B) | 4486648 | (9087075) |
| Deficit/Surplus for the year | (10444020) | (1356945) |
| Deficit/Surplus from previous year | (5957372) | (10444020) |
| Carried to Balance Sheet | | |
| Accounting Policies & Notes to Accounts - 3 | | |

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date
for GSA & Associates
Chartered Accountants
FRA - 000257N

(Sunil Aggarwal)
Partner
M No. 083899

Member Secretary
(Registrar, IIPA)

Member
(IIPA Staff Association)

Member
Executive
Council, IIPA

Chairman
(Director, IIPA)

Place : New Delhi
Dated :30.8.17

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Pension Fund**

SCHEDULE - 1

Corpus

| | <u>Year ended</u> <u>31.03.2017</u> (Rs.) | <u>Year ended</u> <u>31.03.2016</u> (Rs.) |
|---|---|---|
| Govt. Grant | 55071000 | 55071000 |
| Grant received for Arrears | 7327000 | 7327000 |
| Transfer of Employer's Share from CPF -- B/F | 17270529 | |
| Add : Pension Contribution in respect of Staff on Deputation | 5136409 | 22406938 |
| Add: Transferred from Income & Expenditure A/c | (5957372) | (10444020) |
| Total: | <u><u>78847566</u></u> | <u><u>74360918</u></u> |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Pension Fund

Schedule - 2
Investments

| | | <u>As at</u> 31.03.2017 <u>(Rs.)</u> | <u>As at</u> 31.03.2016 <u>(Rs.)</u> |
|------------|--|---|---|
| (A) | <u>Special Deposit Scheme SBI IP Estate</u> | 68774 | 68774 |
| | 11.43% GOI 2015 | | |
| | 7.38% GOI 2015 | | |
| | 10.25% GOI 2021 | 3400000 | 3400000 |
| | 7.49% GOI 2017 | 6700000 | 6700000 |
| | 7.59% GOI 2017 | | 1350000 |
| | 7.49% GOI 2017 | 423000 | 423000 |
| | 7.99% GOI 2017 | 605000 | 605000 |
| | 8.24% GOI 2018 | 600000 | 600000 |
| | 8.15% GOI FCI Special BOND 2022 | 545000 | 545000 |
| | 8.20% GOI Oil Special Bond 2024 | 515000 | 515000 |
| | 8.20% GOI Oil Special Bond 2024 | 2000000 | 2000000 |
| | 8.20% GOI Oil Special Bond 2024 | 1025000 | 1025000 |
| | 8.26% GOI 2027 | 4000000 | 4000000 |
| | 7.83% GOI 2018 | 1300000 | 1300000 |
| | 8.19% GOI 2020 | 6000000 | 6000000 |
| | Total (a) | 27181774 | 28531774 |
| (b) | <u>State Govt. Bonds (15% Category)</u> | | |
| | 8.19% State Development Loan (Kerala) 2017 | | 370000 |
| | 8.45% State Devl. Loan (UP) 2017 | | 240000 |
| | 8.43% State Devl. Loan Gujrat 2018 | 165000 | 165000 |
| | 8.31% State Devl. Loan WB 2019 | 290000 | 290000 |
| | 8.38% State Devl. Loan Maharashtra 2020 | 1050000 | 1050000 |
| | 8.11% State Devl. Loan Rajasthan 2020 | 600000 | 600000 |
| | 8.88% State Devl. Loan Gujrat 2021 | 750000 | 750000 |
| | Total (b) | 2855000 | 3465000 |
| (C) | <u>Public Financial Institution etc. Bonds</u> (40% Category) | | |
| | 0% National Bank for Aircultural Bank & Rural Development Bardna Bhavishya Nirman Bond 2018(Deep Discount Bond) | 633750 | 633750 |
| | 10.15% PSEB UTI 2019 | 1000000 | 1000000 |
| | 0% National Housing Bank Deep Discount Bond 2018 | 1256640 | 1256640 |
| | 8.92% UCO Bank 2020 | 4000000 | 4000000 |
| | HUDCO Multilper User | 1080000 | 1080000 |
| | 0% NABARAD 2019 Deep Discount Bond | 1321260 | 1321260 |
| | 9.45% SBI Lower Tier II 2026 | 2890000 | 2890000 |
| | 0% Rular Electrification Corpn Ltd. 2021 | 3172800 | 3172800 |
| | 9.75% Rular Electrification Corpn Ltd. 2021 | 4000000 | 4000000 |
| | Total (c) | 19354450 | 19354450 |
| | Total | 49391224 | 51351224 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

Pension Fund

Schedule – 3

Accounting Policies and Notes to the Accounts.

A. Accounting Policies

1. Accounts of the Fund have been prepared on cash basis.
2. Investments are stated at face value.
3. Interest on Investment is accounted for on Receipt Basis.
4. Premium paid /Discount earned on investment are routed through profit & loss Account in the year of acquisition.

B. Notes to the Accounts

Previous year figures have been rearranged / regrouped wherever considered necessary.

Member Secretary
(Registrar, IIPA)

Chairman
(Director, IIPA)

Auditor's Report

To the Members

Contributory Provident Fund – IIPA

We have audited the attached Balance Sheet of Indian Institute of Public Administration – **Contributory Provident Fund** as at 31st March, 2017 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Fund's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further, we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books;
- (iii) The Balance Sheet and Income & Expenditure Account dealt with by these report, are in agreement with the books of account;
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with the Notes to Accounts (Schedule - 3), give a true and fair view in conformity with the accounting principles generally accepted in India:-
 - a. In the case of the Balance Sheet, of the state of affairs of the Fund as at 31st March, 2017; and
 - b. In the case of the Income and Expenditure Account, of the Deficit for the year ended on that date.

For GSA & Associates
Chartered Accountant
FRA-000257N

Sunil Aggarwal
Partner
M.No.083899

Place: New Delhi
Dated: 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

**Contributory Provident Fund
Balance Sheet as at 31st March, 2017**

| | Schedule | As at 31.3.2017 | As at 31.3.2016 |
|---|-----------------|----------------------------|----------------------------|
| | | Rs. | Rs. |
| <u>Liabilities</u> | | | |
| Accumulated Balance | 1 | 14134849 | 19906263 |
| Undistributed Interest | | (3473007) | (2821560) |
| Payable to GP Fund | | 119384 | |
| Total | | 10781226 | 17084703 |
| <u>Assets</u> | | | |
| Investments | 2 | 7780000 | 14094360 |
| Balance with SBI | | 2923985 | 2413102 |
| TDS Receivable | | 77241 | 77241 |
| Amount Receivable from GPF | | | 500000 |
| Total | | 10781226 | 17084703 |
| Accounting Policies & Notes to Accounts | 3 | | |

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date
for GSA & Associates
Chartered Accountants
FRA - 000257N

Sunil Aggarwal
Partner
M No. 083899

Member Secretary
(Registrar, IIPA)

Member
(IIPA Staff Association)

Member
Executive Council

Chairman
(Director, IIPA)

Place : New Delhi
Dated : 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

**Contributory Provident Fund
Income & Expenditure for the year ended 31.3.2017**

| | Year ended 31.3.2017 | Year ended 31.3.2016 |
|---|---------------------------------|---------------------------------|
| | Rs. | Rs. |
| <u>Income</u> | | |
| Interest | 807709 | 1073311 |
| Less: Premium | | (54000) |
| | 807709 | 1019311 |
| <u>Expenditure</u> | | |
| (a) Interest Credited to: | | |
| - Members Contribution | 1075558 | 1336282 |
| - Employer's Contribution | 380408 | 553366 |
| | 3190 | 1733 |
| (b) Bank & Postal Charges | | |
| | 1459156 | 1891381 |
| Surplus/(Deficit) for the year | (651447) | (872070) |
| Undistributed Interest from previous year | (2821560) | (1949490) |
| Undistributed interest carried forward to the Balance Sheet | (3473007) | (2821560) |

Accounting Policies & Notes to Accounts
Schedules 1 to 4 form an integral part of the Account

3

As per our report of even date
for GSA & Associates
Chartered Accountants
FRA - 000257N

Sunil Aggarwal
Partner
M No. 083899

Member Secretary
(Registrar, IIPA)

Member
Executive Council, IIPA

Chairman
(Director, IIPA)

Place : New Delhi
Dated : 30.8.2017

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Contributory Provident Fund

Schedule - 1

| | <u>Members</u> <u>Contribution</u> <u>(Rs.)</u> | <u>Employers</u> <u>Contribution</u> <u>(Rs.)</u> | <u>Total as on</u> <u>31.03.2017</u> <u>(Rs.)</u> | <u>Total as on</u> <u>31.03.2016</u> <u>(Rs.)</u> |
|--------------------------------|---|---|---|---|
| Accumulated Entitlement | | | | |
| Opening Balance | 14368637 | 5537626 | 19906263 | 24117116 |
| Contribution during the year | 1158642 | 410955 | 1569597 | 1296400 |
| Interest credited @ 8.1%p.a. | 1075558 | 380408 | 1455966 | 1960598 |
| Total: | <u>16602837</u> | <u>6328989</u> | <u>22931826</u> | <u>27374114</u> |
| Less : Final Payment | 6433744 | 2363233 | 8796977 | 7467851 |
| | <u>10169093</u> | <u>3965756</u> | <u>14134849</u> | <u>19906263</u> |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
Contributory Provident Fund**

**Schedule - 2
Investments**

| | <u>As at 31.03.2017 (Rs.)</u> | <u>As at 31.03.2016 (Rs.)</u> |
|---|---------------------------------------|---------------------------------------|
| (A) <u>Other Investments</u> | | |
| 10.25% GOI 2021 | 300000 | 300000 |
| 7.49% GOI 2017 | 480000 | 480000 |
| 7.99% GOI 2017 | 385000 | 385000 |
| 8.24% GOI 2018 | 240000 | 240000 |
| 8.15% GOI FCI Special BOND 2022 | 200000 | 200000 |
| 8.20% GOI Oil Special Bond 2024 | 625000 | 625000 |
| 8.20% GOI Oil Special Bond 2024 | 250000 | 250000 |
| 8.20% GOI Oil Special Bond 2024 | 375000 | 375000 |
| 8.26% GOI 2027 | 1000000 | 1000000 |
| 7.83% GOI 2018 | 900000 | 900000 |
| 8.19% GOI 2020 | 730000 | 730000 |
| Total (a) | <u>5485000</u> | <u>5485000</u> |
| (b) <u>State Govt. Bonds (15% Category)</u> | | |
| 8.43% SDL (GUJARAT)2018 | 105000 | 105000 |
| 8.31% WB SDL 2019 | 360000 | 360000 |
| 8.38% SDL MAHARASTRA 2020 | 150000 | 150000 |
| 8.11% SDL RAJASTHAN 2020 | 200000 | 200000 |
| 8.88% SDL GUJARAT 2021 | 520000 | 520000 |
| 7.40% Syndicate Bank 2015 | | 0 |
| Total (b) | <u>1335000</u> | <u>1335000</u> |
| (C) <u>Public Financial Institution etc. Bonds</u> (40% Category) | | |
| 0% NABRAD Bhavishya Nirman Bond 2019 | | 682500 |
| 0% National Bank for Aircultural Bank & Rural Development Bardna Bhavishya Nirman Bond 2018(Deep Discount Bond) | | 1506880 |
| 0% NABRAD Deep Discount Bond 2019 | | 904020 |
| 9.45% Sbi Lower II 2016 | 960000 | 960000 |
| 0% REC 2021 | | 2220960 |
| 8.92% UCO Bank 2020 | | 1000000 |
| Total (c) | <u>960000</u> | <u>7274360</u> |
| Total | <u>7780000</u> | <u>14094360</u> |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI

Contributory Provident Fund

Schedule - 3

Accounting Policies and Notes to the Accounts

A. Accounting Policies

1. Accounts of the Fund have been prepared on Cash Basis.
2. Investments are stated at face value
3. Interest on Investment is accounted for on Receipt Basis.
4. Premium paid /Discount earned on investment are routed through profit & loss
5. Account in the year of acquisition.

B. Notes to Accounts

1. Institute is contributing towards Employers' Contribution @ 10% of the Basic Pay plus Grade Pay.
2. Members are contributing minimum @10% of the Basic pay plus Grade pay.
3. Interest is being paid @8.1% on employer's as well as members' contribution.
4. Balances of advances to members are subject to confirmation.
5. Previous year figures have been rearranged / regrouped wherever considered necessary.

Member Secretary
(Registrar, IIPA)

Chairman
(Director, IIPA)

Auditor's Report

To the Members

General Provident Fund – IIPA

We have audited the attached Balance Sheet of Indian Institute of Public Administration – **General Provident Fund** as at 31st March, 2017 and also the Income & Expenditure Account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Fund's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Financial Statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further, we report that:

- (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (ii) In our opinion, proper books of account as required by law have been kept by the Institute, so far as appears from our examination of those books;
- (iii) The Balance Sheet and Income & Expenditure Account dealt with by these report, are in agreement with the books of account;
- (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with the Notes to Accounts (Schedule - 3), give a true and fair view in conformity with the accounting principles generally accepted in India:-
 - a. In the case of the Balance Sheet, of the state of affairs of the Fund as at 31st March, 2017; and
 - b. In the case of the Income and Expenditure Account, of the deficit for the year ended on that date.

For GSA & Associates
Chartered Accountant
FRA-000257N

Sunil Aggarwal
Partner
M.No.083899

Place: New Delhi

Dated: 30.8.2017

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
General Provident Fund
Balance Sheet as at 31st March, 2017

| | Schedule | As at 31.3.2017 Rs. | As at 31.3.2016 Rs. |
|---|----------|---------------------------|---------------------------|
| Liabilities | | | |
| Accumulated Entitlement | 1 | 92,160,574 | 100,132,642 |
| Undistributed Interest (As per Income & Expenditure A/c) | | (10,762,775) | (6,460,144) |
| Amount payable to CP Fund | | | 500,000 |
| Total | | 81,397,799 | 94,172,498 |
| Assets | | | |
| Investments | 2 | 79,394,065 | 62,792,046 |
| Balance with SBI | | 58,762 | 29,300,236 |
| Advances to Members | | 1,634,320 | 1,901,721 |
| TDS receivable | | 191,268 | 178,495 |
| Amount receivable from CPF | | 119,384 | - |
| Total | | 81,397,799 | 94,172,498 |
| Accounting Policies & Notes to Accounts | 3 | | |

Schedules 1 to 3 form an integral part of the Accounts

**As per our report of even date
for GSA & Associates
Chartered Accountants
FRA - 000257N**

(Sunil Aggarwal)
Partner
M No. 083899

Member Secretary
(Registrar, IIPA)

Member
(IIPA Staff Association)

Member
Executive Council

Chairman
(Director, IIPA)

Jt. Director (Trg.)
DoP&T

J.S. (Finance - Pers)
Ministry of Home
Affairs

Place : New Delhi
Dated : 30.8.2017

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI**

**Contributory Provident Fund
General Provident Fund
Income & Expenditure for the year ended 31.3.2017**

| | Year ended 31.3.2017 | Year ended 31.3.2016 |
|---|---------------------------------|---------------------------------|
| | Rs. | Rs. |
| <u>Income</u> | | |
| Interest | 4,304,875 | 8,499,864 |
| Less: Premium | (1,138,500) | 1,314,550 |
| Total: | 3,166,375 | 7,185,314 |
| <u>Expenditure</u> | | |
| (i) Interest Credited to Members Contribution | 6,993,426 | 8,482,322 |
| (ii) Bank Charges | 3,635 | 4,152 |
| (iii) Pre-acquisition Interest | 471,945 | - |
| Total: | 7,469,006 | 8,486,474 |
| Surplus / Deficit for the year | (4,302,631) | (1,301,160) |
| Undistributed Interest balance from previous year | (6,460,144) | (5,158,984) |
| Total Undistributed interest carried forward to the Balance Sheet | (10,762,775) | (6,460,144) |

Accounting Policies & Notes to Accounts - 3

Schedules 1 to 3 form an integral part of the Accounts

As per our report of even date
for GSA & Associates
Chartered Accountants
FRA - 000257N

(Sunil Aggarwal)
Partner
M No. 083899

Member Secretary
(Registrar, IIPA)

Member
(IIPA Staff Association)

Member
Executive Council, IIPA

Jt. Director (Trg.)
DoP&T

J.S. (Finance - Pers)
Ministry of Home Affairs

Place : New Delhi
Dated : 30.8.2017

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
General Provident Fund

Schedule - 1

Accumulated Members' Entitlement

| | Year ended 31.03.2017 | Year ended 31.03.2016 |
|---------------------------------|----------------------------------|----------------------------------|
| | (Rs.) | (Rs.) |
| Opening Balance | 100,132,642 | 101,597,457 |
| Subscription during the year | 18,455,544 | 13,756,950 |
| Interest credited | 6,993,426 | 8,515,626 |
| | 125,581,612 | 123,870,033 |
| Less : | | |
| Settlement of Members' Accounts | 29,447,188 | 18,402,391 |
| Final Withdrawal | 3,973,850 | 5,335,000 |
| Total | 92,160,574 | 100,132,642 |

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI
GP Fund**

**Schedule - 2
Investments**

| | | <u>As at</u> <u>31.03.2017</u> <u>(Rs.)</u> | <u>As at</u> <u>31.03.2016</u> <u>(Rs.)</u> |
|------|--|---|---|
| (a) | <u>Special Deposit Scheme SBI IP Estate</u> | 8,724,356 | 8,724,356 |
| (b) | <u>Other Investments</u> | | |
| | 11.43%GOI 2015 | | |
| | 7.38% GOI 2015 | | |
| | 10.25% GOI 2021 | 300,000 | 300,000 |
| | 7.49% GOI 2017 | 3,200,000 | 3,200,000 |
| | 7.59% GOI 2016 | | 3,452,340 |
| | 7.49% GOI 2017 | 623,000 | 623,000 |
| | 7.99% GOI 2017 | 2,475,000 | 2,475,000 |
| | 8.24% GOI 2018 | 2,900,000 | 2,900,000 |
| | 8.15% GOI FCI Special BOND 2022 | 1,255,000 | 1,255,000 |
| | 8.20% GOI Oil Special Bond 2024 | 970,000 | 970,000 |
| | 8.20% GOI Oil Special Bond 2024 | 2,000,000 | 2,000,000 |
| | 8.20% GOI Oil Special Bond 2024 | 3,000,000 | 3,000,000 |
| | 7.83% GOI 2018 | 1,820,000 | 1,820,000 |
| | 8.19% GOI 2020 | 2,000,000 | 2,000,000 |
| | 11.6% Bank of Maharashtra Bond | 15,000,000 | |
| (ii) | <u>State Govt. Bonds (15% Category)</u> | | |
| | 7.85% UP SDL 2016 | | |
| | 8.45% SL (U.P.)2017 | | 900,000 |
| | 8.45% SL (U.P.)2017 | | 360,000 |
| | 8.43% SDL (GUJARAT)2018 | 675,000 | 675,000 |
| | 8.31% WB SDL 2019 | 570,000 | 570,000 |
| | 8.38% SDL MAHARASTRA 2020 | 1,050,000 | 1,050,000 |
| | 8.11% SDL RAJASTHAN 2020 | 1,800,000 | 1,800,000 |
| | 8.88% SDL GUJARAT 2021 | 1,050,000 | 1,050,000 |

(iii)

Public Financial Institution etc. Bonds**(40% Category)**

| | | |
|--|-------------------|-------------------|
| 7.40% syndicate Bank 2015 | | |
| 7.50% Bank of India 2015 | | |
| 0% National Bank for Aircultural Bank & Rural Development Bardna Bhavishya Nirman Bond 2019 (Deep Discount Bond) | 2,047,500 | 2,047,500 |
| 1015% PSEB UTII2019 | 1,000,000 | 1,000,000 |
| 11.30% IDBI 2018 | 1,000,000 | 1,000,000 |
| 0% National Housing Bank Deep Discount Bond 2018 | 2,404,480 | 2,404,480 |
| 8.95% IRFC 2025 | 4,000,000 | 4,000,000 |
| HUDCO (Multiplier Plus) | 3,240,000 | 3,240,000 |
| 0% NABARD 2019 Deep Discount Bond | 3,975,370 | 3,975,370 |
| 9.35% PGC 2023 | 4,000,000 | 4,000,000 |
| 9.75% REC 2021 | 2,000,000 | 2,000,000 |
| 0% NABRAD Bhavishya Nirman Bond 2019 | 682,500 | |
| 0% NABRD Bardna Bhavishya Nirman Bond 2019 (Deep Discount Bond) | 1,506,880 | |
| 0% NABRAD Deep Discount Bond 2019 | 904,020 | |
| 0% REC 2021 | 2,220,960 | |
| 8.925 UCO Bank 2020 | 1,000,000 | |
| Total | 79,394,066 | 62,792,046 |

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
NEW DELHI

General Provident Fund

Schedule – 3

Accounting Polices and Notes to the Accounts.

A. Accounting Polices

1. Accounts of the Fund have been prepared on cash basis.
2. Investments are stated at face value
3. Interest on Investment is accounted for on Receipt Basis.
4. Premium paid /Discount earned on investment are routed through profit & loss Account in the year of acquisition.

B. Notes to the Accounts

1. Balances of advances to members are subject to confirmation.
2. Members of the Fund are subscribing minimum @ 6% of the Basic Pay plus Grade Pay.
3. Interest on members' subscription and employer's contribution is paid @8.7% p.a.
4. Previous year figures have been rearranged / regrouped wherever considered necessary.

Member Secretary
(Registrar, IIPA)

Chairman
(Director, IIPA)



एक कदम स्वच्छता की ओर



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